valleyregionaltransit

Board of Directors Meeting Agenda

August 07, 2023

12:00 PM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

This is an in-person meeting.
If you are unable participate in the meeting in-person,
you may join via MSTeams at
https://www.valleyregionaltransit.org/VRTBoard_August2023
or by dialing in at 323-484-8960 Conference ID: 788 574 514#

I. Calling of the Roll - Chair Joe Stear

II. Agenda Additions/Changes

III. Public Comments (*Comments will be limited to no more than three* (3) *minutes*).

IV. Finance Committee Report

V. Consent Agenda

Items on the Consent Agenda are Action Items will be enacted by one motion. There will be no separate discussion on these items unless a VRT Board Member requests the item be removed from the Consent Agenda and placed under Action Items.

A. ACTION: Minutes of the April 3, 2023 Board of Directors Meeting
Pages 5-7 | Paula Cromie
The Board of Directors are asked to consider approval of the minutes of the April 3, 2023 Board of Directors meeting.

B. ACTION: Minutes of the April 3, May 1, June 5, July 10, 2023 Executive Board Meetings
Pages 8-19 | Paula Cromie
The Board of Directors is asked to consider acceptance of the minutes from the April 3, May 1, June 5, July 10, 2023 Executive Board meetings.

C. ACTION: FY2023 2nd Quarter Operating Cash Balance Report
Pages 20-21 | Jason Jedry
The Board is asked to review and consider accepting the FY2023 2nd Quarter Operating Cash Balance Report.

D. ACTION: FY2023 2nd Quarter Budget Variance Reports
Pages 22-34 | Jason Jedry
The Board is asked to review and consider accepting the FY2023 2nd quarter budget variance reports.

E. ACTION: Rescind Deposit and Investment Risk Disclosure Policy

Pages 35-44 | Jason Jedry
The Board is asked to review and consider approving RESOLUTION VBD23-023 rescinding policy 5.14.00, Deposit and Investment Risk Disclosure.

F. ACTION: Ada County Rides2Wellness Project Budget Amendment
Pages 45-48 | Leslie Pedrosa
*VRT staff requests the Board of Directors approve **RESOLUTION VBD23-030** and delegate budget amendment authority to the Executive Board for Ada County Rides2Wellness project, not to exceed $40,000, for fiscal year 2023.*

G. ACTION: Payment Registers
Pages 49-83 | Cameron Wells
The Board of Directors will have the opportunity to review and consider accepting the March 16, 2023 to April 15, 2023; April 16,2023 to May 15, 2023; May 16, 2023 to June 15, 2023; and the June 16, 2023 to July 15,2023 payment registers.

H. Action: Quarterly Performance Report
Pages 84-88 | Leslie Pedrosa
Staff requests the Board of Directors consider the Executive Board's recommendation from June 2, 2023 and approve the performance report for the second quarter of fiscal year 2023.

I. ACTION: Demand Response Vehicle Replacements
Pages 89-91 | Leslie Pedrosa
*VRT staff requests the VRT Board of Directors approve **Resolution VBD23-026** and delegate authority to the Chief Executive Officer to authorize final negotiations and execute an agreement with Model 1 Commercial Vehicles to purchase up to ten demand response vehicles, not to exceed $1,241,000.*

J. ACTION: Mobile Column Lift Replacement
Pages 92-94 | Leslie Pedrosa
*VRT staff requests the VRT Board of Directors approve **RESOLUTION VBD23-027** and delegate authority to the Executive Board to approve the purchase of up to five sets of mobile column lifts, to the vendor selected following the completion of the Request for Bid, not to exceed $250,000.*

K. RESOLUTION: Main Street Station Security Upgrades
Pages 95-97 | Joe Guenther
*Staff requests the Board review and approve **RESOLUTION VBD23-024** and corresponding **Authorization for Expenditure** for the procurement and installation of a replacement security gate at Main Street Station.*

VI. Public Hearing

A. ACTION: PUBLIC HEARING - FY2024 Operating and Capital Budget and Unified Planning Work Program
Elaine Clegg/Jason Jedry
Prior to the public hearing, Valley Regional Transit staff will present the final preliminary FY2024 Operating and Capital Budgets. The VRT Chair will then conduct a public hearing and take formal comments on the FY2024 budget.

B. ACTION: PUBLIC HEARING: Disposal of Assets

Leslie Pedrosa
Prior to the public hearings, staff will present the list of items slated for disposal in fiscal year 2024.

VII. Action Items

A. ACTION: FY2024 Budget
Pages 98-113 | Elaine Clegg/Jason Jedry
Following the public hearing, the VRT Board will consider approval of ***RESOLUTION VBD23-025*** *to approve the FY2024 budget.*

B. ACTION: Disposal of Assets
Pages 114-118 | Leslie Pedrosa
Following the public hearing, the Board will consider for approval ***RESOLUTION VBD23-028*** *for Disposal of Assets.*

C. ACTION: Beyond ADA Final Service Model
Pages 119-124 | Leslie Pedrosa
Staff requests the Board of Directors accept the recommendation of the Regional Advisory Council and the Executive Board and approve ***Resolution VBD23-029*** *for the Beyond ADA Final Service Model.*

VIII. Information Items

A. INFORMATION: Service Change Outreach Plan
Page 125 | Jason Rose
Staff will provide an updated outreach and communications plan for the bus network redesign and service changes anticipated for FY2024.

B. INFORMATION: Final 2024 Service Change Public Hearing Dates
Kate Dahl
Staff prepared a service proposal that best meets agency goals and responds to public comments received during the concept phase. Staff prepared the following public hearing dates: 8/31/2023 Nampa, 9/7/2023 Boise, 9/14/2023 Caldwell, and 9/12/2023 Meridian. The outcome of the public hearings, along with other public comments, will be presented to the full board for their consideration at the regularly scheduled October 2, 2023 meeting. For more details, please refer to the August 7, 2023 Executive Board packet under the information items section.

C. INFORMATION: Procurement Calendar
Page 126 | Jason Jedry
The most recent procurement calendar is included in the packet for your information.

IX. Department/Staff Reports

A. INFORMATION: Department/Staff Reports
Pages 127-137 | Staff
The most current department/staff reports were included in the packet for information.

X. Adjournment

Agenda order is subject to change.

Next VRT Board of Directors Meeting:
October 2, 2023
VRT Boardroom

700 NE 2nd Street
Meridian, ID 83642

Mission Statement: Valley Regional Transit's mission is to leverage, develop, provide, and manage transportation resources and to coordinate the effective and efficient delivery of comprehensive transportation choices to the region's citizens. (ValleyConnect 2.0 Plan approved 04/02/18)

The public is invited to provide written comment on an agenda item or provide comment at the VRT Board meetings. Please refer to the VRT Board Agenda Preparation and Approval Policy (approved 07/15/09) at the following weblink:
https://www.valleyregionaltransit.org/media/1493/boardagenda-preparationpolicy.pdf

Arrangements for auxiliary aids and services necessary for effective communication for qualified persons with disabilities or language assistance requests need to be made as soon as possible, but no later than three working days before the scheduled meeting. Please contact Jason Rose, Community Communications and Engagement Director at 208-258-2739 if an auxiliary aid is needed.

valleyregionaltransit

Board of Directors Meeting Minutes

April 03, 2023

12:00 PM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

MEMBERS ATTENDING	MEMBERS ABSENT	OTHERS PRESENT
Nichoel Baird Spencer, City of Eagle	Dave Hershey, City of Star	Kerry Boudreaux
John Bechtel, City of Wilder	Jarom Wagoner, City of Caldwell	Doug Buckendorf, ATU398
Bre Brush, City of Boise		Mark Carnopis, VRT
Miranda Carson, City of Meridian		Elaine Clegg, VRT
Tom Daley, Ada County Commission		Paula Cromie, VRT
Ryan Davidson, Ada County Comm.		Kate Dahl, VRT
John Evans, Garden City		Brianna Dowling, VRT
Rob Fisher, City of Greenleaf		Gregg Eisenberg, First Transit
Jeff Flynn, CWI		Jeannette Ezell, VRT
Ashley Ford-Squyers, MDC		Dave Fotsch, VRT
Jimmy Hallyburton, city of Boise		Kathleen Godfrey, VRT
Debbie Kling, City of Nampa		Joe Guenther, VRT
Todd Lavoie, City of Meridian		Stephen Hunt, VRT
Lantz McGinnis-Brown, Boise State		Jason Jedry, VRT
Alexis Pickering, ACHD		Lila Klopfenstein, COMPASS
Zack Piepmeyer, CCDC		Hailee Lenhart-Wees, VRT
Greg Rast, Canyon County Commission		Dave Meredith, VRT
Helen Russell, City of Eagle		Nick Moran, VRT
Chuck Stadick, City of Caldwell		Mary Beth Nutting, RAC
Joe Stear, City of Kuna		Leslie Pedrosa, VRT
Mark Steuer, City of Nampa		Ken Pidjeon, Citizen
Mark Wasdahl, ITD		Dave Radar, ACHD
		Randy Reese, VRT
		Jason Rose, VRT
		Nicole Stern, ACHD
		Alissa Taysom, VRT
		Cameron Wells, VRT

I. **Calling of the Roll –** Debbie Kling called the meeting to order with a quorum present by phone and in person at 12:04.

II. **Agenda Additions/Changes** - None

III. **Public Comments** - None

IV. **Finance Committee Report** - None

V. **Consent Agenda**
Items on the consent agenda consisted of the following:

A. **ACTION: Minutes of the January 9, 2023 Board of Directors Meeting**
B. **ACTION: Minutes from the January, February and March Executive Board Meetings**
C. **ACTION: FY2022 Audited Financial Statements**
D. **ACTION: FY2022 Fourth Quarter Performance Report**
E. **ACTION: FY2022 4th Quarter Operating Cash Balance Report**
F. **ACTION: FY2022 4th Quarter Budget Variance Reports**
G. **ACTION: FY2023 1st Quarter Operating Cash Balance Report**
H. **ACTION: FY2023 1st Quarter Budget Variance Reports**
I. **ACTION: FY23 First Quarter Performance Report**
J. **ACTION: Payment Registers**
K. **ACTION: Low-No Grant Contracts – CTE** - Resolution VBD23-012 for CTE Low-No Grant tasks
L. **ACTION: Low-No Grant Contracts - Jacobs Engineering** - Resolution VBD23-011 for Jacobs Engineering Low-No Grant tasks
M. **ACTION: Delegation of Authority to Executive Board for State Street Transit and Traffic Operations Plan Addenda** - Resolution VBD23-019 delegates authority to the Executive Board to approve Technical Addenda of the State Street Transit and Traffic Operations Plan
N. **ACTION: Delegation of Authority to Executive Board - Enterprise Resource Planning (ERP) System Replacement** - Resolution VBD23-022 – Delegates Authority to Executive Board – to approve Enterprise Resource Planning (ERP) System Replacement not to exceed $957,000 over five years
O. **ACTION: On-Call Planning** - RESOLUTION VBD23-018 for on-call planning needs
P. **ACTION: Orchard Facility Construction** - Resolution VBD23-013 Orchard pavement construction
Q. **ACTION: Orchard Pavement and Engineering** - Resolution VBD23-014 Orchard pavement engineering
R. **ACTION: Integrated Mobility Plan** – Resolution VBD23-020 adopts the Integrated Mobility Plan
S. **ACTION: Public Involvement and Notification Policy 1.24.00** - Resolution VBD23-016 updated Public Involvement and Notification Policy
T. **ACTION: Social Media Policy 1.23.01** - Resolution VBD23-015 updated Social Media Policy 1.23.01

Alexis Pickering moved to approve the consent agenda as presented; John Bechtel seconded. The motion passed unanimously.

VI. Action Items

A. **ACTION: Executive Board Election - Sabrina Minshall**
Todd Lavoie moved to nominate/elect Sabrina Minshall to the open at-large position for Canyon County; Alexis Pickering seconded. An election ensued and Sabrina was elected unanimously.

B. **ACTION: ETA Transit Systems Contract Modification**
Jason Rose presented a proposed contract modification with ETA Transit Systems to add digital displays on buses, which will continue to improve the customer experience and add another method of growing revenue. The change increases the budget by $275,000 and the cost of the screens should be covered by advertising.

Following discussion Alexis Pickering moved to approve RESOLUTION VBD23-017 for the contract modification with ETA Transit Systems for the remaining terms of the contract and delegating authority to the Chief Executive Officer to finalize and execute the contract modification; Jimmy Hallyburton seconded. The motion passed unanimously.

C. **ACTION: VRT Facilities Tour**
Valley Regional Transit (VRT) requested/invited Board members to participate in a tour of VRT facilities and buses. The tour will be conducted on VRT buses and include Main Street Station, the VRT maintenance and operations at the Boise Airport, The Happy Day Transit Center and various spots in between. The tour would take place between 10:00 a.m. and 2:00 p.m. for three to three- and one-half hours. Paula Cromie will work with Board members to determine the best date and time (June/July) for this tour.

Alexis Pickering moved to approve this request; John Bechtel seconded. The motion passed unanimously.

D. **ACTION: FY2022 Specialized Transportation Analysis Update**
Leslie Pedrosa presented the FY2022 Specialized Transportation Analysis update which was recommended for approval by the Regional Advisory Council and Executive Board.

John Bechtel moved to approve the FY 2022 Specialized Transportation Analysis update; Miranda Carson seconded. The motion passed unanimously. Staff was asked to send the PowerPoint presentation to Board members.

VII. **Information Items**

A. **INFORMATION: Beyond ADA Project Update**
Leslie Pedrosa provided an informational update on the Beyond ADA Project for the Board.

B. **INFORMATION: Regional Vanpool Study**
Alissa Taysom provided an update on the findings and recommendations of the Regional Vanpool Study. The complete report, including survey results can be found here: https://www.valleyregionaltransit.org/RegionalVanpoolSystemPlan

C. **INFORMATION: 2023 Outreach Strategy**
Jason Rose provided the proposed strategy and calendar for the 2023 outreach campaign for service updates, including service changes, the Transportation Development Plan (TDP), Valley Connect updates, and the bus stop typology implementation.

D. **INFORMATION: Procurement Calendar**
The most current procurement calendar was included in the packet for information.

VIII. **Executive Session** - None

IX. **Department/Staff Reports**

A. **INFORMATION: Department/Staff Reports**
The most current department/staff reports were included in the packet for information.

X. **Adjournment** – Bre Brush moved to adjourn the meeting at 1:28; John Bechtel seconded. The motion passed unanimously.

Next VRT Board of Directors Meeting:
August 7, 2023
VRT Boardroom
700 NE 2nd Street
Meridian, ID 83642

Valley Regional Transit Executive Board Meeting Minutes
April 3, 2023
VRT Board Room
700 NE 2nd Street – Board Room
Meridian, Idaho

APPROVED:

By: _____
Joe Stear, Chair

ATTEST:

By: _____
Paula Cromie, Executive Assistant
Valley Regional Transit

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Executive Board Meeting Minutes

April 03, 2023

11:00 AM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

MEMBERS ATTENDING	MEMBERS ABSENT	OTHERS PRESENT
John Bechtel, City of Wilder	Lauren McLean, City of Boise	Bre Brush, City of Boise
Lantz Brown, Boise State	Dale Reynolds, City of Nampa	Doug Buckendorf, ATU Local 398
Debbie Kling, City of Nampa	Jarom Wagoner, City of Caldwell	Elaine Clegg, VRT
Todd Lavoie, City of Meridian		Paula Cromie, VRT
Alexis Pickering, ACHD		Mark Carnopis, VRT
Joe Stear, City of Kuna		Jodi Curtis, VRT
		Kate Dahl, VRT
		Brianna Dowling, VRT
		Gregg Eisenberg, First Transit
		Jeannette Ezell, VRT
		Dave Fotsch, VRT
		Joe Guenther, VRT
		Jose Hernandez, VRT
		Stephen Hunt, VRT
		Jason Jedry, VRT
		Lila Klopfenstein, COMPASS
		Hailee Lenhart-Wees, VRT
		Dave Meredith, VRT
		James Mundell, VRT
		Mary Beth Nutting, RAC
		Leslie Pedrosa, VRT
		Ken Pidjeon, Citizen
		Randy Reese, VRT
		Jason Rose, VRT
		Nicole Stern, ACHD
		Alissa Taysom, VRT
		Cameron Wells, VRT
		Sarah Ybarra, VRT

I. **Calling of the Roll** Chair Joe Stear called the meeting to order with a quorum present by phone and in person at 11:03.

II. **Agenda Additions/Changes** - Swapped the order of information items VI. A and VI. B. Joe Stear moved to accept this change; Alexis Pickering seconded. The motion passed unanimously.

III. **Public Comments** - None

IV. Consent Agenda

Items on the consent agenda consisted of the following:

A. **ACTION: Minutes of the March 6, 2023, Executive Board Meeting**

B. **ACTION: Citizen Lab Digital Engagement Platform Contract Amendment** - RESOLUTION VEB23-009

Alexis Pickering moved to approve the consent agenda as presented: John Bechtel seconded. The motion passed unanimously.

V. Executive Board - Action Items

A. **ACTION: Sabrina Minshall Nomination**

John Bechtel moved to recommend/nominate Sabrina Minshall for the open Canyon County at-large position on the Executive Board to the Board of Directors; Alexis Pickering seconded. The motion passed unanimously.

VI. Executive Board - Information Items

A. **INFORMATION: Revise Financial Reports**

The Executive Board was asked to provide input and direction on revising the financial reporting forms the Executive Board and Board are provided to make them more useful and to highlight the most relevant information.

B. **INFORMATION: Enterprise Resource Planning (ERP) System Replacement**

Jason Jedry provided background on this item which will be voted on during the Board of Directors meeting regarding the Enterprise Resource Planning (ERP) System Replacement.

VII. Executive Session - None

VIII. Adjournment – The meeting was adjourned at 12:47 (Alexis Pickering /John Bechtel)

Next VRT Executive Board Meeting:
May 1, 2023
VRT Boardroom
700 NE 2nd Street
Meridian, ID 83642

Valley Regional Transit Executive Board Meeting Minutes
May 1, 2023
VRT Board Room
700 NE 2nd Street – Board Room
Meridian, Idaho

APPROVED:

By: _____
Joe Stear, Chair

ATTEST:

By: _____
Paula Cromie, Executive Assistant
Valley Regional Transit

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Executive Board Meeting Minutes

May 01, 2023

11:00 AM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho and Virtually

MEMBERS ATTENDING	MEMBERS ABSENT	OTHERS PRESENT
Lantz Brown, Boise State	John Bechtel, City of Wilder	Zach Brooks, Canyon County Comm
Debbie Kling, City of Nampa	Todd Lavoie, City of Meridian	Bre Brush, City of Boise
Lauren McLean, City of Boise		Margaret Carmel, Boise Dev
Sabrina Minshall, Canyon County		Elaine Clegg, VRT
Alexis Pickering, ACHD		Robert Cornovick, Avero
Dale Reynolds, City of Nampa		Paula Cromie, VRT
Joe Stear, City of Kuna		Kate Dahl, VRT
Jarom Wagoner, City of Caldwell		Gregg Eisenberg, First Transit
		Jeannette Ezell, VRT
		Dave Fotsch, VRT
		Andrew Hayes, Avero
		Stephen Hunt, VRT
		Jason Jedry, VRT
		Lila Klopfenstein, COMPASS
		Andrew Mills, RAC
		Nick Moran, VRT
		James Mundell, VRT
		Ken Pidjeon, Citizen
		Sarah Quesenberry, Avero
		Randy Reese, VRT
		Jason Rose, VRT
		Walter Steed, RAC
		Nicole Stern, ACHD
		Alissa Taysom, VRT
		Duane Wakan, VRT
		Corrie Washington, VRT
		Cameron Wells, VRT
		Sarah Ybarra, VRT

I. **Calling of the Roll** - Chair Joe Stear called the meeting to order with a quorum present by phone and in person at 11:01

II. **Agenda Additions/Changes** - None

III. **Public Comments** - None

IV. Consent Agenda

Items on the consent agenda consisted of the following:

A. **ACTION: Minutes of the April 3, 2023, Executive Board Meeting**
B. **ACTION: Intermountain Communications Contract Modification**
C. **ACTION: Custom Vinyl Graphics**
D. **ACTION: Non-Emergency Medical Transportation Provider Contract**
Resolution VEB23-012 for Non-Emergency Medical Transportation Provider Contract with Serenity Transportation.
E. **ACTION: Transportation Improvement Plan FY24-28** - Resolution VEB23-013 Transportation Improvement Plan FY24-28.
F. **ACTION: New Regional Advisory Council Member - Andrew Mills** representing Canyon County.
G. **ACTION: Payment Register**

Alexis Pickering moved to approve the consent agenda as presented, Jarom Wagoner seconded. The motion passed unanimously.

V. Executive Board - Action Items

A. **ACTION: Enterprise Resource Planning (ERP) System Software and Implementation Services – FourthSquare, LLC**
Jason Jedry presented information on the Enterprise Resource Planning System in an amount not to exceed $957,000 (approved by Board by Resolution VBD23-022 on 4/3/2023). Staff from Avero Advisors presented a timeline of implementation. Alexis Pickering moved to approve Resolution VEB23-014 and corresponding Authorization for Expenditure for a contract with FourthSquare, LLC for ERP system software and implementation services; Jarom Wagoner seconded. The motion passed unanimously.

VI. Executive Board - Information Items

A. **INFORMATION: FY2024 Service Change Update**
Stephen Hunt presented the FY2024 draft service proposal for Executive Board input and comment.

B. **INFORMATION: Procurement Calendar**
The most recent procurement calendar was included in the packet for information.

VII. Executive Session

At 12:06, Alexis Pickering moved to adjourn into Executive Session pursuant to Idaho Code 74-206, identifying f) Pending/Probable Litigation.; Jarom Wagoner seconded. Roll call was taken. Mayor McClean was absent; all others were present.

No action was taken during or following the session; the Executive Session ended at 12:16.

VIII. Department/Staff Reports

A. **INFORMATION: Department/Staff Reports**
The most current department/staff reports were included in the packet for information. Members are encouraged to read them as they contain valuable information.

IX. Adjournment – The meeting was adjourned at 12:18.

Next VRT Executive Board Meeting:
June 6, 2023
VRT Boardroom
700 NE 2nd Street
Meridian, ID 83642

Valley Regional Transit Executive Board Meeting Minutes
June 5, 2023
VRT Board Room
700 NE 2nd Street – Board Room
Meridian, Idaho

APPROVED:

By: _____
Joe Stear, Chair

ATTEST:

By: _____
Paula Cromie, Executive Assistant
Valley Regional Transit

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Executive Board Meeting Minutes

June 05, 2023

11:00 AM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

MEMBERS ATTENDING	MEMBERS ABSENT	OTHERS PRESENT
Lantz Brown, Boise State	John Bechtel, City of Wilder	Bre Brush, City of Boise
Debbie Kling, City of Nampa	Lauren McLean, City of Boise	Elaine Clegg, VRT
Todd Lavoie, City of Meridian		Paula Cromie, VRT
Sabrina Minshall, Canyon County		Gregg Eisenberg, First Transit
Alexis Pickering, ACHD		Jeannette Ezell, VRT
Dale Reynolds, City of Nampa		Stephen Hunt, VRT
Joe Stear, City of Kuna		Jason Jedry, VRT
Jarom Wagoner, City of Caldwell		Lila Klopfenstein, COMPASS
		Hailee Lenhart-Wees, VRT
		Brad Miller, Legal Counsel
		Andrew Mills, RAC
		Nick Moran, VRT
		James Mundell, VRT
		Leslie Pedrosa, VRT
		David Rader, ACHD
		Randy Reese, VRT
		Stan Ridgeway, ESC
		Jason Rose, VRT
		Walter Steed, RAC
		Nicole Stern, ACHD
		Kyle Street, VRT
		Alissa Taysom, VRT
		Duane Wakan, VRT
		Corrie Washington, First Transit
		Linda Weston, ESC
		Helen Wright, ESC
		Sarah Ybarra, VRT

I. **Calling of the Roll -** Chair Joe Stear called the meeting to order at 11:00, with a quorum present in person and by phone.

II. **Agenda Additions/Changes** – none

III. **Public Comments** - None

IV. Consent Agenda

Items on the consent agenda consisted of the following:
ACTION: Minutes of the May 1, 2023, Executive Board Meeting
ACTION: Minutes of the March 21, 2023, Regional Advisory Council Meeting
ACTION: FY2023 2nd Quarter Operating Cash Balance Report
ACTION: FY2023 2nd Quarter Budget Variance Reports
ACTION: Payment Register
ACTION: Quarterly Performance Report

Debbie Kling moved to approve the consent agenda as presented; Dale Reynolds seconded. The motion passed unanimously.

V. Finance Committee

A. ACTION: Review FY2024 Preliminary Budget and Set Public Hearing Date

Elaine Clegg and Jason Jedry presented the FY2024 preliminary budget. Following discussion, Debbie Kling moved to release the budget for public comment when ready and set August 7, 2023, at the regularly scheduled Board of Directors meeting for the public hearing on the budget; Dale Reynolds seconded. The motion carried unanimously. The final proposed budget will be available at the July Executive Board meeting.

VI. EXECUTIVE SESSION

A. EXECUTIVE SESSION: Pending/Probable Litigation

At 11:20, Debbie Kling moved to convene into executive session Pursuant to Idaho Code 74-206, identifying paragraph f) Pending/Probable Litigation; Dale Reynolds seconded. The motion passed unanimously.

Roll call was taken. All executive board members were present except Lauren McLean and John Bechtel.

The executive session closed at 11:38.

No action was taken during the session.

VII. Executive Board - Action Items

A. ACTION - Eagle Senior Center

Staff presented information regarding the Eagle Center appeal. Following that information, Debbie Kling suggested the executive board give the Eagle Senior Center the opportunity to discuss the situation. Stan Ridgeway wanted to make it clear, the group he represented is not the "Eagle Senior Center," but Eagle Senior Citizens, Inc., and the group does not feel like their voices were heard.

Staff clarified questions and concerns. Board members reiterated they would like staff to work with Eagle Senior Citizens, Inc., whom the Board deeply cares about, and continue to serve this population safely, with best services/customer service possible and to resolve financial questions they have.

Following discussion, Alexis Pickering moved to deny the appeal filed by Eagle Senior Center, that was presented at a public hearing on March 6, 2023, to reinstate previous contract for services; Lantz McGinnis-Brown seconded. The motion passed unanimously.

B. **ACTION: Agnew Beck Contract Extension**
Debbie Kling moved to approve Resolution VEB23-015 and corresponding Authorization for Expenditure for a contract extension with Agnew Beck Consultants; Dale Reynolds seconded. The motion passed unanimously.

C. **ACTION: Update on FY2024 Service Change and Establish Public Hearing Date for Final Proposal**
Stephen Hunt presented an update on the service change process and comments received to date and requested the executive board set public hearing dates for the final proposal for July 18 in Ada County and July 25 in Canyon County.

Elaine Clegg asked the Board to postpone this decision for two months and have the Board make a final decision in October and make the service changes in January or in the spring of 2024.

Debbie Kling made a motion to postpone the service changes and establish public hearing dates in both Nampa and Caldwell for Canyon County when staff is ready to move forward with a final service change plan; Lantz McGinnis-Brown seconded. The motion passed unanimously.

VIII. **Executive Board - Information Items**

A. **INFORMATION: Board - Facilities Field Trip**
Elaine Clegg informed executive board members the Doodle Poll sent to board members to confirm a day for a field trip to all VRT facilities determined the need to move the suggested dates to later in the year. Staff will look for dates in September to try to accommodate everyone's calendars.

B. **INFORMATION: Procurement Calendar**
The most recent procurement calendar was included in the packet for information.

IX. **Department/Staff Reports**

A. **INFORMATION: Department/Staff Reports**
The most current department/staff reports were included in the packet for information.

X. **Adjournment** – The meeting was adjourned at 12:43.

Next VRT Executive Board Meeting:
July 10, 2023
VRT Boardroom
700 NE 2nd Street
Meridian, ID 83642

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Executive Board Meeting Minutes

July 10, 2023

11:00 AM

VRT Board Room – 700 NE 2nd Street – Meridian, Idaho

MEMBERS ATTENDING	MEMBERS ABSENT	OTHERS PRESENT
Lantz Brown, Boise State	Lauren McLean, City of Boise	Brad Alvaro, VRT
Debbie Kling, City of Nampa	Dale Reynolds, City of Nampa	Elaine Clegg, VRT
Todd Lavoie, City of Meridian	Jarom Wagoner, City of Caldwell	Paula Cromie, VRT
Sabrina Minshall, Canyon County		Kate Dahl, VRT
Alexis Pickering, ACHD		Gregg Eisenberg, First Transit
Joe Stear, City of Kuna		Jeannette Ezell, VRT
		Dave Fotsch, VRT
		Jeremy Gianchetta, VRT
		Kathleen Godfrey, VRT
		Stephen Hunt, VRT
		Jason Jedry, VRT
		Lila Klopfenstein, COMPASS
		Hailee Lenhart-Wees, VRT
		James Mundell, VRT
		Randy Reese, VRT
		Melody Roper, VRT
		Jason Rose, VRT
		Walter Steed, RAC
		Nicole Stern, ACHD
		Kyle Street, VRT
		Alissa Taysom, VRT
		Duane Wakan, VRT
		Corrie Washington, First Transit
		Cameron Wells, VRT
		Sarah Ybarra, VRT

I. **Calling of the Roll -** Chair Joe Stear called the meeting to order at 11:03 with a quorum present by phone and in person.

II. **Agenda Additions/Changes** – None

III. **Public Comments** - None

IV. **Consent Agenda**

Items on the consent agenda consisted of the following:

A. ACTION: Minutes of the June 5, 2023, Executive Board Meeting
B. ACTION: Minutes of the May 16, 2023, Regional Advisory Council Meeting
C. ACTION: Payment Register
D. ACTION: Asset Disposal Public Hearing Request
Executive Board set public hearing to be held at the VRT Board Meeting at 12:00 pm on August 7, 2023, to notify the public of assets slated for disposal and provide an opportunity for public comment.

Debbie Kling moved to approve the consent agenda as presented; Todd Lavoie seconded. The motion passed unanimously.

V. Executive Board - Action Items
A. ACTION: Beyond ADA Final Service Model
The Executive Board was asked to accept the Regional Advisory Council's recommendation and recommend the Beyond ADA final service model for approval to the VRT Board of Directors. Debbie Kling moved to approve the Beyond ADA final service model and recommend approval to the VRT Board of Directors; Alexis Pickering seconded. The motion passed unanimously.

B. ACTION: Proposed Board of Directors Agenda for August Meeting
Executive Board members requested the pay and step increase item be moved with the budget item and removed from the consent agenda. The bus stop sign-blade procurement, mobile column lifts and regional radio lease and maintenance agreement were moved from an action item to a consent agenda action item.

Sabrina Minshall moved to approve the proposed Board of Directors August 7 meeting agenda noting staff may need to add or remove additional items; Debbie Kling seconded. The motion passed unanimously.

VI. Executive Board - Information Items
A. INFORMATION: Procurement Calendar
The most recent procurement calendar was included in the packet for information.

B. INFORMATION: Review FY2024 Preliminary Budget
Elaine Clegg/Jason Jedry confirmed the budget numbers had not changed, although there were some shifts in the budget from one department to another.

VII. Department/Staff Reports
A. INFORMATION: Department/Staff Reports
The most current department/staff reports were included in the packet for information.

VIII. Adjournment – The meeting was adjourned at 11:35.

Next VRT Executive Board Meeting (followed by the Board of Directors meeting)
August 7, 2023
VRT Boardroom
700 NE 2nd Street
Meridian, ID 83642

TOPIC	FY2023 2nd Quarter Operating Cash Balance Report
DATE	August 7, 2023
STAFF MEMBER	Jason Jedry

Staff Recommendation/Request

The Board will review and consider accepting the FY2023 2nd Quarter Operating Cash Balance Report.

Summary

Attached to this memo is the operating cash balance analysis as of March 31, 2023.

- The VRT general ledger cash balance was $7,042,247 at the end of March. Pending federal funds were $614,113. Pending federal funds are the result of utilizing local funds until federal funds become available for reimbursement.
- Overall, the total operating cash balance exceeded the total cash balance benchmark by $2,857,129.

More Information

Attachments:

FY2023 2nd Qtr. Operating Cash Balance Report

For detailed information contact: Jason Jedry, Chief Financial Officer, 208-258-2709, jjedry@valleyregionaltransit.org

700 NE 2ND STREET, SUITE 100 | MERIDIAN, ID 83642 | P / 208.846.8547 F / 208.846.8564 1.855.345.7433

Valley Regional Transit
Operating Cash Balance Analysis
March 31, 2023

VRT Operating

GL Cash Balance at 3/31/23	$7,042,247	
Pending Federal Funds *(Note 2)*		$614,113
Total Cash Balance	**$7,042,247**	
Total Pending Federal Funds *(Note 2)*		**$614,113**
Total Cash Balance Benchmark *(Note 1)*	**$4,185,118**	

Note 1: Average of 2020, 2021 and 2022 at March 31

Note 2: Local funds utilzed until federal funds become available for reimbursement

TOPIC	FY2023 2nd Quarter Budget Variance Reports
DATE	August 7, 2023
STAFF MEMBER	Jason Jedry

Staff Recommendation/Request

The Board will review and consider accepting the FY2023 2nd Quarter Budget Variance Reports.

Summary

Attached to this memo are the 2nd quarter budget reports as of March 31, 2023.

More Information

Attachments:

FY2023 2nd Quarter Budget Variance Report

FY2023 2nd Quarter Budget Variance Comments

For detailed information contact: Jason Jedry, Chief Financial Officer, 208-258-2709, jjedry@valleyregionaltransit.org

700 NE 2ND STREET, SUITE 100 | MERIDIAN, ID 83642 | P / 208.846.8547 F / 208.846.8564 1.855.345.7433

Valley Regional Transit
FY 2023 Second Quarter Budget Variance Reports
October 2022 - March 2023

Category	Regional Overhead			Programs and Supports			Information Supports/ Specialized Transportation			Program Administration Support Planning		
	10			12			20			23		
	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff
401 Directly Generated Funds				$ 22,500	$ 17,374	-23%	$ 15,000	$ 5,864	-61%			
402 Purchased Transportation												
403 Auxiliary Revenue	59,072	32,742	-45%	231,997	240,062	3%						
404 Non-Transportation Revenue		14,593		60,000	450	-99%		1,075				
405 Federal Assistance - Capital										7,284,387	284,080	-96%
406 Federal Assistance - Operating/Administration				387,206	297,732	-23%	1,723,972	950,501	-45%	696,831	815,912	17%
407 Local Assistance - Capital										1,254,706	458,769	-63%
408 Local Assistance - Operating/Administration	927,898	892,075	-4%	314,470	129,008	-59%	886,770	833,955	-6%	174,208	61,575	-65%
Total Revenues	**$ 986,970**	**$ 939,410**	-5%	**$ 1,016,172**	**$ 684,626**	-33%	**$ 2,625,743**	**$ 1,791,395**	-32%	**$ 9,410,132**	**$ 1,620,336**	-83%

Category	Regional Overhead			Programs and Supports			Information Supports/ Specialized Transportation			Program Administration Support Planning		
	10			12			20			23		
	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff
501 Wages and Salaries	$ 370,299	$ 395,326	7%	$ 284,478	$ 247,052	-13%	$ 300,446	$ 278,596	-7%	$ 299,732	$ 191,729	-36%
502 Fringe Benefits	296,053	275,575	-7%	211,771	172,962	-18%	207,037	188,410	-9%	203,184	112,703	-45%
503 Professional Services	122,922	98,998	-19%	369,435	235,936	-36%	148,587	87,725	-41%	359,623	129,237	-64%
504 Materials and Supplies	17,150	15,536	-9%	49,256	9,381	-81%	87,225	56,310	-35%	500		-100%
505 Utilities	60,875	70,155	15%	8,827	5,802	-34%	2,720	2,192	-19%	825	300	-64%
506 Casualty and Liability	7,500	11,450	53%	3,500	1,914	-45%	41,750	45,401	9%			
508 Purchased Transportation							1,439,760	1,004,432	-30%			
509 Miscellaneous	95,922	69,166	-28%	64,405	12,122	-81%	398,218	128,330	-68%	506,645	462,404	-9%
511 Interest		395			2,038							
512 Leases and Rentals	16,250	2,808	-83%	24,500	1,200	-95%						
514 Capital (Note 2)										8,247,953	723,963	-91%
Total Expenses	**$ 986,970**	**$ 939,410**	-5%	**$ 1,016,172**	**$ 688,406**	-32%	**$ 2,625,743**	**$ 1,791,395**	-32%	**$ 9,618,462**	**$ 1,620,336**	-83%

Note 1: No percentage shown for null data or situations where division is by zero.
Note 2: Total gross capital expense. Capitilization accounting entry added back.

Category	Boise Fixed Route			ADA Paratransit (Demand Response)		
	21			22		
	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff
401 Directly Generated Funds	$ 242,054	$ 312,074	29%	$ 37,054	$ 44,556	20%
402 Purchased Transportation						
403 Auxiliary Revenue	74,782	149,564	100%			
404 Non-Transportation Revenue		9,790				
405 Federal Assistance - Capital						
406 Federal Assistance - Operating/Administration	1,491,301	670,600	-55%	570,370	781,464	37%
407 Local Assistance - Capital						
408 Local Assistance - Operating/Administration	3,064,572	3,446,586	12%	712,426	455,831	-36%
Total Revenues	$ 4,872,709	$ 4,588,613	-6%	$ 1,319,851	$ 1,281,851	-3%

Category	Boise Fixed Route			ADA Paratransit (Demand Response)		
	21			22		
	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff
501 Wages and Salaries	$ 2,110,100	$ 1,997,299	-5%	$ 572,650	$ 526,787	-8%
502 Fringe Benefits	1,448,439	1,399,025	-3%	450,833	431,283	-4%
503 Professional Services	260,858	186,199	-29%	65,257	63,408	-3%
504 Materials and Supplies	460,500	405,517	-12%	95,750	86,823	-9%
505 Utilities	66,875	77,108	15%	17,050	9,905	-42%
506 Casualty and Liability	376,947	385,293	2%	85,691	147,886	73%
508 Purchased Transportation						
509 Miscellaneous	98,193	74,528	-24%	4,526	2,123	-53%
511 Interest	85,681	60,895	-29%	10,363	8,668	-16%
512 Leases and Rentals	185,845	2,748	-99%	17,731	4,968	-72%
514 Capital (Note 2)						
Total Expenses	$ 5,093,436	$ 4,588,613	-10%	$ 1,319,851	$ 1,281,851	-3%

Note 1: No percentage shown for null data or situations where division is by zero.

Note 2: Total gross capital expense. Capitilization accounting entry added back.

Category	Canyon Fixed-Route			Canyon ADA Paratransit (Demand Response)			Canyon Inter-County		
	24			25			31		
	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff
401 Directly Generated Funds	$ 20,779	$ 54,621	163%	$ 1,146	$ 3,711	224%	$ 22,795	$ 20,498	-10%
402 Purchased Transportation									
403 Auxiliary Revenue	7,810	15,620	100%				15,034	30,069	100%
404 Non-Transportation Revenue		244							
405 Federal Assistance - Capital									
406 Federal Assistance - Operating/Administration	423,189	242,244	-43%	50,389	46,154	-8%	593,152	350,243	-41%
407 Local Assistance - Capital									
408 Local Assistance - Operating/Administration	135,098	220,701	63%	7,381	20,301	175%	185,165	291,941	58%
Total Revenues	**$ 586,875**	**$ 533,431**	-9%	**$ 58,916**	**$ 70,166**	19%	**$ 816,147**	**$ 692,750**	-15%

Category	Canyon Fixed-Route			Canyon ADA Paratransit (Demand Response)			Canyon Inter-County		
	24			25			31		
	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff	YTD Budget	YTD Actual	% Diff
501 Wages and Salaries	$ 280,282	$ 243,260	-13%	$ 26,183	$ 32,767	25%	$ 359,855	$ 306,318	-15%
502 Fringe Benefits	131,824	117,929	-11%	13,105	17,063	30%	180,227	153,536	-15%
503 Professional Services	48,770	39,375	-19%	4,655	5,468	17%	62,979	47,961	-24%
504 Materials and Supplies	64,249	70,586	10%	9,344	7,077	-24%	133,191	107,877	-19%
505 Utilities	10,814	15,902	47%	1,059	1,993	88%	14,429	20,484	42%
506 Casualty and Liability	40,112	43,004	7%	3,913	5,495	40%	53,810	53,864	0%
508 Purchased Transportation									
509 Miscellaneous	10,384	2,958	-72%	470	241	-49%	9,095	2,195	-76%
511 Interest									
512 Leases and Rentals	1,910	416	-78%	188	63	-66%	2,562	515	-80%
514 Capital (Note 2)									
Total Expenses	**$ 588,345**	**$ 533,431**	-9%	**$ 58,916**	**$ 70,166**	19%	**$ 816,147**	**$ 692,750**	-15%

Note 1: No percentage shown for null data or situations where division is by zero.

Note 2: Total gross capital expense. Capitilization accounting entry added back.

Category	Specialized Transportation		
	20		
	YTD Budget	YTD Actual	% Diff
401 Directly Generated Funds	$ 15,000	$ 5,864	-61%
402 Purchased Transportation			
403 Auxiliary Revenue			
404 Non-Transportation Revenue		$ 1,075	
405 Federal Assistance - Capital			
406 Federal Assistance - Operating/Administration	$ 1,296,442	$ 766,263	-41%
407 Local Assistance - Capital			
408 Local Assistance - Operating/Administration	$ 779,888	$ 769,535	-1%
Total Revenues	**$ 2,091,330**	**$ 1,542,737**	-26%

Category	Specialized Transportation		
	20		
	YTD Budget	YTD Actual	% Diff
501 Wages and Salaries	204,257	200,049	-2%
502 Fringe Benefits	164,568	147,625	-10%
503 Professional Services	144,837	82,690	-43%
504 Materials and Supplies	77,225	57,074	-26%
505 Utilities	2,120	1,592	-25%
506 Casualty and Liability	41,750	45,401	9%
508 Purchased Transportation	1,439,760	1,004,432	-30%
509 Miscellaneous	16,813	3,840	-77%
511 Interest			
512 Leases and Rentals			
514 Capital (Note 2)			
Total Expenses	**$ 2,091,330**	**$ 1,542,702**	-26%

Note 1: No percentage shown for null data or situations where division is by zero.

Note 2: Total gross capital expense. Capitilization accounting entry added back.

Capital Budget Expense Category		
	Budget Annual	YTD Actual
Bike/Pedestrian Improvements		
Capital - Facilities - Multi-Modal Center	50,000	
Capital - Facilities - Fuel Facilities	1,556,763	
Capital - Facility - Facilities/Bldgs/Grounds	4,509,209	266,987
Capital - Non-Revenue Vehicles	380,353	
Capital - Other		
Capital - Revenue Vehicles	5,240,306	74,497
Capital - Revenue Vehicles - Sub-Recipient	727,381	
Capital Equipment - Communications	350,000	97,851
Capital Equipment - Farebox		21,368
Capital Equipment - Surv/Security		
CAPITAL EXPENDITURES (514)		
Capital Information Technology - Hardware	784,048	28,232
Capital Information Technology - Software	745,111	30,590
Capital Projects - Sub-Recipient		
Capital -Shop Equipment	307,790	6,299
Capital-Office Equipment		
CWI - Park and Ride - INACTIVE		
N/A-Capital - Revenue Vehicles		
Regional Park & Ride Projects		
System Enhancements - Stops/Shelters	1,844,946	198,138
Total Capital Expenses	**$ 16,495,907**	**$ 723,963**

Note 1: No percentage shown for null data or situations where division is by zero.

Note 2: Total gross capital expense. Capitilization accounting entry added back.

VALLEY REGIONAL TRANSIT
FY 2023 BUDGET REPORT COMMENTS
October 2022 - March 2023

At the end of March, Fiscal Year 2023 was fifty percent (50%) complete. The following is a review of the budgetary status of each division as of March 31, 2023. A ten percent (+/- 10%) tolerance threshold is utilized for analysis purposes in this report.

Regional Overhead (10)

Revenues

Auxiliary Revenues (45% under budget) – Revenue will increase in this category as expected retirement payouts occur.

Non-Transportation Revenue – This revenue is interest income and payment from COMPASS for their proportionate share of building insurance premiums.

Expenses

Total Regional Overhead operating expenses are 5% under budget through QR-2.

Professional Services (19% under budget) – Legal and outsourced information technology service expenses are lower than budget estimates.

Utilities (15% over budget) –The Meridian Condo Association reserve expense was paid in full in the second quarter of the fiscal year.

Casualty and Liability (53% over budget) – Overages in this category are completely offset by payments received from COMPASS for their proportionate share of insurance premiums.

Miscellaneous (28% under budget) – Licensing, hosting, and web fees are lower than budget estimates.

Leases and Rentals (83% under budget) – Due to GASB Statement 87, lease expenses are now recognized differently. The expense is now recognized as interest with a portion offsetting debt liability. While the expense is not recognized in this category, it is necessary to budget for it, so VRT has the cash available to make lease payments.

Programs and Supports (12)

Revenues

Directly Generated (23% under budget) – City Go pass sales were $11,708. A budget for City Go pass sales was not included in FY 2023. Bike Share sales revenue was $16,835 under budget causing this variance.

Non-Transportation Revenue (99% under budget) –Bike Share has not been operating and has therefore not produced revenue in this category.

Federal Operating Assistance (23% under budget) –Mobility Management, City Go and Safe Routes to School expenses are lower than budgeted for resulting in the need to recognize less revenue to offset expenses.

Local Operating Assistance (59% under budget) – Bike Share, Mobility Management, City Go, Safe Routes to School expenses are lower than budgeted for resulting in the need to recognize less revenue to offset expenses.

Expenses

Total Program and Supports operating expenses are 32% under budget through QR-2.

Wages and Salaries (13% under budget) – Bike Share has one vacant FTE because it is not operating, City Go had a vacant Director position for 6 weeks, and Safe Routes to School had a vacant FTE for six weeks.

Fringe Benefits (18% under budget) – Bike Share has one vacant FTE because it is not operating, City Go had a vacant Director position for 6 weeks, and Safe Routes to School had a vacant FTE for six weeks.

Professional Services (36% under budget) – The spend rate on mobility management and marketing services is lower than budget estimates at the end of the second quarter.

Materials and Supplies (81% under budget) - Fuel, support vehicle, printing, and station repair expenses are lower than budgeted for because Bike Share is not operating.

Utilities (34% under budget) – Electricity, cell phone and teleconference expenses are lower than budgeted for.

Casualty and Liability (45% under budget) – Insurance expenses allocated to this division are lower than budget estimates.

Miscellaneous (81% under budget) – Travel, training and other expenses are below budget estimates in the Bike Share, City Go, Safe Routes to School, Mobility Management, and Fleet Media departments.

Leases and Rentals (95% under budget) – Due to GASB Statement 87, lease expenses are now recognized differently. The expense is now recognized as interest with a portion offsetting debt liability. While the expense is not recognized in this category, it is necessary to budget for it, so VRT has the cash available to make lease payments.

Information Supports/Specialized Transportation (20)

Revenues

Directly Generated (61% under budget) – Scrip and volunteer ridership fare revenue is $9,136 below budget estimates.

Federal Operating Assistance (48% under budget) – Expenses in this division are under budget resulting in the recognition of less revenue to offset expenses than budgeted for.

Expenses

Total Information Supports/Specialized Transportation operating expenses are 32% under budget through QR-2.

Professional Services (41% under budget) - Contract labor is lower than budgeted for due to less Village Van service. Repair and maintenance expenses are lower than budget estimates.

Materials and Supplies (35% under budget) – Fuel, department supplies, and minor equipment expenses are lower than budget estimates.

Utilities (19% under budget) – Cellular telephone expenses are lower than budgeted for.

Purchased Transportation (30% under budget) – Lyft Transit Connections, VRT Late Night, Canyon County Rides2Wellness, Volunteer Driver and Scrip Taxi expenses are lower than budget estimates.

Miscellaneous (68% under budget) – The expected fees for the integrated fare payment system project will not be incurred until later in the fiscal year.

Program Administration Support/Planning (23)

Revenues

Federal Capital Assistance (96% under budget) – Capital expenses are 91% under budget resulting in less reimbursement of funds in this category. Additionally, federal funds are not available resulting in the recognition of local funds in order to balance to total expenses. This condition will reverse as 2023 grants are executed at the end of the third quarter.

Federal Operating Assistance (17% over budget) This line item is above budget parameters. This is due to utilizing Federal CARES Act funding.

Local Capital Assistance (63% under budget) – This line item is below budget parameters. This is due to utilizing Federal CARES Act funding as well as expenses being under budget.

Local Operating Assistance (65% under budget) – This category is below budget estimates. This is due to expenses being under budget.

Expenses

Total Program Administration Support/Planning expenses are 83% under budget through QR-2.

Wages and Salaries (36% under budget) – This category is favorably below budget parameters due to two budgeted positions going un-filled for longer than expected due to staffing changes and a tight labor market.

Fringe Benefits (45% under budget) – Miscellaneous earnings, FICA, retirement, and health insurance expenses are lower than budget estimates due to two budgeted positions going un-filled for longer than expected due to staffing changes and a tight labor market.

Professional Services (64% under budget) – Expenses in this category such as planning projects do not typically align with how the professional services budget is spread equally (monthly) throughout the fiscal year.

Materials and Supplies (100% under budget) – Printing expenses are $500 under budget.

Utilities (64% under budget) – Cellular telephone expenses are lower than budgeted for.

Capital (91% under budget) - The timing of capital projects throughout the year do not typically align with how the capital budget is spread equally (monthly) throughout the year. VRT will place battery electric buses into service in the near future and will begin recognizing expenses for other capital expenditures as they occur in the remainder of the fiscal year.

Boise Fixed-Route (21)

Revenues

Directly Generated Funds (29% over budget) – Farebox sales are $4,721 under budget. Local pass sales are $75,918 above budget and employer program sales are $1,192 under budget.

Auxiliary (100% over budget) – Surplus advertising revenue allocated to this division exceeded the budget through the second quarter by $74,782.

Federal Operating Assistance (55% under budget) – Federal funds are not available resulting in the recognition of local funds in order to balance to total expenses. This condition will reverse as 2023 grants are executed at the end of the third quarter.

Local Operating Assistance (12% over budget) – Federal funds are not available resulting in the recognition of local funds in order to balance to total expenses. This condition will reverse as 2023 grants are executed at the end of the third quarter.

Expenses

Total Boise Fixed-Route operating expenses are 10% under budget through QR-2.

Professional Services (29% under budget) – Contract labor, repairs and maintenance, legal and bus stop expenses are lower than budgeted for.

Materials and Supplies (12% under budget) – Supplies, parts and fuel expenses are lower than budget estimates.

Utilities (15% over budget) – This category is over budget due to how Ada County utility expenses are allocated between division 21 and division 22. Overall, utility expenses for this system are over budget by $3,088.

Miscellaneous (24% under budget) – Freight, training, app service charges and main street station expenses are lower than budgeted for.

Leases and Rentals (99% under budget) – Due to GASB Statement 87, lease expenses are now recognized differently. The expense is now recognized as interest with a portion offsetting debt liability. While the expense is not recognized in this category, it is necessary to budget for it, so VRT has the cash available to make lease payments.

ADA Paratransit/Demand Response (22)

Revenues

Directly Generated Funds (20% over budget) – Access pass sales are $7,502 over budget estimates.

Federal Operating Assistance (37% over budget) – This line item is above budget parameters due to the utilization of Federal CARES Act funding.

Local Operating Assistance (36% under budget) – This line item is below budget parameters. This is due to utilizing Federal CARES Act funding as well as expenses being under budget.

Expenses

Total ADA Paratransit/Demand Response operating expenses are 3% under budget through QR-2.

Utilities (42% under budget) - This category is under budget due to how Ada County utility expenses are allocated between division 21 and division 22. Overall, utility expenses for this system are over budget by $3,088.

Casualty and Liability (73% over budget) – This category is over budget due to how Ada County insurance expenses are allocated between division 21 and division 22. Overall, insurance expenses for this system are $70,541 over budget.

Miscellaneous (53% under budget) – This category is favorably below budget parameters.

Leases and Rentals (72% under budget) – Due to GASB Statement 87, lease expenses are now recognized differently. The expense is now recognized as interest with a portion offsetting the debt liability. While the expense is not recognized in this category, it is necessary to budget for it, so VRT has the cash available to make lease payments.

Canyon County Fixed-Route (24)

Revenues

Directly Generated Funds (163% over budget) – Farebox sales are $1,628 under budget. Local pass sales are $8,843 above budget and employer program sales are $26,628 above budget.

Auxiliary (100% over budget) – Surplus advertising revenue allocated to this division is $7,810 above budget.

Federal Operating Assistance (43% under budget) – Federal funds are not available resulting in the recognition of local funds in order to balance to total expenses. This condition will reverse as 2023 grants are executed at the end of the third quarter.

Local Operating Assistance (63% over budget) – Federal funds are not available resulting in the recognition of local funds to balance to total expenses. This condition will reverse as 2023 federal grants are executed.

Expenses

Total Canyon County Fixed-Route operating expenses are 9% under budget through QR-2.

Wages and Salaries (13% under budget) - This category is under budget due to operator and maintenance staffing shortages resulting in reduced payroll expenses.

Fringe Benefits (11% under budget) – This category is under budget due to staffing shortages resulting in reduced staff benefit expenses.

Professional Services (19% under budget) – Contract labor, operating contract, and facility expenses are lower than budgeted for through the second quarter.

Utilities (47% over budget) – Electricity and natural gas expenses are higher than budget estimates.

Miscellaneous (72% under budget) – Freight, training, and app service charge expenses are lower than budgeted for.

Leases and Rentals (78% under budget) – Radio repeater site rental expenses are lower than budgeted for.

Canyon ADA Paratransit/Demand Response (25)

Revenues

Directly Generated Funds (224% over budget) – Access pass sales are $2,565 over budget.

Local Operating Assistance (175% over budget) – Federal funds are not available resulting in the recognition of local funds to balance to total expenses. This condition will reverse as 2023 federal grants are executed.

Expenses

Total Canyon ADA Paratransit/Demand Response operating expenses are 19% over budget through QR-2.

Wages and Salaries (25% over budget) - This category is over budget due to how Canyon County wage expenses are allocated between division 24 and division 25. Overall, wage expenses for this system are under budget.

Fringe Benefits (30% over budget) – This category is over budget due to how Canyon County expenses are allocated between division 24 and division 25. Overall, fringe benefit expenses for this system are under budget.

Professional Services (17% over budget) – This category is over budget due to how Canyon County expenses are allocated between division 24 and division 25. Overall, professional service expenses for this system are under budget.

Materials and Supplies (24% under budget) – Revenue vehicle parts and gasoline expenses are under budget.

Utilities (88% over budget) – Electricity, telecommunications, and natural gas expenses are higher than budget estimates.

Casualty and Liability (40% over budget) – This category is over budget due to how Canyon County insurance expenses are allocated between division 24 and division 25. Overall, insurance expenses for this system are over budget by $4,527.

Miscellaneous (49% under budget) – Training and app service charge expenses are lower than budgeted for.

Leases and Rentals (66% under budget) – Radio repeater site rental expenses are lower than budgeted for.

Canyon Inter-County (31)

Revenues

Auxiliary (100% over budget) – Surplus advertising revenue allocated to this division is $15,034 above budget.

Federal Operating Assistance (41% under budget) – Federal funds are not available resulting in the recognition of local funds in order to balance to total expenses. This condition will reverse as 2023 grants are executed at the end of the third quarter.

Local Operating Assistance (58% over budget) – Federal funds are not available resulting in recognition of local funds to balance to total expenses. This condition will reverse as 2023 federal grants are executed.

Expenses

Total Canyon Inter-County operating expenses are 15% under budget through QR-2.

Wages and Salaries (15% under budget) - This category is under budget due to operator and maintenance staffing shortages resulting in reduced payroll expenses.

Fringe Benefits (15% under budget) – This category is under budget due to staffing shortages resulting in reduced staff benefit expenses.

Professional Services (24% under budget) – Contract labor, operating contract, uniform and preventative maintenance expenses are lower than budgeted for through the second quarter.

Materials and Supplies (19% under budget) – CNG fuel and parts expenses are under budget.

Utilities (42% over budget) – Electricity and natural gas expenses are higher than budget estimates.

Miscellaneous (76% under budget) – Training and app service charge expenses are lower than budgeted for.

Leases and Rentals (80% under budget) – Radio repeater site rental expenses are lower than budgeted for.

TOPIC	Rescind Deposit and Investment Risk Disclosure Policy
DATE	August 7, 2023
STAFF MEMBER	Jason Jedry

Staff Recommendation/Request

The Board is asked to review and consider approving RESOLUTION VBD23-023 rescinding policy 5.14.00, Deposit and Investment Risk Disclosure.

Summary

A systematic review of institutional policies has been undertaken at the direction of the CEO in order to remove outdated policies, and to modify and update policies.

The attached Deposit and Investment Risk Disclosure policy was developed and approved in 2006 with the understanding that the Governmental Accounting Standards Board (GASB) Statement No. 40 required organizations to develop policies related to the disclosure of credit risks. However, the GASB statement simply requires organizations to disclose those risks in their financial statements.

The Deposit and Investment Risk Disclosure policy is outdated, administrative in nature, and has not been utilized.

More Information

Attachments:

VRT GASB 40 Deposit and Investment Risk Disclosure Policy

RESOLUTION VBD23-023 - Approval to Rescind Policy 5.14.00 Deposit and Investment Risk Disclosure

For detailed information contact: Jason Jedry, Chief Financial Officer, 208-258-2709, jjedry@valleyregionaltransit.org

700 NE 2ND STREET, SUITE 100 | MERIDIAN, ID 83642 | P / 208.846.8547 F / 208.846.8564 1.855.345.7433

VALLEY REGIONAL TRANSIT

This policy supersedes all prior policy statements written, verbal, or otherwise

Section	Policy No. 5.14.00
Policy Title: Deposit and Investment Risk Disclosure	Page 1 of 8
Policy Date: 06/19/06	Policy Adopted:
Approved By:	Policy/Page Replaced:
Dave Bieter, Chairman Kelli Fairless, Executive Director	

Deposit and Investment Risk Disclosure

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Section 1. PURPOSE

The purpose of this Policy is to set forth the investment objectives and parameters for the management of funds held by Valley Regional Transit (VRT). This investment policy is designed to safeguard funds on behalf of VRT, to assure the availability of operating and capital funds when needed, and provide an investment return competitive with comparable funds and financial market indices.

Section 2. SCOPE

This policy applies to all cash and investments held or controlled by Valley Regional Transit on behalf of its members. This policy does not apply to funds related to the issuance of debt where there are other indentures in effect for such funds. Additionally, any future revenues, which have statutory investment requirements conflicting with this Investment Policy, are not subject to the provisions of this policy.

Section 3. INVESTMENT OBJECTIVES

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

A. Safety of Principal

The foremost objective of this investment program is the safety of the principal of funds. Investment transactions shall be undertaken in a manner to ensure the preservation of capital in the overall portfolio. The objective will be to minimize credit risk and interest rate risk.

The foremost objective of this investment program is the safety of the principal of funds. Investment transactions shall seek to keep capital losses at a minimum, whether they are from securities, defaults, or erosion of market value. To attain this objective, investments will be diversified to the extent practicable to control the risk of loss resulting from over concentration of assets in a specific maturity, issuer, instrument, dealer, or financial institution in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. The objective will be to minimize credit risk and interest rate risk.

i. <u>Credit Risk</u> <u>(Custodial Credit Risk and Concentration Credit Risk)</u>

Valley Regional Transit will minimize Custodial Credit Risk, which is the risk of loss due to the failure of the security issuer or backer, by; limiting investments to the types of securities listed in Section 9 of this Investment Policy; and pre-qualifying the financial institutions, broker/dealers, intermediaries and advisors with which VRT will do business in accordance with Section 7 of this Investment Policy.

VRT will minimize Concentration of Credit Risk, which is the risk of loss attributed to the magnitude of VRT's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

ii. <u>Investment Rate Risk</u>

VRT will minimize Interest Rate Risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by; structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and, investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with VRT's cash requirements.

iii. Foreign Currency Risk

VRT is not authorized to invest in investments which have this type of risk.

From time to time, securities may be traded for other similar securities to improve yields, adjust maturity, or reduce risk. For these transactions, a loss may be incurred for accounting purposes, provided any of the following occurs with respect to the replacement security:

i. The net projected yield has been increased;
ii. Maturity has been favorably adjusted, or
iii. Quality of the investment has been improved.

B. Maintenance of Liquidity

The funds shall be managed such that they are available to meet reasonably anticipated cash flow requirements. Periodic cash flow analyses shall be completed in order to ensure that the funds are positioned to provide sufficient liquidity.

C. Yield/Return on Investment

Investment portfolios shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. It is understood that return on investment is of secondary importance when compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

Section 4. MANAGEMENT OF INVESTMENTS

The Management Committee shall designate the Deputy Director as the Investment Officer who is responsible for the day-to-day oversight of VRT investments. The Deputy Director shall be responsible for the transferring of appropriate funds to affect investment transactions, for the investment of operating funds, operating reserves funds, and bond proceeds, consistent with this policy and actions of the Management Committee.

Section 5. STANDARDS OF PRUDENCE

The standard of prudence to be used by VRT shall be the "Prudent Person" standard and shall be applied in the context of managing the overall investment program. Investment officials, acting in accordance with written procedures and this investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectation are reported to the Management Committee in a timely fashion and the liquidity and the sales

of securities are carried out in accordance with the terms of this policy. The Prudent Person standard states:

> "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived from the investment."
>
> While the standard of prudence to be used by Investment Officials who are officers or employees is the Prudent Person standard, any person or firm hired or retained to invest, monitor, or advise concerning these assets shall be held to the higher standard of "Prudent Expert."

Section 6. ETHICS AND CONFLICTS OF INTEREST

The Deputy Director shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair one's ability to make impartial investment decisions. Also, the Deputy Director shall disclose to the Management Committee any material financial interests in Qualified Institutions that conduct business with VRT, and they shall further disclose any material personal financial/investment positions that could be related to the performance of VRT's investment program.

Section 7. AUTHORIZED INVESTMENT INSTITUTIONS AND DEALERS

Only firms meeting one of the following requirements shall be eligible to serve as Qualified Institutions:

A. The firm must comply with all of the following requirements:
   i. Primary and regional dealers that qualify under Securities and Exchange Commission Rule 15C3-1 (uniform net capital rule);
   ii. Capital of no less than $10,000,000;
   iii. Registered as a dealer under the Securities Exchange Act of 1934;
   iv. A member of the National Association of Securities Dealers (NASD);
   v. Registered to sell securities in Idaho; and
   vi. The firm and assigned broker have been engaged in the business of effecting transactions in U.S. government and agency obligations for at least five (5) consecutive years; or,

B. Qualified public depositories.
   All brokers, dealers and other financial institutions deemed to be Authorized Institutions shall be provided with current copies of this investment policy and shall provide in return to the Management Committee, certification of having read, understood and agreement to comply with this investment policy.

Section 8. MATURITY AND LIQUIDITY REQUIREMENTS

To the extent possible, an attempt shall be made to match investment maturities with known cash needs and anticipated case flow requirements.

A. Maturity Guidelines

Securities purchased shall have a final maturity of five (5) years or less from the date of purchase. The overall weighted average duration of the entire portfolio shall be less than three (3) years.

B. Liquidity Requirements

The Deputy Director shall determine the approximate amount of funds required to meet the day-to-day expenditure needs of VRT. All balances in the depository bank shall be maintained in an interest-bearing/Investment Sweep account. In order to have an available source of funds to meet unexpected case requirements, a minimum of one-month's operating expenses shall be invested in an authorized money market fund or other short-term alternative. The balance of VRT's funds shall be available for investment according to the guidelines incorporated within this policy.

Section 9. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

The Deputy Director shall obtain bids from at least two (2) brokers or financial institutions on all purchases of investment instruments on the secondary market. Overnight sweep investment instruments shall not be subject to this section.

After the Deputy Director has determined the approximate maturity date based on cash flow needs and market conditions and have analyzed and selected one or more optimal types of investments, a minimum of three (3) Qualified Institutions must be contacted and asked to provide bids/offers on the securities in question. VRT shall utilize the competitive bid process to select the securities to be purchased or sold. However, if obtaining bids/offers are not feasible and appropriate, securities may be purchased/sold utilizing the comparison to current market price method on an exception basis. Selection by comparison to a current market price shall only be utilized when, in the judgment of VRT, competitive bidding would inhibit the selection process.

Examples of when this method may be used include:

i. When time constraints due to unusual circumstances preclude the use of the competitive bidding process,

ii. When no active market exists for the issue being traded due to the age or depth of the issue,

iii. When a security is unique to a single dealer, for example, a private placement, or

iv. When the transaction involves new issues or issues in the "when issued" market.

Overnight sweep investment instruments shall not be separately bid, but may be placed with VRT's depository bank relating to the demand account for which the investment instrument was purchased.

Section 10. AUTHORIZED INVESTMENTS AND PORTFOLIO COMPOSITION

Investments and Depositories are restricted to the following:

A. United States Government Securities.

- Negotiable direct obligations or obligations the principal and interest of which are unconditionally guaranteed by the United States Government. These securities must have a liquid market with a readily determined market value.
- A maximum of 100% of available funds may be invested in United States Government Securities.
- The maximum length to maturity of any direct investment in the United States Government Securities is five (5) years from the date of purchase.

B. United States Government Agencies.

- Negotiable bonds, debentures, notes or callable securities issued or guaranteed by United States government agencies, provided such obligations are backed by the full faith and credit of the United States. (Issuers including FNMA, FHLMC, FHLB, and FFCB are not guaranteed by the U.S. Government and are considered Federal Instrumentalities.)
- A maximum of 50% of available funds may be invested in United States government agencies.
- A maximum of 10% of available funds may be invested in any individual United States government agencies.
- The maximum length to maturity for an investment in any United States government agency security is five (5) years from the date of purchase.

C. Federal Instrumentalities (United States Government-Sponsored Enterprises).

- Negotiable Senior debt obligations which include bonds, debentures, notes or callable securities issued or guaranteed by United States Government-Sponsored Enterprises (Federal Instrumentalities), which are non-full faith and credit agencies:
- Federal Farm Credit Bank (FFCB)
- Federal Home Loan Bank or its District banks (FHLB)
- Federal National Mortgage Association (FNMA)
- Federal Home Loan Mortgage Corporation (Freddie-Macs)
- A maximum of 80% of available funds may be invested in Federal Instrumentalities.
- A maximum of 30% of available funds may be invested in any one issuer and a maximum of 25% of available funds may be invested in callable securities.
- The maximum length to maturity for an investment in any Federal Instrumentality security is five (5) years from the date of purchase.

D. Certificates of Deposit.

- Non-negotiable interest-bearing time certificates of deposit of Public Depositories.
- A maximum of 25% of available funds may be invested in non-negotiable interest-bearing time certificates of deposit.
- A maximum of 10% of available funds may be deposited with any one institution.
- The maximum maturity on any certificate shall be no greater than one (1) year from the date of purchase.

Section 11. DERIVATIVES AND REVERSE REPURCHASE AGREEMENTS

Valley Regional Transit may not invest in investment products that include the use of derivatives, reverse repurchase agreements, or securities lending transactions.

Section 12. POLICY CONSIDERATIONS

A. Any investment held at the time of the implementation of this policy that does not meet the guidelines of this policy, shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

B. This policy shall be reviewed from time to time with the Management Committee adopting any changes to this policy.

Section 13. REPORTING

Performance reports shall be prepared at least annually for the Management Committee that shall include securities in the portfolio by class or type, income earned, and market value as of the reporting date. The annual report shall provide all, but not limited to, the following: a complete list of all invested funds, name, or type of security in which the funds are invested, the amount invested, the maturity date, earned income, and book value, the market value and the yield on each investment. The annual report shall show performance on both a book value and total rate of return basis and shall compare the results to the above-stated performance benchmarks. All investments shall be reported at fair value per Statements issued by the Governmental Accounting Standards Board.

CERTIFICATION OF AUTHORIZED INSTITUTION

_____ acknowledges it has read, understands, and agrees to comply with the Investment Policy of Valley Regional Transit.

By: _____

Title: _____

Date: _____

VALLEY REGIONAL TRANSIT BOARD RESOLUTION

DEPOSIT AND INVESTMENT RISK DISCLOSURE POLICY
RESOLUTION VBD23-023

BY THE BOARD OF VALLEY REGIONAL TRANSIT APPROVING TO RECIND POLICY 5.14.00, DEPOSIT AND INVESTMENT RISK DISCLOSURE.

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as **"Valley Regional Transit")** was created to serve Ada and Canyon counties; and

WHEREAS a systematic review of institutional policies has been undertaken at the direction of the CEO in order to remove outdated policies, and to modify and update policies; and

WHEREAS policy 5.14.00, Deposit and Investment Risk Disclosure, is outdated, unnecessary, administrative in nature, and has not been utilized; and

WHEREAS the Governmental Accounting Standards Board Statement No. 40 simply requires entities to disclose credit risks, concentration of credit risk, interest rate risk, and foreign currency risk; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Valley Regional Transit Board of Directors herby approves rescission of policy 5.14.00, Deposit and Investment Risk Disclosure.

Section 2. That this Resolution, VBD23-023, shall be in full force and effective immediately upon its adoption by the Board of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 7th day of August 2023.

APPROVED by the Board Chair this 7th day of August 2023.

ATTEST: **APPROVED:**

_____ _____

EXECUTIVE ASSISTANT **CHAIR**

VBD23-023

AUTHORIZATION FOR EXPENDITURE
BOARD OF DIRECTORS

PROJECT DESCRIPTION: Delegating Budget Amendment Authority to the Executive Board for the Ada County Rides2Wellness Project

TOTAL COST: Not to exceed $310,000

PURPOSE/ACTION: Valley Regional Transit's Rides2Wellness program contracts with private service providers for non-emergency medical transportation in Ada County.

SCOPE OF WORK: The Rides2Wellness service providers agree to provide non-emergency medical transportation to designated locations as part of the Rides2Wellness and Meridian Veteran's Shuttle programs in Ada County.

DISCUSSION: Rides2Wellness service providers are reimbursed a standard boarding fee and a mileage reimbursement for each eligible trip. Eligible trips are scheduled for patients of Veterans Administration Medical Center, St. Luke's, Saint Alphonsus, Saltzer Health and other designated clinics. VRT tracks each service providers monthly reimbursements to ensure budget adherence.

Average monthly ridership for the service has increased by 35%, compared to fiscal year 2022. Average monthly cost to operate the service has increased by 27%, compared to fiscal year 2022. This large increased began to occur in the last quarter of fiscal year 2022, after the budget for fiscal year 2023 was approved by the Board of Directors.

The Board of Directors approved Resolution VBD22-032 October 3, 2022, approving contracts with service providers for the Ada County Rides2Wellness service, not to exceed $270,000. With the increase in costs for this program, VRT is aware that the project budget will need to be amended, but the amount is not known at this time.

Due to timing of meetings with the Board of Directors, VRT is requesting that this budget amendment action is delegated to the Executive Board. VRT will utilize funds from other projects that are under budget, before obligating new federal dollars. The amended budget will not increase more than $40,000. VRT will ensure the total for all service provider contracts will not exceed the total annual amended project budget, which is not confirmed at this time.

ALTERNATIVES: Not providing transportation for these non-emergency medical trips fails to fill a needed gap for patients who need transportation to critical appointments.

FISCAL IMPACT: The original budget for the Rides2Wellness project was $270,000. The project budget was included in the fiscal year 2023 budget, **Resolution VBD22-021** on August 1, 2022.

RECOMMENDATION/JUSTIFICATION: VRT issued RFP 2020-11-19 and followed procurement guidelines and policy for procuring services. Each service provider has been approved to provide Rides2Wellness transportation services in Ada County.

POST RFP/FINAL SELECTION OF PROJECT: VRT staff recommends the Board of Directors approve **Resolution VBD23-030** and delegate the authority to the Executive Board to

approve a project budget amendment, not to exceed $40,000, when the final amount is determined.

ORDER OF REVIEW
EXECUTIVE DIRECTOR (Approves procurements up to $49, 999)

Signature: _____
Date Approved:

EXECUTIVE BOARD (Approves procurements $50,000 up to $199,999)

Signature: _____
Date Approved: Resolution Number:

VRT BOARD (Approves procurements $200,000 and over)

Signature: _____
Date Approved: August 7, 2023 Resolution Number: VBD23-030

VALLEY REGIONAL TRANSIT BOARD RESOLUTION

RIDES2WELLNESS ADA COUNTY PROJECT BUDGET AMENDMENT
RESOLUTION VBD23-30

BY THE BOARD OF VALLEY REGIONAL TRANSIT TO DELEGATE BUDGET AMENDMENT AUTHORITY TO THE EXECUTIVE BOARD FOR ADA COUNTY RIDES2WELLNESS PROJECT

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as **"Valley Regional Transit" (VRT)** was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; an

WHEREAS, Valley Regional Transit envisions a region with transportation choices designed to meet the needs of the citizens and businesses; and

WHEREAS, Valley Regional Transit envisions those transportation choices will support livable, healthy and sustainable communities; and

WHEREAS, Valley Regional Transit created a budget based on the service levels that have increased 35% in the last nine month; and

WHERAS, Valley Regional Transit included the budget for this expenditure in the fiscal year budget 2023, Resolution VBD22-021 as approved by the VRT Board on August 1, 2022; and

WHEREAS, the Valley Regional Transit staff conducted a competitive procurement process as required in the VRT Procurement Policies adopted by the Valley Regional Transit Board of Directors by Resolution VBD17-003 on 01/09/17 and updated by Resolution VBD17-022 on 09/25/17, and in compliance with all local and FTA requirements; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation entity has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the Regional Public Transportation Authority Act; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Board of Valley Regional Transit approve Resolution VBD23-030, and delegate budget amendment authority to the Executive Board for the Ada County Rides2Wellness Project, not to exceed $40,000, for non-emergency medical transportation services for fiscal year 2023.

Section 2. That this Resolution shall be in full force and effective immediately upon its adoption by the Board of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 7th day of August, 2023.

APPROVED by the Board Chair this 7th day of August, 2023.

ATTEST:	APPROVED:
_____	_____
EXECUTIVE ASSISTANT	CHAIR

TOPIC	Payment Registers
DATE	March 16, 2023
STAFF MEMBER	Cameron Wells

Staff Recommendation/Request

The Board will have the opportunity to review and consider accepting the March 16, 2023 to April 15, 2023; April 16, 2023 to May 15, 2023; May 16, 2023 to June 15, 2023; and the June 16, 2023 to July 15, 2023 payment registers.

Summary

Attached to this memo are the lists of bills that were presented, showing to whom payable, for what services or materials, the amount claimed and the amount allowed. The lists shall be signed by the Executive Board Chair and attested by the Secretary.

More Information

Attachments:

Payment Register – March 16, 2023 to April 15, 2023
Payment Register – April 16, 2023 to May 15, 2023
Payment Register – May 16, 2023 to June 15, 2023
Payment Register – June 16, 2023 to July 15, 2023

For detailed information contact: Cameron Wells, Controller, 208-258-2704, cwells@ridevrt.org

700 NE 2ND STREET, SUITE 100 | MERIDIAN, ID 83642 | P / 208.846.8547 F / 208.846.8564 1.855.345.7433

Payment Register 3/16/2023 - 4/15/2023

Vendor Name	Pymt Date	Check Number	Amount	Invoice Description
A E S Inc	3/22/2023	ACH	$1,027.65	Temp Wages
A E S Inc	3/22/2023	ACH	$988.13	Temp wages
A E S Inc	4/10/2023	ACH	$1,142.94	Temp Wages
A E S Inc	4/10/2023	ACH	$1,001.54	Temp Wages
Access Idaho-26682	3/22/2023	60131	$71.90	DLR Search
Access Idaho-26682	3/22/2023	60131	$347.00	DLR Search
AdaRide.Com, LLC	4/10/2023	ACH	$1,066.00	Paratransit Services
AdaRide.Com, LLC	4/10/2023	ACH	$69.00	Paratransit services
AdaRide.Com, LLC	4/12/2023	ACH	$1,560.00	Paratransit Eligibility Rides
Adobe, Inc.	4/10/2023	ACH	$265.01	Adobe Licenses
Adobe, Inc.	4/10/2023	ACH	$79.66	Adobe Licences
Adobe, Inc.	4/10/2023	ACH	$10,350.66	Adobe Licenses
Adobe, Inc.	4/10/2023	ACH	$161.67	Adobe Licenses
Agnew Beck Consulting, Inc.	3/22/2023	ACH	$3,872.20	Consulting services
Alexander Clark Printing	3/22/2023	60132	$581.00	Access Passes
Alexander Clark Printing	3/22/2023	60132	$74.45	Printing business cards
Alexander Clark Printing	4/10/2023	60155	$7,172.77	Large print order
Alternative Hose	3/22/2023	ACH	$39.68	Inventory Parts
Anthony, Elizabeth	3/22/2023	ACH	$140.83	Volunteer Driver
Anthony, Elizabeth	4/10/2023	ACH	$116.59	Volunteer Driver
Avail Technologies	3/22/2023	ACH	$33,778.38	Fleetnet Licensing
Avero, LLC	4/10/2023	ACH	$14,500.00	ERP Consulting Services
A-Z Bus Sales, Inc	3/22/2023	ACH	$297.02	CNG Filters
A-Z Bus Sales, Inc	4/10/2023	ACH	$1,646.93	CNG Regulator
A-Z Bus Sales, Inc	4/10/2023	ACH	$171.20	Hoses
A-Z Bus Sales, Inc	4/10/2023	ACH	$188.40	Mirror Switch
A-Z Bus Sales, Inc	4/10/2023	ACH	$176.31	Insert Trim
BAKER, ELIZABETH	3/22/2023	60133	$120.00	Reimburse for CDL and CDL Skills Test
Barber, Richard P	3/22/2023	ACH	$73.36	Volunteer Driver
Barber, Richard P	4/10/2023	ACH	$148.69	Volunteer Driver
Black Signs of Idaho, Inc.	4/10/2023	ACH	$50.00	Rental Sign Back
Boise Air Terminal	4/10/2023	ACH	$8,971.36	Land Rent
Boise City Utility Billing	4/10/2023	60156	$412.92	Utilities 4/1-4/30
Boise Community Radio Project	3/22/2023	ACH	$500.00	Radio ads
Boise Municipal Health Care Trust	4/10/2023	ACH	$61,307.51	Healthcare premiums
Boise Peterbilt	3/22/2023	ACH	$304.20	Inventory Parts
Boise Peterbilt	4/10/2023	60157	$520.68	Inventory Parts
Boise State Public Radio	3/22/2023	ACH	$1,570.00	Radio Ads
Boise State University	3/22/2023	ACH	$229,334.03	5307LU Funds Operating Exp.
Boise State University	3/22/2023	ACH	$4,779.03	5307LU Funds Operating Exp.
Boise State University	3/22/2023	ACH	$85,444.21	5307LU Funds Operating Exp.
BORGESON, ERIK	3/22/2023	ACH	$52.96	Reimbursement - Pants
BORGESON, ERIK	4/10/2023	ACH	$100.69	Reimbursement - Shoes
Brady Industries of Nevada, LLC	3/22/2023	ACH	$1,213.17	Janitorial Supplies
Brandt, Loreli	3/22/2023	ACH	$468.33	Volunteer Driver
Brandt, Loreli	4/10/2023	ACH	$599.98	Volunteer Driver
Canadian Standards Association	3/22/2023	60134	$520.35	CNG Labels
Career Uniforms Partners	3/22/2023	ACH	$210.65	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$63.95	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$165.55	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$296.00	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$119.80	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$314.40	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$70.10	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$46.90	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$99.45	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$19.90	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$248.45	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$173.70	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$306.05	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$353.40	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$132.80	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$120.95	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$82.75	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$211.60	Uniforms
Career Uniforms Partners	3/22/2023	ACH	$18.95	Uniforms
Career Uniforms Partners	4/10/2023	ACH	$118.85	Uniforms - S Vanwormer
CARLSON, DEBORAH	4/10/2023	ACH	$19.99	Reimbursement - Pants
CARLSON, DEBORAH	4/10/2023	ACH	$150.00	Reimbursement - Shoes
CARLSON, DEBORAH	4/10/2023	ACH	$79.96	Reimbursement - Pants
Catapult3, Inc.	3/22/2023	ACH	$6,260.80	SIGNAGE INSTALLATION

Catapult3, Inc.	3/22/2023	ACH	$6,260.80	SIGNAGE INSTALLATION
Catapult3, Inc.	4/10/2023	ACH	$978.40	SIGNAGE INSTALLATION
Catapult3, Inc.	4/10/2023	ACH	$489.20	SIGNAGE INSTALLATION
Catapult3, Inc.	4/10/2023	ACH	$489.20	SIGNAGE INSTALLATION
Catapult3, Inc.	4/10/2023	ACH	$12,521.60	SIGNAGE INSTALLATION
Catapult3, Inc.	4/10/2023	ACH	$978.40	SIGNAGE INSTALLATION
CenturyLink	3/22/2023	00060135	$138.71	Telecom Services 3/7-4/6
CenturyLink	4/10/2023	00060158	$176.43	Telecom Services 3/16-4/15
CenturyLink	4/10/2023	00060158	$255.26	Telecom Services 3/22-4/21
CenturyLink	4/10/2023	00060158	$53.56	Telecom Services 3/22-4/21
CenturyLink	4/10/2023	00060158	$26.78	Telecom Services 4/1-4/30
CenturyLink	4/10/2023	00060158	$616.53	Telecom Services
CenturyLink	4/11/2023	00060182	$342.73	Telecom Services 3/25-4/24
Christensen, Inc	3/22/2023	ACH	$961.40	Engine Oil
Christensen, Inc	4/10/2023	ACH	$5,419.26	Unleaded Gasoline
Church of the Harvest	3/22/2023	ACH	$35,360.00	Acquisition of Services
City of Caldwell Water Department	4/11/2023	60183	$90.72	Water/Sewer/street light
City of Caldwell Water Department	4/11/2023	60183	$120.32	Garbage
City of Garden City	4/10/2023	60159	$74.36	Garbage/Water/Sewer
CLAMPITT, BRENT	3/22/2023	ACH	$96.41	Reimbursement - Tools
Clean Energy	3/22/2023	ACH	$14,231.68	Natural Gas 2/1 - 2/28/2023
Clean Energy	4/10/2023	ACH	$16,150.31	Natural Gas 3/1 -3/31/2023
CNA Surety Direct Bill	4/10/2023	60160	$39.00	Ins. Premium
Colonial Life	4/10/2023	ACH	$47.77	Ins. Premium
Commercial Tire, Inc	3/22/2023	ACH	$727.55	Lube service/breaks/rotors
Commercial Tire, Inc	3/22/2023	ACH	$88.50	Lube service
Commercial Tire, Inc	3/22/2023	ACH	$114.52	Light bulb replacement/blades
Commercial Tire, Inc	3/22/2023	ACH	$1,537.38	Tires
Commercial Tire, Inc	3/22/2023	ACH	$1,718.76	Tires
Commercial Tire, Inc	3/22/2023	ACH	$1,207.90	Tires
Commercial Tire, Inc	3/22/2023	ACH	$1,614.78	Tires
Commercial Tire, Inc	3/22/2023	ACH	$1,614.78	Tires
Commercial Tire, Inc	3/22/2023	ACH	$454.54	Tires
Commercial Tire, Inc	4/10/2023	ACH	$562.21	Lube Service/roters/break services
Commercial Tire, Inc	4/10/2023	ACH	$182.16	PM inspection/lube service
Commercial Tire, Inc	4/10/2023	ACH	$1,444.80	Tires
Commercial Tire, Inc	4/10/2023	ACH	$1,444.80	Tires
Commercial Tire, Inc	4/10/2023	ACH	$461.44	Tires
Commercial Tire, Inc	4/10/2023	ACH	$461.44	Tires
Commercial Tire, Inc	4/10/2023	ACH	$912.54	N332 Steers
Commercial Tire, Inc	4/10/2023	ACH	$116.90	Tires
Commercial Tire, Inc	4/10/2023	ACH	$175.00	Tires
Community Transportation Association	3/22/2023	60136	$2,375.00	Membership Fee
Creative Bus Sales	3/22/2023	ACH	$218.83	Gas Springs
Creative Bus Sales	4/10/2023	ACH	$353.05	Bus Parts
Curtis Clean Sweep	3/22/2023	ACH	$110.00	Sweep and detail
CURTIS, JODI	4/10/2023	60161	$50.00	Employee Reimbursement -CELL
Custom Care Pest Services	4/10/2023	ACH	$95.00	Pest Services
DAHL, KATE	4/10/2023	ACH	$313.95	Travel reimb
David Gregory Sherman	3/22/2023	60137	$200.00	Windshield Repairs
David Gregory Sherman	3/22/2023	60137	$45.00	Windshield Repairs
David Gregory Sherman	4/10/2023	60162	$45.00	Windshield Repairs
Day Wireless Systems	3/22/2023	ACH	$350.00	Site Rent
DAY, KIM	4/10/2023	ACH	$57.90	Reimbursement - Pants & Hat
Delerrok, Inc.	3/22/2023	ACH	$1,200.00	UMO Mnthly transaction fees
Dell Marketing LP	3/22/2023	ACH	$1,036.00	Dell Mobile Precision Workstation
Dell Marketing LP	3/22/2023	ACH	$1,036.00	Dell Mobile Precision Workstation
Dennis Dillon Auto Park	4/10/2023	60163	$66.30	Cabin Filter Door - Jeeps
Dennis Dillon Auto Park	4/10/2023	60163	$273.00	Tail Light Assembly - Jeep
DMC Sales	3/22/2023	ACH	$180.00	Windshield Washer Solvent
DMC Sales	4/10/2023	ACH	$930.20	Washer Fluid & Anti-Freeze
Dwaine S Lee, LLC	3/22/2023	ACH	$203.00	Towing Service
Dwaine S Lee, LLC	3/22/2023	ACH	$197.20	Towing Service
Dwaine S Lee, LLC	3/22/2023	ACH	$394.40	Towing Service
Dwaine S Lee, LLC	4/10/2023	ACH	$406.00	Towing Service
Dwaine S Lee, LLC	4/10/2023	ACH	$304.50	Towing Service
Dwaine S Lee, LLC	4/10/2023	ACH	$394.40	Towing Service
Dwaine S Lee, LLC	4/12/2023	ACH	$234.90	Towing Service
Ecolube Recovery, LLC.	3/22/2023	ACH	$90.00	Parts Wash Lease
Ecolube Recovery, LLC.	4/10/2023	ACH	$25.00	Used Oil Filters
EDM Technology, Inc.	4/10/2023	ACH	$7,900.00	GFI Passes
Edwards, Mark S	4/10/2023	ACH	$441.08	Volunteer Driver
EISENBERG, GREGG	3/22/2023	ACH	$1,582.35	Reimbursement - Recruiting Ads & Donuts

EISENBERG, GREGG	4/10/2023	ACH	$50.00	Reimb Cell- APRIL
Elam & Burke P.A.	3/22/2023	ACH	$4,617.50	Legal Services
ELLER, KELLY	3/22/2023	ACH	$58.80	Reimbursement - Shoes
ETA Phi Systems, Inc.	3/22/2023	ACH	$5,951.70	OandM costs for CAD/AVL
ETA Phi Systems, Inc.	3/22/2023	ACH	$5,000.00	ETA & UTA data conversion testing
Everbase Solutions LLC	4/10/2023	ACH	$262.50	Camera Repairs
EZELL, JEANNETTE	4/12/2023	ACH	$672.24	Emp Reimb - Travel Exp
Factory Motor Parts Co	3/22/2023	60139	$30.44	Windshield Wipers
Factory Motor Parts Co	3/22/2023	60139	$16.80	Wagner Bulbs
Factory Motor Parts Co	3/22/2023	60139	$30.44	Windshield Wipers
Factory Motor Parts Co	3/22/2023	60139	$135.73	Battery
Factory Motor Parts Co	3/22/2023	60139	($135.73)	Warranty Battery Credit
Factory Motor Parts Co	3/22/2023	60139	$35.98	Air Filters
Factory Motor Parts Co	4/10/2023	60165	$30.44	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	$16.80	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	$30.44	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	$135.73	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	$32.16	Brake Clean
Factory Motor Parts Co	4/10/2023	60165	($30.44)	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	($16.80)	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	($30.44)	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	($135.73)	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	($135.73)	Bus Parts
Factory Motor Parts Co	4/10/2023	60165	$135.73	Bus Parts
FASTENAL	3/22/2023	ACH	$192.95	Department Supplies
Fastsigns-Boise	3/22/2023	60140	$89.00	Signs
Fire Services of Idaho	3/22/2023	ACH	$2,386.90	Bus 2108 Service
Fire Services of Idaho	4/10/2023	ACH	$4,846.13	Fire Suppression Service - 711
Fire Services of Idaho	4/10/2023	ACH	$2,490.80	Fire Suppression Services - 4001
First Transit	4/10/2023	ACH	$27,557.35	Ada/Canyon Mgmnt Fee's
Fleet Services	4/11/2023	ACH	$205.08	Fuel
Fleet Services	4/11/2023	ACH	$1,323.36	Fuel
Fleet Services	4/11/2023	ACH	$2,159.43	Fuel
FLICK, MELISSA JOYCE	4/10/2023	ACH	$63.59	Reimbursement - Shoes
FROST, SCOTT	3/22/2023	ACH	$141.32	Reimbursement - Shoes
Gem State Paper & Supply	4/10/2023	ACH	$404.93	Shop Supplies
Genfare, LLC	4/10/2023	ACH	$791.86	Vehicle Parts
Genfare, LLC	4/10/2023	ACH	$791.86	Vehicle Parts
Gillig, LLC	3/22/2023	ACH	$1,376.92	Vehicle
Gillig, LLC	3/22/2023	ACH	$12.78	Nut Plate
Gillig, LLC	3/22/2023	ACH	$41.48	Vehicle
Gillig, LLC	3/22/2023	ACH	$1,067.43	Mirror - Curbside
Gillig, LLC	3/22/2023	ACH	$771.14	Vehicle
Gillig, LLC	3/22/2023	ACH	$765.22	Vehicle
Gillig, LLC	3/22/2023	ACH	$3,033.03	Vehicle
Gillig, LLC	3/22/2023	ACH	$267.42	Vehicle
Gillig, LLC	4/10/2023	ACH	$110.08	Lanyard Chain, Cotter Pins
Gillig, LLC	4/10/2023	ACH	$185.26	Step Lamp
Gillig, LLC	4/10/2023	ACH	$135.16	Washer Pump, Adaptor Kit
Gillig, LLC	4/10/2023	ACH	$55.14	Hose Assembly
Gillig, LLC	4/10/2023	ACH	$140.36	Vehicle
Gillig, LLC	4/10/2023	ACH	$210.04	Air Springs
Gillig, LLC	4/10/2023	ACH	$351.23	Vehicle
Gillig, LLC	4/10/2023	ACH	$327.77	Relay Valves
Gillig, LLC	4/10/2023	ACH	$32.09	Vehicle
Gillig, LLC	4/10/2023	ACH	$18.78	Vehicle
Gillig, LLC	4/10/2023	ACH	$921.75	Relay & Air Governor Valves
Gillig, LLC	4/10/2023	ACH	$850.04	Vehicle
Gillig, LLC	4/10/2023	ACH	$693.11	Vehicle
Gillig, LLC	4/10/2023	ACH	$33.93	Drivers Seat Knee Adj Knob
Gillig, LLC	4/10/2023	ACH	$110.08	Lanyard Chains & Cotter Pin
Gillig, LLC	4/10/2023	ACH	$4.58	Gaskets
Gillig, LLC	4/10/2023	ACH	$46.53	Lumbar Switch
Gillig, LLC	4/10/2023	ACH	$364.10	Relay Valve & Pressure Gauge
Gillig, LLC	4/10/2023	ACH	$169.65	Drivers Seat Knee Adj Knobs
GODFREY, KATHLEEN	4/10/2023	ACH	$651.74	Reimb Emp misc expenses
Grainger Inc	3/22/2023	ACH	$12.36	Scraper Blades
Grainger Inc	3/22/2023	ACH	$173.01	Inventory Parts
Grainger Inc	3/22/2023	ACH	$203.63	Inventory Parts
Grainger Inc	4/10/2023	ACH	$290.34	Hand Soap, Toilet Paper
Grainger Inc	4/10/2023	ACH	$5.46	Scrapers
Grover Electric & Plumbing	3/22/2023	60141	$127.80	Shop Supplies
Grover Electric & Plumbing	3/22/2023	60141	($105.40)	Parts Return - Inv NA92124

Grover Electric & Plumbing	3/22/2023	60141	($21.08)	Parts Return - Inv NA92124
Grover Electric & Plumbing	3/22/2023	60141	$477.72	Shop Supplies
HASSAN, DEANNA	4/10/2023	ACH	$67.79	Reimburse Costco Employee Appreciation
HASSAN, DEANNA	4/10/2023	ACH	$50.00	Reimb Cell phone - April
Hawley Troxell Ennis & Hawley	3/22/2023	ACH	$684.00	Legal Services
Healea, Stephanie	3/22/2023	ACH	$72.71	Volunteer Driver - JAN-2023
Hi - Line	4/10/2023	ACH	$351.29	Nuts & Bolts
Hi - Line	4/10/2023	ACH	$431.58	Clamps, Solder Pellets
Hi - Line	4/10/2023	ACH	$58.13	Abrasive Roll 120 Grit
Hot Shots, Inc.	3/22/2023	ACH	$838.80	Courier Services
IBI Group Professional Services Inc	3/22/2023	ACH	$5,268.05	Bus Stop Topology
ICRMP	3/22/2023	60142	$58,726.00	Dues
Idaho Love Light Solar, LLC.	3/22/2023	ACH	$500.00	Snow Removal
Idaho Love Light Solar, LLC.	4/10/2023	ACH	$2,400.00	Snow Removal
Idaho Power	3/22/2023	60143	$697.18	Utilities2/9-3/10
Idaho Power	3/22/2023	60143	$4,246.84	Utilities 2/11-3/14
Idaho Power	4/10/2023	60166	$12,084.43	Utilities
Idaho Power	4/10/2023	60166	$1,368.41	Utilities 3/3-3/31
Idaho Power	4/11/2023	60184	$16.34	Utilities 2/24-3/27
Idaho Records Management, LLC	3/22/2023	ACH	$45.00	Services
Impact Home Services	3/22/2023	ACH	$189.00	Pest control
Impact Home Services	4/10/2023	ACH	$189.00	Regular pest spray
IntelePeer Holdings, Inc	4/10/2023	ACH	$850.67	SIP Services
IntelePeer Holdings, Inc	4/10/2023	ACH	$340.41	SIP Services
IntelePeer Holdings, Inc	4/10/2023	ACH	$510.92	SIP Services
Intermountain Gas	3/22/2023	ACH	$9.79	Utilities 2/2-3/7
Intermountain Gas	3/22/2023	ACH	$1,097.60	Utilities 2/3-3/7
Intermountain Gas	3/22/2023	ACH	$1,097.60	Utilities 2/3-3/7
Intermountain Gas	3/22/2023	ACH	$877.96	Utilities 2/9-3/13
Intermountain Gas	3/22/2023	ACH	$5,898.84	Utilities 2/9-3/12
Intermountain Gas	3/23/2023	ACH	$9.79	Utilities 2/2-3/7 REPOST
Intermountain Gas	3/23/2023	ACH	$1,097.60	Utilities 2/3-3/7 REPOST
Intermountain Gas	3/23/2023	ACH	$877.96	Utilities 2/9-3/13
Intermountain Gas	3/23/2023	ACH	$5,898.84	Utilities 2/9-3/12
Intermountain Gas	4/10/2023	ACH	$9.79	Utilities 3/8-4/14
Intermountain Gas	4/10/2023	ACH	$695.83	Utilities 3/4-4/4
Intermountain Gas	4/10/2023	ACH	$30,592.28	Utilities
Intermountain Gas	4/10/2023	ACH	$611.91	Utilities 3/1-3/28
Intermountain Gas	4/10/2023	ACH	$2,916.61	Utilities 2/16-3/22
Intermountain Gas	4/10/2023	ACH	$272.63	Utilities 2/22-3/23
Janek Corporation	3/22/2023	ACH	$1,750.00	Bus Parts
Jarrett Walker & Associates, LLC	4/10/2023	ACH	$1,943.04	System Map Route/design
Jeremy Ricky	3/22/2023	ACH	$18,164.00	Purchase Transportation
Jeremy Ricky	3/22/2023	ACH	$1,943.08	Purchase Transportation
Jeremy Ricky	3/22/2023	ACH	$654.24	Purchase Transportation
JoPaul & Sons LLC	3/22/2023	ACH	$91.00	Vehicle Washes Jan/Feb
Karcher Auto Parts	3/22/2023	ACH	$28.72	Solenoid
Karcher Auto Parts	3/22/2023	ACH	$101.88	Oil Filters
Karcher Auto Parts	3/22/2023	ACH	$114.98	Shocks
Karcher Auto Parts	3/22/2023	ACH	$110.54	Oil Filters, Cabin Filters
Karcher Auto Parts	3/22/2023	ACH	$28.91	Air Filter
Karcher Auto Parts	3/22/2023	ACH	$210.50	Silicone Heater Hose
Karcher Auto Parts	4/10/2023	ACH	$1,495.00	Refrigerant
Karcher Auto Parts	4/10/2023	ACH	$20.11	Connector, Fuel Stabilizer
Kenworth Sales	3/22/2023	ACH	$87.42	Inventory Parts
Kenworth Sales	3/22/2023	ACH	$13.42	Inventory Parts
Kenworth Sales	3/22/2023	ACH	$83.00	Inventory Parts
Kenworth Sales	3/22/2023	ACH	$236.50	Rocker Seals, Housing
Kenworth Sales	4/10/2023	ACH	$311.74	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$410.34	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$383.98	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$216.28	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$88.20	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$695.66	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$380.66	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$89.88	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$533.74	Inventory Parts
Kenworth Sales	4/10/2023	ACH	$91.00	Inventory Parts
Kenworth Sales	4/10/2023	ACH	($12.50)	Core Credit
KOSHMERL, TIM	3/22/2023	ACH	$106.00	Reimbursement - Shoes
KRONENBITTER, FRANK	4/10/2023	ACH	$50.00	Reimb Cell - April
KROUPA, KRISTINA	4/10/2023	ACH	$50.00	Reimb. Emp. Cell - April
Kuna Senior Citizen Inc	4/10/2023	ACH	$5,350.56	Acquisition of Services

Language Line Solutions	3/22/2023	ACH	$36.25	Spanish Translation
Larry Miller- Chrysler	3/22/2023	60144	$368.00	Vehicle Parts
Larry Miller- Chrysler	4/10/2023	60167	$506.96	Vehicle Parts
Larry Miller- Chrysler	4/10/2023	60167	$92.80	Vehicle Parts
LifeMap Assurance Co	4/10/2023	ACH	$2,000.63	Ins. Premium
Lithia Motors Payment Processing	3/22/2023	ACH	$52.09	Trans Filter
Lithia Motors Payment Processing	3/22/2023	ACH	$33.52	Air Filters
Lithia Motors Payment Processing	3/22/2023	ACH	$136.74	Brake Pads
Lithia Motors Payment Processing	3/22/2023	ACH	$58.99	Wheel Seal
Lithia Motors Payment Processing	3/22/2023	ACH	($30.00)	Core Return
Lithia Motors Payment Processing	3/22/2023	ACH	$110.30	Inventory Parts
Lithia Motors Payment Processing	4/10/2023	ACH	$351.27	Throttle Body
Lithia Motors Payment Processing	4/10/2023	ACH	$35.64	Heater Hose
Lithia Motors Payment Processing	4/10/2023	ACH	$340.55	Inventory Parts
Lithia Motors Payment Processing	4/10/2023	ACH	$262.18	Hydro Boost
Lithia Motors Payment Processing	4/10/2023	ACH	$90.36	Inventory Parts
Lithia Motors Payment Processing	4/10/2023	ACH	$123.05	Inventory Parts
Lithia Motors Payment Processing	4/10/2023	ACH	$314.61	Gaskets, Lever, Bushings
Lithia Motors Payment Processing	4/10/2023	ACH	$759.58	Inventory Parts
Lithia Motors Payment Processing	4/10/2023	ACH	$1,020.13	Inventory Parts
Lithia Motors Payment Processing	4/10/2023	ACH	($67.90)	Brake Pad Warranty Return
Lithia Motors Payment Processing	4/10/2023	ACH	($500.00)	Core Credit
Lizabeth C. Arkoosh	3/22/2023	ACH	$9,300.00	3rd qtr rent
Lotus Boise Corp	3/22/2023	ACH	$10.00	Radio Ads
Lotus Boise Corp	3/22/2023	ACH	$410.00	Radio Ads
Lotus Boise Corp	3/22/2023	ACH	$300.00	Radio Ads
Lotus Boise Corp	3/22/2023	ACH	$140.00	Radio Ads
Lotus Boise Corp	3/22/2023	ACH	$350.00	Radio Ads
Lotus Boise Corp	3/22/2023	ACH	$100.00	Radio Ads
Lotus Boise Corp	3/22/2023	ACH	$300.00	Radio Ads
Lotus Boise Corp	3/22/2023	ACH	$300.00	Radio Ads
Lotus Boise Corp	4/10/2023	ACH	$420.00	Radio Ads
Lowes Home Improvement	3/22/2023	ACH	$15.53	Shop Supplies
Lowes Home Improvement	3/22/2023	ACH	$20.84	Shop Supplies
Lowes Home Improvement	3/22/2023	ACH	$47.50	Shop Supplies
Lowes Home Improvement	3/22/2023	ACH	$37.62	Shop Supplies
Lowes Home Improvement	4/10/2023	ACH	$140.13	Shop Supplies
Lowes Home Improvement	4/10/2023	ACH	$57.99	Graffiti Removal Supplies
Lowes Home Improvement	4/10/2023	ACH	$21.34	Shop Supplies
Lowes Home Improvement	4/10/2023	ACH	($22.38)	Valves Cancelled
Lowes Home Improvement	4/10/2023	ACH	$46.62	5/8 Barbs & 1/2 Valves
Lyft, Inc	3/22/2023	ACH	$1,526.61	VRT Transit Connections
Lyft, Inc	3/22/2023	ACH	$461.82	VRT Late Night Rides
Mary M Johnson	4/10/2023	ACH	$225.00	Vehicle Lettering
Mary M Johnson	4/10/2023	ACH	$1,300.00	Decals & Labor
MAXWELL, WILLIAM GORDON	4/10/2023	ACH	$50.00	Reimb Emp. Cell - April
MCEWEN, HARRIET	4/10/2023	60168	$84.94	Reimbursement - Shorts
MCEWEN, HARRIET	4/10/2023	60168	$150.00	Reimbursement - Shoes
Melba Valley Senior Center	3/22/2023	ACH	$5,342.96	Aqusition of Services
Melba Valley Senior Center	4/10/2023	ACH	$6,051.72	Acquisition of Services
Meridian Senior Center	4/10/2023	ACH	$9,962.12	Acquisition of Services
Metro Community Services	3/22/2023	ACH	$36,150.60	Acquisition of Services
Mills, Wayne	3/22/2023	60145	$606.53	Volunteer Driver
Mills, Wayne	4/10/2023	60169	$527.28	Volunteer Driver
MOORE, ERICH	4/4/2023	ACH	$1,297.66	Indemnity Payment
MOORE, MITCHELL	4/10/2023	60170	$460.00	Reimbursement - Tools
Napa Auto Parts	3/22/2023	ACH	$192.44	Vehicle Parts
Napa Auto Parts	4/10/2023	ACH	$93.69	Vehicle Parts
Napa Auto Parts	4/10/2023	ACH	$150.22	Inventory Parts
National Safety Council	4/12/2023	ACH	$499.40	Online Def. Driving Course access codes
New Flyer Parts	4/10/2023	ACH	$1,022.39	Inventory Parts
New Flyer Parts	4/10/2023	ACH	$107.01	Inventory Parts
Norco Inc	4/10/2023	ACH	$604.84	Shop Supplies
NYSIF Disability Benefits	4/10/2023	60171	$10.55	Disability Benefits Premium adj.
ODP Business Solutions, LLC	3/22/2023	60146	$51.38	Office Supplies
ODP Business Solutions, LLC	3/22/2023	60146	$17.99	Office Supplies
ODP Business Solutions, LLC	3/22/2023	60146	$177.70	Misc. office supplies
ODP Business Solutions, LLC	3/22/2023	60146	$37.29	Riser, Notebook, Vertical
ODP Business Solutions, LLC	3/22/2023	60146	$55.63	Office Supplies
ODP Business Solutions, LLC	3/22/2023	60146	$7.62	Office Supplies
OHANIAN, ARTHUR	4/10/2023	60172	$36.98	Reimbursement - Pants
OHANIAN, ARTHUR	4/10/2023	60172	$104.80	Reimbursement - Shoes
O'Reilly Auto Enterprises, LLC	4/10/2023	ACH	$153.42	Shocks, Engine Mounts
O'Reilly Auto Enterprises, LLC	4/10/2023	ACH	$63.87	Shocks

O'Reilly Auto Parts	3/22/2023	ACH	$139.71	Vehicle Parts
O'Reilly Auto Parts	4/10/2023	ACH	$336.23	Vehicle Parts
O'Reilly Auto Parts	4/10/2023	ACH	$65.98	Vehicle Parts
Pacific Office Automation	4/10/2023	ACH	$589.18	Printer/copier leases
Paragon Consulting, Inc	3/22/2023	ACH	$15,370.00	18th Street engineering
Paragon Consulting, Inc	3/22/2023	ACH	$4,280.00	18th Stree engineering PM
Parma Senior Center	4/10/2023	ACH	$4,615.65	Acquisition of Services
PNG Media LLC	3/22/2023	60147	$118.82	Legal notices
PNG Media LLC	3/22/2023	60147	$126.63	Legal Notices
PNG Media LLC	3/22/2023	60147	($118.82)	Wrong Vendor used
PNG Media LLC	4/10/2023	60173	$130.29	Legal Public Notice
PNG Media LLC	4/10/2023	60173	$171.50	Legal/Public Notice
Primary Health Medical Group, LLC	4/10/2023	60174	$170.00	DOT Physical
ProPeople	3/22/2023	ACH	$1,001.91	Temp Wages
ProPeople	3/22/2023	ACH	$1,508.37	Temp Wages
ProPeople	3/22/2023	ACH	$1,629.39	Temp Wages
ProPeople	3/22/2023	ACH	$1,772.61	Temp Wages
ProPeople	3/22/2023	ACH	$693.63	Temp Wages
ProPeople	3/22/2023	ACH	$1,398.27	Temp Wages
ProPeople	4/10/2023	ACH	$682.62	Temp Wages
ProPeople	4/10/2023	ACH	$1,738.85	Temp wages
ProPeople	4/10/2023	ACH	$1,420.29	Temp wages
ProPeople	4/10/2023	ACH	$1,745.05	Temp Wages
ProPeople	4/10/2023	ACH	$1,376.25	Temp Wages
ProPeople	4/10/2023	ACH	$1,361.79	Temp Wages
ProPeople	4/10/2023	ACH	$27.56	Temp Wages
Proterra Operating Company, Inc	3/22/2023	ACH	$22.64	Vehicle
Proterra Operating Company, Inc	3/22/2023	ACH	$210.70	Vehicle
Proterra Operating Company, Inc	3/22/2023	ACH	$2,680.50	Vehicle
Proterra Operating Company, Inc	4/12/2023	ACH	$11,666.68	Battery lease
Proterra Operating Company, Inc	4/12/2023	ACH	$8,750.01	Battery Lease
Provantage Computer Products	3/22/2023	ACH	$179.98	Computers
Provantage Computer Products	3/22/2023	ACH	$319.99	Computers
Quench USA, Inc	3/22/2023	ACH	$57.00	Water Dispensor - 2/26 - 3/25
Quench USA, Inc	3/22/2023	ACH	$289.95	Water Equipment Rental
RCF Commercial Cleaning, LLC	3/22/2023	ACH	$3,850.00	Janitorial services
RCF Commercial Cleaning, LLC	4/10/2023	ACH	$1,600.00	Janitorial Service - March
RDK Corporation	3/22/2023	ACH	$210.00	Background Checks
RDK Corporation	3/22/2023	ACH	$278.00	Background checks
Romaine Electric Corporation	3/22/2023	ACH	$471.60	Vehicle Parts
Rush Truck Center	4/10/2023	ACH	$5,310.10	Body Work
Sage Supply, Inc	3/22/2023	ACH	$97.63	Sign
Sage Supply, Inc	3/22/2023	ACH	$337.50	Ice Melt
SAMG Occupational Med - Emerald	3/22/2023	60148	$390.00	Drug Screen/Physicals
Shred-It USA- LLC	4/10/2023	ACH	$281.78	Document Shredding
Shred-It USA- LLC	4/10/2023	ACH	$126.59	Document Shredding
SIJ Holdings, LLC.	3/22/2023	ACH	$118.82	Printing legal publications
Smith Power Products, Inc	3/22/2023	ACH	$258.67	Inventory Parts
Smith Power Products, Inc	3/22/2023	ACH	$438.28	Inventory Parts
Smith Power Products, Inc	3/22/2023	ACH	$93.28	Inventory Parts
Smith Power Products, Inc	3/22/2023	ACH	$60.51	Inventory Parts
Smith Power Products, Inc	3/22/2023	ACH	$61.56	Inventory Parts
Smith Power Products, Inc	3/22/2023	ACH	$217.34	Inventory Parts
Smith Power Products, Inc	3/22/2023	ACH	$27.86	Inventory Parts
Smith Power Products, Inc	3/22/2023	ACH	($44.67)	Credit for Freight Over Charge
Smith Power Products, Inc	4/10/2023	ACH	$427.17	Inventory Parts
Smith Power Products, Inc	4/10/2023	ACH	$135.73	Inventory Parts
Smith Power Products, Inc	4/10/2023	ACH	$1,732.41	Inventory Parts
Smith Power Products, Inc	4/10/2023	ACH	$23.87	Inventory Parts
Smith Power Products, Inc	4/10/2023	ACH	$10.91	Inventory Parts
SMITH, JOSHUA	3/22/2023	ACH	$37.09	1 Ton Hand Winch Reimbursement
SMITH, JOSHUA	4/10/2023	ACH	$50.00	Reimb Cell - April
SMITH, RONALD A	3/22/2023	60149	$40.00	Reimbursement - CDL Renewal
Sportworks Global LLC	4/10/2023	ACH	$2,076.18	Bike Racks
Star Senior Center	3/22/2023	60150	$7,284.03	Acquisition of Services
STEPHENS, ANGELA	3/22/2023	ACH	$145.74	Reimbursement - Shoes
Stoltz Marketing Group, Inc	3/22/2023	ACH	$1,050.00	Professional Services/accnt admin.
Stoltz Marketing Group, Inc	3/22/2023	ACH	$1,295.00	Website support
Stoltz Marketing Group, Inc	3/22/2023	ACH	$6,020.00	Market Research FY23
Stoltz Marketing Group, Inc	3/22/2023	ACH	$245.00	Pullup display/professional services
Supportive Housing & Innovative Partners	3/22/2023	ACH	$30,646.44	Acquisition of Services
Syringa Networks, LLC	3/22/2023	ACH	$4,820.00	Telecom Services
Tacoma Screw Products Inc.	4/10/2023	ACH	$55.45	Nuts & Bolts

Tacoma Screw Products Inc.	4/10/2023	ACH	$514.48	Nuts & Bolts
Tacoma Screw Products Inc.	4/10/2023	ACH	$15.22	Cap Screws
Tacoma Screw Products Inc.	4/10/2023	ACH	$487.55	Nuts & Bolts
Tacoma Screw Products Inc.	4/10/2023	ACH	$240.06	Hand Tool, Rivet Nuts
TATE, JOHN	4/10/2023	60175	$225.00	Reimbursement - Boots
The Car Park, LLC	3/22/2023	ACH	$75.00	9th & Front: City Go Park passes
The Car Park, LLC	3/22/2023	ACH	$2,500.00	G&A validations - parking passes
The Car Park, LLC	3/22/2023	ACH	$75.00	9th & Front: City Go Passes
The Car Park, LLC	4/10/2023	ACH	$2,025.00	City Go parking passes
The Car Park, LLC	4/10/2023	ACH	$3,750.00	9th & Front: City Go Parking Passes
The Hartwell Corporation	4/10/2023	ACH	$148,492.00	Auto Physical Damage Policy
The Hartwell Corporation	4/10/2023	ACH	$265,200.00	Auto Liability & GL Policy
The Hartwell Corporation	4/10/2023	ACH	$154,531.00	Excess Liability Polidy
Thermo Fluids, Inc.	3/22/2023	ACH	$215.76	Used Oil Pickup
Thompson and Associates, Inc.	3/22/2023	ACH	$1,685.24	HR Consulting Services
Thompson and Associates, Inc.	3/22/2023	ACH	$3,760.00	Consulting & HR Services
Thompson and Associates, Inc.	4/10/2023	ACH	$3,601.25	HR consultations
Transpo Group USA, Inc.	4/12/2023	ACH	$16,766.25	VRT Service analysis/recommendations
Treasure Valley Coffee	3/22/2023	ACH	$116.50	First Aid Supplies
Treasure Valley Coffee	3/22/2023	ACH	$106.10	Coffee - MSS
Treasure Valley Coffee	3/22/2023	ACH	$17.50	Coffee - MSS
Treasure Valley Coffee	3/22/2023	ACH	$157.60	MSS - Coffee & First Aid
Treasure Valley Coffee	3/22/2023	ACH	$33.10	Water - Orchard
Treasure Valley Coffee	3/22/2023	ACH	$35.10	Coffee/creamer
Treasure Valley Coffee	4/10/2023	ACH	$158.50	Coffee - Orchard
Treasure Valley Coffee	4/10/2023	ACH	$74.05	Coffee - MSS
Treasure Valley Transit	3/22/2023	ACH	$19,455.00	Sub-recipent
TURNER, SANDRA	4/10/2023	60176	$69.99	Reimburse for Uniform Shoes
UniFirst Acct# 1395966	3/22/2023	ACH	$98.32	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	4/10/2023	ACH	$96.32	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	4/10/2023	ACH	$98.32	Mats, Cloths, Uniforms
UniFirst Acct# 1410130	3/22/2023	ACH	$138.15	Laundry Services
UniFirst Acct# 1410130	3/22/2023	ACH	$141.27	Laundry Services
UniFirst Acct# 1410130	4/10/2023	ACH	$141.27	Laundry Services
UniFirst Acct# 1410130	4/10/2023	ACH	$141.27	Laundry Services
United Site Services of Nevada, Inc.	4/10/2023	ACH	$278.60	Restroom Rental
UPS Freight	4/10/2023	60177	$68.87	Shipment to Janek
Urban Land Institute	3/22/2023	60151	$680.00	Public agency Member dues
VANWORMER, SHAWNA	4/10/2023	60178	$68.85	Employee Reimbursement Uniform Pants
Verizon Wireless	3/22/2023	60152	$2,965.80	Cell Phone Service
Verizon Wireless	3/22/2023	60152	$176.25	Cell Phone Service
Verizon Wireless	3/22/2023	60152	$51.36	Cell Phone Service
Verizon Wireless	3/22/2023	60152	$240.65	Cell Phone Service
Via Transportation, Inc.	4/10/2023	ACH	$7,350.00	Vehicle Fee's
WASHINGTON, CORRIE	4/10/2023	ACH	$50.00	Reimb Cell phone - April
Watts Hydraulics Acquisition Corporation	3/22/2023	ACH	$585.98	Ref PO # 00023069-000
WCF National Insurance Company	3/22/2023	60154	$16,002.60	Premiums
WCF National Insurance Company	4/10/2023	60180	$16,002.60	Premiums
Western Mountain Bus Sales	4/10/2023	ACH	$258.79	Vehicle Parts
Wex Bank	3/22/2023	ACH	$161.52	Fuel - February 2023
Wienhoff Drug Testing	4/10/2023	60181	$725.00	Drug Testing
William Beard	3/22/2023	ACH	$249.00	Bus Washing
William Beard	3/22/2023	ACH	$463.00	Bus Washing
William Beard	4/10/2023	ACH	$272.00	Bus Washing
William Beard	4/10/2023	ACH	$411.00	Bus Washing
William Beard	4/10/2023	ACH	$272.00	Bus Washing

YBNOW LLC	4/10/2023	ACH	$6,315.55	Ada County Rides 2 Wellness Transport
YBNOW LLC	4/10/2023	ACH	$38.04	VA Shuttle
YBNOW LLC	4/10/2023	ACH	$292.60	VA Shuttle
			$1,772,519.20	

ACCEPTED:

CHAIR OF EXECUTIVE BOARD

ATTEST:

Lauren McLean

Lauren McLean (May 9, 2023 15:52 MDT)

SECRETARY/TREASURER

PAYMENT REGISTER 3-16 to 4-15-2023 Signed by JS

Final Audit Report 2023-05-09

Created:	2023-05-01
By:	Paula Cromie (pcromie@valleyregionaltransit.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA4tO7Iq18HHZsXqMDmxAQUC1sXy0Qj1ov

"PAYMENT REGISTER 3-16 to 4-15-2023 Signed by JS" History

Document created by Paula Cromie (pcromie@valleyregionaltransit.org)
2023-05-01 - 8:50:25 PM GMT- IP address: 168.103.134.50

Document emailed to lmclean@cityofboise.org for signature
2023-05-01 - 8:51:00 PM GMT

Email viewed by lmclean@cityofboise.org
2023-05-04 - 2:56:53 PM GMT- IP address: 205.189.35.2

Email viewed by lmclean@cityofboise.org
2023-05-09 - 9:51:31 PM GMT- IP address: 205.189.35.2

Signer lmclean@cityofboise.org entered name at signing as Lauren McLean
2023-05-09 - 9:52:20 PM GMT- IP address: 205.189.35.2

Document e-signed by Lauren McLean (lmclean@cityofboise.org)
Signature Date: 2023-05-09 - 9:52:22 PM GMT - Time Source: server- IP address: 205.189.35.2

Agreement completed.
2023-05-09 - 9:52:22 PM GMT

Payment Register 4/16-5/15/2023

Payee	Pymt Date	CheckNum	Amount	Invoice Description
A E S Inc	4/23/2023	ACH	$1,014.48	Temp Wages
A E S Inc	4/24/2023	ACH	$764.15	Temp Wages
A E S Inc	5/8/2023	ACH	$793.28	Temp Wages
A E S Inc	5/8/2023	ACH	$208.02	Temp Wages
A E S Inc	5/8/2023	ACH	$89.45	Temp Wages
A E S Inc	5/8/2023	ACH	$793.28	Temp Wages
Access Idaho-26682	4/24/2023	60186	$99.04	DLR Searches
Adame Construction Inc.	5/8/2023	ACH	$7,350.00	Remove/dispose 2 transit shelters
AdaRide.Com, LLC	5/8/2023	ACH	$1,282.50	Paratransit
Advanced Communications, Inc	4/24/2023	ACH	$237.50	Phone System Licensing & Maint.
Advanced Sign LLC	4/25/2023	60201	$500.00	Surface Mount Anchor
Agnew Beck Consulting, Inc.	4/24/2023	ACH	$1,327.50	Consulting Services CityGo
Agnew Beck Consulting, Inc.	5/8/2023	ACH	$1,278.75	Consulting Services
Alternative Hose	4/24/2023	ACH	$45.52	Vehicle Parts
AMAZON.COM SERVICES, INC.	5/8/2023	ACH	$179.00	Business Prime Membership
Anthony, Elizabeth	5/8/2023	ACH	$252.83	Volunteer Driver
AppRiver, LLC	5/8/2023	ACH	$24.48	Spam filtering services
ARI Phoenix, Inc.	5/8/2023	ACH	$544.64	Vehicle Parts
Automotive & Industrial Distributors	4/24/2023	ACH	$1,535.60	15w40 & 5w20 Oil
Automotive Service Equip	5/8/2023	ACH	$376.40	Lift Repair
Avero, LLC	5/8/2023	ACH	$3,520.00	ERP System Consulting
A-Z Bus Sales, Inc	5/8/2023	ACH	$72.74	Mirror Motor
A-Z Bus Sales, Inc	5/8/2023	ACH	$1,584.00	CNG Regulator
A-Z Bus Sales, Inc	5/8/2023	ACH	$64.53	Mirror Switch
A-Z Bus Sales, Inc	5/8/2023	ACH	$381.83	Destination Glass
Barber, Richard P	5/8/2023	ACH	$118.56	Volunteer Driver
BETIKOETXEA, IMANOL	5/8/2023	60202	$87.07	Reimbursement - Shoes
Black Signs of Idaho, Inc.	5/8/2023	ACH	$50.00	Rental Sign Back for Banners
Boise Air Terminal	5/8/2023	ACH	$8,971.36	Land Rent
BOISE BIOHAZARD SERVICES, LLC	4/24/2023	ACH	$800.00	Biowaste removal and disposal
Boise City Utility Billing	5/8/2023	60203	$426.39	May utilities
Boise Community Radio Project	4/24/2023	ACH	$500.00	Radio Ads
Boise Municipal Health Care Trust	5/8/2023	ACH	$62,158.97	Health care premiums
Boise Peterbilt	5/8/2023	60204	$760.44	Inventory Parts
Boise State Public Radio	4/24/2023	ACH	$1,570.00	Radio Ads
Boise State University	4/24/2023	ACH	$14,897.39	Sub-recipient
Bolen's Control House Inc.	4/24/2023	ACH	$42.00	RADIO PARTS/ACCESSORIE
BORGESON, ERIK	4/24/2023	ACH	$40.00	Reimbursement - CDL Renewal
Brady Industries of Nevada, LLC	4/24/2023	ACH	$225.16	Janitorial Supplies
Brady Industries of Nevada, LLC	5/8/2023	ACH	$643.49	Janitorial Supplies
Brandt, Loreli	5/8/2023	ACH	$362.22	Volunteer Driver
Career Uniforms Partners	4/24/2023	ACH	$149.75	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$223.65	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$82.00	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$293.05	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$26.95	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$395.15	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$246.20	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$222.30	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$10.95	Uniforms
Career Uniforms Partners	4/24/2023	ACH	$109.80	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$327.40	Uniforms- J. Blakeslee
Career Uniforms Partners	5/8/2023	ACH	$196.60	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$12.95	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$79.35	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$113.85	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$270.90	Uniforms K. Craig
Career Uniforms Partners	5/8/2023	ACH	$27.80	Uniforms - K. Craig
Career Uniforms Partners	5/8/2023	ACH	$69.50	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$66.90	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$136.70	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$73.85	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$10.95	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$61.85	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$128.75	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$153.60	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$333.85	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$85.25	Uniforms
Career Uniforms Partners	5/8/2023	ACH	$29.80	Uniforms
Catapult3, Inc.	5/8/2023	ACH	$1,467.60	SIGNAGE INSTALLATION
Catapult3, Inc.	5/8/2023	ACH	$12,521.60	SIGNAGE INSTALLATION
Catapult3, Inc.	5/8/2023	ACH	$978.40	SIGNAGE INSTALLATION

Catapult3, Inc.	5/8/2023	ACH	$250.00	SIGNAGE INSTALLATION
Catapult3, Inc.	5/8/2023	ACH	$530.00	SIGNAGE INSTALLATION
Catapult3, Inc.	5/8/2023	ACH	$6,260.68	SIGNAGE INSTALLATION
CenturyLink	4/24/2023	60187	$153.27	Telecom Services 4/7-5/6
CenturyLink	4/24/2023	60187	$191.21	Telecom Services 4/16-5/15
CenturyLink	5/8/2023	60205	$339.63	Telecom Services 4/25-5/24
CenturyLink	5/8/2023	60205	$252.77	Telecom Services 4/22-5/21
CenturyLink	5/8/2023	60205	$53.56	Telecom Services 4/22-5/21
CenturyLink	5/8/2023	60205	$26.78	Telecom Services 5/1-5/31
CenturyLink	5/8/2023	60205	$316.37	Telecom Services 4/25-5/24
Christensen, Inc	5/8/2023	ACH	$5,158.76	Unleaded Gasoline
Church of the Harvest	4/24/2023	ACH	$41,310.00	Acquisition of services
City of Garden City	5/8/2023	60206	$66.10	Utility 4/1-4/30
CLAMPITT, BRENT	4/24/2023	ACH	$90.07	Reimbursement - Tools
Clean Energy	5/8/2023	ACH	$14,743.58	Natural Gas 4/1 - 4/30/2023
Coach & Equipment Manufacturing, Inc	4/24/2023	ACH	$303.65	Vehicle Parts
Coach & Equipment Manufacturing, Inc	5/8/2023	ACH	$114.63	Vehicle Parts
Commercial Tire, Inc	4/24/2023	ACH	$617.15	lube service/multi fluid changes
Commercial Tire, Inc	4/24/2023	ACH	$304.20	lube service
Commercial Tire, Inc	4/24/2023	ACH	$647.31	lube service/breaks
Commercial Tire, Inc	4/24/2023	ACH	$980.91	Lube service/breaks/roter
Commercial Tire, Inc	4/24/2023	ACH	$131.90	Tires
Commercial Tire, Inc	4/24/2023	ACH	$263.80	Tires
Commercial Tire, Inc	4/24/2023	ACH	$1,092.88	Rear Tires (2) N337
Commercial Tire, Inc	4/24/2023	ACH	$1,537.38	Tires
Commercial Tire, Inc	4/24/2023	ACH	$901.12	Steers (2) N334
Commercial Tire, Inc	4/24/2023	ACH	$295.70	Tires
Commercial Tire, Inc	4/24/2023	ACH	$27.90	Tires
Commercial Tire, Inc	4/24/2023	ACH	$889.08	Lube services/breaks
Commercial Tire, Inc	5/8/2023	ACH	$480.43	vehicle repair
Commercial Tire, Inc	5/8/2023	ACH	$960.27	Breaks, rotors, oil change
Commercial Tire, Inc	5/8/2023	ACH	$2,482.52	Oil change, breaks, vehicle repairs
Commercial Tire, Inc	5/8/2023	ACH	$610.46	Lube service; vehicle repairs
Commercial Tire, Inc	5/8/2023	ACH	$841.08	Tires
Commercial Tire, Inc	5/8/2023	ACH	$275.00	Tires
Commercial Tire, Inc	5/8/2023	ACH	$841.08	Tires
Commercial Tire, Inc	5/8/2023	ACH	$87.70	Tires
Commercial Tire, Inc	5/8/2023	ACH	$841.08	Tires
Commercial Tire, Inc	5/8/2023	ACH	$15.08	Tires
Commercial Tire, Inc	5/8/2023	ACH	$1,537.38	Steers N616
Commercial Tire, Inc	5/8/2023	ACH	$1,646.23	Tires
Commercial Tire, Inc	5/8/2023	ACH	$454.54	Tires
Commercial Tire, Inc	5/8/2023	ACH	$901.12	Steers - N337
Commercial Tire, Inc	5/8/2023	ACH	$1,614.78	Drive Tires N612
Commercial Tire, Inc	5/8/2023	ACH	$1,727.54	Drive Tires N613
Corwin Ford	4/24/2023	ACH	$47.26	Brake Light Switch
Creative Bus Sales	4/24/2023	ACH	$387.79	Bus Parts
CSHQA	5/8/2023	ACH	$3,274.95	mss Gate Services
CSHQA	5/8/2023	ACH	$2,358.08	Artchitectural services
Cummins Rocky Mountain, LLC	5/8/2023	ACH	$64.80	Inventory Parts
Cummins Rocky Mountain, LLC	5/8/2023	ACH	$506.22	Pressure Gauges
Cummins Rocky Mountain, LLC	5/8/2023	ACH	$257.26	Kit, Protective Cover
Cummins Rocky Mountain, LLC	5/8/2023	ACH	($218.67)	Protective Cover Kit Returned
Curtis Clean Sweep	4/24/2023	ACH	$55.00	Sweep & Detail Transit Garage
CURTIS, JODI	5/8/2023	60207	$50.00	Emp Reimb - Cell - May
Custom Care Pest Services	4/24/2023	ACH	$95.00	Pest Services
DAHL, KATE	5/8/2023	ACH	$130.31	Remib transportation
David Gregory Sherman	5/8/2023	60208	$315.00	Windshield Repairs
David Gregory Sherman	5/8/2023	60208	$45.00	Windshield Chip Repairs N611
David Gregory Sherman	5/8/2023	60208	$205.00	Windshield Repairs
David Gregory Sherman	5/8/2023	60208	$315.00	Windshield Repairs
David Gregory Sherman	5/8/2023	60208	$175.00	Install Destination Glass
Day Wireless Systems	4/24/2023	ACH	$350.00	Radio Site Rental
DeCAMP, DAN	4/24/2023	60188	$23.31	Reimbursement - Shoes
Delerrok, Inc.	4/24/2023	ACH	$1,408.50	UMO Montly transaction fee's
Derrick Personette	5/8/2023	60209	$900.00	Services
Dwaine S Lee, LLC	4/24/2023	ACH	$430.13	Towing Service - N333
Dwaine S Lee, LLC	4/24/2023	ACH	$388.50	Towing Service N611
Dwaine S Lee, LLC	4/24/2023	ACH	$344.10	Towing Service - N2513
Ecolube Recovery, LLC.	5/8/2023	ACH	$25.00	Used Filters Disposal
Ecolube Recovery, LLC.	5/8/2023	ACH	$90.00	Parts Washer Lease
EDM Technology, Inc.	4/24/2023	ACH	$1,700.00	Passes
Edwards, Mark S	5/8/2023	ACH	$416.32	Volunteer Driver
EISENBERG, GREGG	4/24/2023	ACH	$1,438.10	Reimbursement - Recruiting Ads

EISENBERG, GREGG	5/8/2023	ACH	$50.00	Reimb Cell - May
Elam & Burke P.A.	4/24/2023	ACH	$2,377.50	Legal Services
Elliott Auto Supply Co., Inc	4/24/2023	ACH	$52.80	Plug Boots
Elliott Auto Supply Co., Inc	5/8/2023	ACH	$15.84	Plug Boots
Elliott Auto Supply Co., Inc	5/8/2023	ACH	$46.60	Universal Joint
Elliott Auto Supply Co., Inc	5/8/2023	ACH	$36.96	Plug Boots
Eyemart Express LTD	5/8/2023	60210	$154.00	Prescription Safety Glasses
FASTENAL	5/8/2023	ACH	$327.17	Department Supplies
FASTENAL	5/8/2023	ACH	$833.82	Department Supplies
FASTENAL	5/8/2023	ACH	$633.60	Safety Vest
Fastsigns-Boise	5/8/2023	60211	$255.73	3 Display boards Better Bus Outreach
Fire Services of Idaho	5/8/2023	ACH	$5,818.68	Fire Suppression Maintenance
First Transit	5/8/2023	ACH	$27,557.35	Ada/Canyon Mgmnt Fee's
Fleet Services	5/9/2023	ACH	$352.59	Fuel
Fleet Services	5/9/2023	ACH	$1,237.86	Fuel
Fleet Services	5/9/2023	ACH	$1,734.81	Fuel
FRIEL, TERRY	4/24/2023	60189	$63.60	Reimbursement - Shoes
GateKeeper LLC	5/8/2023	ACH	$250.00	Gates & Arm Serviced
Gem State Paper & Supply	5/8/2023	ACH	$88.84	Shop Supplies
Gem State Paper & Supply	5/8/2023	ACH	$724.64	Shop Supplies
Genfare, LLC	4/24/2023	ACH	$737.45	Inventory Parts
Genfare, LLC	4/24/2023	ACH	$3,913.67	Farebox Inventory
Genfare, LLC	4/24/2023	ACH	$1,161.14	Inventory Parts
Gillig, LLC	4/24/2023	ACH	$342.80	Vehicle
Gillig, LLC	4/24/2023	ACH	$1,523.20	Vehicle
Gillig, LLC	4/24/2023	ACH	$200.73	Heater Control Valve
Gillig, LLC	4/24/2023	ACH	$616.08	First Aid Kits
Gillig, LLC	4/24/2023	ACH	$134.42	Speaker, Horn Assembly
Gillig, LLC	4/24/2023	ACH	$145.08	Vehicle
Gillig, LLC	4/24/2023	ACH	$1,468.87	Vehicle
Gillig, LLC	4/24/2023	ACH	$235.64	Vehicle
Gillig, LLC	4/24/2023	ACH	$1,175.04	Vehicle
Gillig, LLC	4/24/2023	ACH	$1,770.34	Vehicle
Gillig, LLC	4/24/2023	ACH	($56.91)	Credit for Defective Filter
Gillig, LLC	5/8/2023	ACH	$6.00	Screws
Gillig, LLC	5/8/2023	ACH	$395.32	CNG Filters
Gillig, LLC	5/8/2023	ACH	$557.97	Vehicle
Gillig, LLC	5/8/2023	ACH	$4,130.76	Vehicle
Gillig, LLC	5/8/2023	ACH	$171.12	Stepwell lights
Gillig, LLC	5/8/2023	ACH	$227.64	Low Pressure Filters
Gillig, LLC	5/8/2023	ACH	$259.73	Vehicle
Gillig, LLC	5/8/2023	ACH	$404.93	Vehicle
Gillig, LLC	5/8/2023	ACH	$703.12	Torque Rods
Gillig, LLC	5/8/2023	ACH	$56.91	Low Pressure Fuel Filters
Gillig, LLC	5/8/2023	ACH	$525.10	Vehicle
Gillig, LLC	5/8/2023	ACH	$964.34	Vehicle
Gillig, LLC	5/8/2023	ACH	$267.64	Valves - Heater Control
Gillig, LLC	5/8/2023	ACH	$2,374.46	Vehicle
Gillig, LLC	5/8/2023	ACH	$32.09	Vehicle
Gillig, LLC	5/8/2023	ACH	$117.82	Vehicle
Gillig, LLC	5/8/2023	ACH	$235.64	Vehicle
Gillig, LLC	5/8/2023	ACH	$977.64	Engine Oil Fill Pipe
Gillig, LLC	5/8/2023	ACH	$234.85	Clamps, Hose Humps
Gillig, LLC	5/8/2023	ACH	($6.00)	Incorrect Screws Returned
GONZALEZ, DAVID	4/24/2023	ACH	$32.71	Reimbursement - Heat Blocking Putty
Grainger Inc	4/24/2023	ACH	$116.45	Inventory Parts
Grainger Inc	4/24/2023	ACH	$136.14	Inventory Parts
Grainger Inc	4/24/2023	ACH	$18.82	Inventory Parts
Grainger Inc	4/24/2023	ACH	$125.76	Inventory Parts
Grainger Inc	4/24/2023	ACH	$69.99	No Trespassing Signs
Grainger Inc	4/24/2023	ACH	$919.53	Safety Sign, Speed Bump
Grainger Inc	5/8/2023	ACH	$16.96	Duct Tape
Grainger Inc	5/8/2023	ACH	$721.54	Inventory Parts
Grainger Inc	5/8/2023	ACH	$205.66	Drain Pans, Wrenches
GUERRA, RHIANNON	5/8/2023	60212	$47.69	Reimbursement - Shoes
HASSAN, DEANNA	5/8/2023	ACH	$50.00	Reimb Cell - May
Hawley Troxell Ennis & Hawley	4/24/2023	ACH	$168.00	Legal Services
Hawley Troxell Ennis & Hawley	4/24/2023	ACH	$190.00	Legal Services
Hawley Troxell Ennis & Hawley	4/24/2023	ACH	$608.00	Legal Services
Hawley Troxell Ennis & Hawley	5/8/2023	ACH	$231.00	Legal Services
Healea, Stephanie	5/8/2023	ACH	$69.44	Volunteer Driver - Mar/April
Hi - Line	4/24/2023	ACH	$396.86	Screws, Disc, Rings
Hi - Line	4/24/2023	ACH	$327.41	Nuts & Bolts
Hi - Line	4/24/2023	ACH	$498.90	Assorted Looms, Pads

Hi - Line	5/8/2023	ACH	$55.50	Fuse 10 AMP
Hot Shots, Inc.	4/24/2023	ACH	$954.78	Courier Services
HSI Workplace Compliance Solutions, Inc.	4/24/2023	ACH	$1,044.75	Environmental Software
HubSpot Inc.	4/24/2023	60191	$6,942.00	Hubspot Marketing Pro for VRT CRM
Idaho Power	4/24/2023	60192	$664.87	Utilities 3/15-4/12
Idaho Power	4/24/2023	60192	$3,314.99	Utilities 3/15-4/12
Idaho Power	5/8/2023	60213	$16.34	Utilities 3/28-4/25
Idaho Power	5/8/2023	60213	$12,325.46	Utilities
Idaho Power	5/8/2023	60213	$1,435.82	Utilities 4/1-5/2
Idaho Records Management, LLC	5/8/2023	ACH	$45.00	Services- Storage
Idaho Records Management, LLC	5/8/2023	ACH	$45.00	Services
Impact Home Services	5/8/2023	ACH	$189.00	Pest spray
In The Bag Promotions	4/24/2023	ACH	$2,366.10	Promo SWAG
In The Bag Promotions	5/8/2023	ACH	$2,366.10	Promo SWAG
Integrinet Global Solutions, LLC	5/8/2023	ACH	$1,267.50	Preventative maintenance on servers
IntelePeer Holdings, Inc	4/24/2023	ACH	$3,948.34	SIP Dialtone / last bill
Intermountain Gas	4/24/2023	ACH	$593.15	Utilities 3/14-4/10
Intermountain Gas	4/24/2023	ACH	$3,929.53	Utilities 3/13-4/10
Intermountain Gas	5/8/2023	ACH	$9.79	Utilities 4/5-5/4
Intermountain Gas	5/8/2023	ACH	$274.43	Utilities 4/5-5/4
Intermountain Gas	5/8/2023	ACH	$28,160.52	Utilities
Intermountain Gas	5/8/2023	ACH	$361.92	Utilities 3/29-4/27
Intermountain Gas	5/8/2023	ACH	$1,413.64	Utilities 3/23-4/19
Intermountain Gas	5/8/2023	ACH	$190.44	Utilities 3/24-4/20
Jacobs Engineering Group, Inc.	5/8/2023	ACH	$4,822.06	OFMP Orchard Facility
Jacobs Engineering Group, Inc.	5/8/2023	ACH	$35,394.98	State Street NEPA & Design
Jacobs Engineering Group, Inc.	5/8/2023	ACH	$5,765.23	State Street NEPA & Design
Jeremy Ricky	4/24/2023	ACH	$12,664.20	Purchase Transportation
Jeremy Ricky	4/24/2023	ACH	$7,377.52	Purchase Transportation
Jeremy Ricky	4/24/2023	ACH	$2,250.64	Purchase Transportation
Jeremy Ricky	4/24/2023	ACH	$691.40	Purchase Transportation
JoPaul & Sons LLC	4/24/2023	ACH	$35.00	vehicle washes
Karcher Auto Parts	4/24/2023	ACH	$141.32	Exhaust Bolts, Hoses, Blades
Karcher Auto Parts	4/24/2023	ACH	$39.88	Power Steering Fluid
Karcher Auto Parts	4/24/2023	ACH	$265.50	Silicone Hose
Karcher Auto Parts	4/24/2023	ACH	$30.79	Exhaust Bolts
Karcher Auto Parts	4/24/2023	ACH	$50.69	Helicoils
Karcher Auto Parts	4/24/2023	ACH	$122.87	Headlight Bulbs
Karcher Auto Parts	4/24/2023	ACH	$97.98	Super Clean
Karcher Auto Parts	5/8/2023	ACH	$101.88	Oil Filters
Karcher Auto Parts	5/8/2023	ACH	$18.11	Drum Wrench
Karcher Auto Parts	5/8/2023	ACH	$16.62	Exhaust Hangers
Kenworth Sales	4/24/2023	ACH	$206.93	Harness, Wiring
Kenworth Sales	4/24/2023	ACH	$1,869.54	Ignition Control Module
Kenworth Sales	5/8/2023	ACH	$1,555.15	Inventory Parts
Kenworth Sales	5/8/2023	ACH	$68.10	Inventory Parts
Kenworth Sales	5/8/2023	ACH	$138.52	Inventory Parts
Kenworth Sales	5/8/2023	ACH	$48.02	Inventory Parts
Kenworth Sales	5/8/2023	ACH	$344.49	Inventory Parts
Kenworth Sales	5/8/2023	ACH	$576.36	Oil Filler Tubes
Kenworth Sales	5/8/2023	ACH	$2,430.60	Turbo Charger
Kenworth Sales	5/8/2023	ACH	$622.20	Throttle Actuator
Kenworth Sales	5/8/2023	ACH	$52.58	O-Rings, Washers
Kenworth Sales	5/8/2023	ACH	($15.00)	Freight For Returned Parts
Kenworth Sales	5/8/2023	ACH	($561.36)	Oil Fill Tubes Returned
Kenworth Sales	5/8/2023	ACH	($62.95)	Thermostat Returned
Kenworth Sales	5/8/2023	ACH	($781.25)	Core Credit
KING BROADCASTING COMPANY-KTVB	4/24/2023	ACH	$6,865.02	Advertising - Radio
KING BROADCASTING COMPANY-KTVB	4/24/2023	ACH	$5,135.00	Advertising - radio
KRONENBITTER, FRANK	5/8/2023	ACH	$50.00	Reimb Cell - May
KROUPA, KRISTINA	5/8/2023	ACH	$50.00	Reimb Cell - MAY
Kuna Senior Citizen Inc	5/8/2023	ACH	$5,224.96	Acquisition of Services
Language Line Solutions	4/24/2023	ACH	$69.00	Translation services
Larry Miller- Chrysler	5/8/2023	60214	$599.76	Vehicle Parts
Larry Miller- Chrysler	5/8/2023	60214	$369.60	Vehicle Parts
Larry Miller- Chrysler	5/8/2023	60214	$464.00	Vehicle Parts
Larry Miller- Chrysler	5/8/2023	60214	$548.00	Vehicle Parts
Larry Miller- Chrysler	5/8/2023	60214	$15.56	Vehicle Parts
LifeMap Assurance Co	5/8/2023	ACH	$1,983.08	Life Ins. Premiums
Lithia Motors Payment Processing	4/24/2023	ACH	$30.82	Inventory Parts
Lithia Motors Payment Processing	4/24/2023	ACH	$67.90	Brake Pads
Lithia Motors Payment Processing	4/24/2023	ACH	$131.56	Gaskets, Dipstick Tube
Lithia Motors Payment Processing	4/24/2023	ACH	$230.77	Coils, Boots, Bolts
Lithia Motors Payment Processing	4/24/2023	ACH	$145.09	Inventory Parts

Lithia Motors Payment Processing	4/24/2023	ACH	$40.35	Brake Light Switch
Lithia Motors Payment Processing	4/24/2023	ACH	$409.99	Inventory Parts
Lithia Motors Payment Processing	4/24/2023	ACH	$6.63	PCV Valve
Lithia Motors Payment Processing	4/24/2023	ACH	$563.67	Inventory Parts
Lithia Motors Payment Processing	4/24/2023	ACH	$1,605.18	Inventory Parts
Lithia Motors Payment Processing	4/24/2023	ACH	$72.10	Inventory Parts
Lithia Motors Payment Processing	4/24/2023	ACH	$600.00	Vehicle
Lithia Motors Payment Processing	4/24/2023	ACH	($100.00)	Core Credits
Lithia Motors Payment Processing	4/24/2023	ACH	($37.56)	Gasket Returned
Lithia Motors Payment Processing	4/24/2023	ACH	($37.04)	Credit for bolts
Lithia Motors Payment Processing	5/8/2023	ACH	$21.70	Transmission Dipstick
Lithia Motors Payment Processing	5/8/2023	ACH	$37.04	Bolts
Lithia Motors Payment Processing	5/8/2023	ACH	$7.27	Gasket
Lithia Motors Payment Processing	5/8/2023	ACH	$21.70	Transmssion Dipstick
Lithia Motors Payment Processing	5/8/2023	ACH	$234.93	Filters, Spark Plugs
Lithia Motors Payment Processing	5/8/2023	ACH	$400.64	Inventory Parts
Lithia Motors Payment Processing	5/8/2023	ACH	$13.26	PCV Valves
Lithia Motors Payment Processing	5/8/2023	ACH	$60.20	Spark Plugs
Lithia Motors Payment Processing	5/8/2023	ACH	$61.09	Sensor & Wiring
Lithia Motors Payment Processing	5/8/2023	ACH	$543.94	Inventory Parts
Lithia Motors Payment Processing	5/8/2023	ACH	$46.58	Inventory Parts
Lithia Motors Payment Processing	5/8/2023	ACH	$68.14	Support Carrier Bearings
Lithia Motors Payment Processing	5/8/2023	ACH	$83.07	Inventory Parts
Lithia Motors Payment Processing	5/8/2023	ACH	$410.16	Inventory Parts
Lithia Motors Payment Processing	5/8/2023	ACH	($225.00)	Core Credit
Lotus Boise Corp	4/24/2023	ACH	$350.00	Radio Ads.
Lotus Boise Corp	4/24/2023	ACH	$100.00	Radio Ads
Lotus Boise Corp	4/24/2023	ACH	$300.00	Radio Ads
Lotus Boise Corp	4/24/2023	ACH	$300.00	Radio Ads
Lotus Boise Corp	4/24/2023	ACH	$420.00	Radio Ads
Lotus Boise Corp	4/24/2023	ACH	$440.00	Radio Ads
Lowes Home Improvement	4/24/2023	ACH	$110.30	Shop Supplies
Lowes Home Improvement	4/24/2023	ACH	$47.32	Hooks
Lowes Home Improvement	5/8/2023	ACH	$47.49	Shop Supplies
Lowes Home Improvement	5/8/2023	ACH	($24.24)	Credit for Cancelled Order
Lyft, Inc	4/24/2023	ACH	$2,334.30	Transit connection
Lyft, Inc	4/24/2023	ACH	$397.78	Late Night rides
MAXWELL, WILLIAM GORDON	5/8/2023	ACH	$50.00	Reimb Cell - MAY
McGuire Bearing Company	5/8/2023	60215	$10.65	Vehicle Parts
Melba Valley Senior Center	5/8/2023	ACH	$5,179.40	Acquisition of Services
MENDEZ, JOE	5/8/2023	60216	$187.65	Reimbursement - Cold Weather Gear
Meridian Senior Center	5/8/2023	ACH	$8,849.33	Acquisition of Services
Metro Community Services	4/24/2023	ACH	$45,389.88	Acquisition of Services
Mills, Wayne	5/8/2023	60217	$424.44	Volunteer Driver
Minert & Associates, Inc	4/24/2023	60193	$225.00	Supervisor Training
Napa Auto Parts	5/8/2023	ACH	$387.87	Vehicle Parts
Napa Auto Parts	5/8/2023	ACH	$30.56	Vehicle Parts
Napa Auto Parts	5/8/2023	ACH	$71.88	Vehicle Parts
Napa Auto Parts	5/8/2023	ACH	($83.40)	Return Part # 50-4050A-3 on Inv # 856625
National Safety Council	4/24/2023	ACH	$499.40	Defensive Driving Course Online
NELSON, TONY	5/8/2023	60218	$121.90	Reimbursement - Shoes
New Flyer Parts	4/24/2023	ACH	$122.62	Inventory Parts
Norco Inc	5/8/2023	ACH	$115.35	Shop Supplies
Norco Inc	5/8/2023	ACH	$52.83	Nitrogen Cylinder Fill
ODP Business Solutions, LLC	4/24/2023	60194	$72.21	Office Supplies
ODP Business Solutions, LLC	4/24/2023	60194	$23.57	Office Supplies
ODP Business Solutions, LLC	4/24/2023	60194	$145.79	Office Supplies
ODP Business Solutions, LLC	4/24/2023	60194	$111.31	Office Supplies
ODP Business Solutions, LLC	5/8/2023	60219	$16.19	Office Supplies
ODP Business Solutions, LLC	5/8/2023	60219	$230.20	Office Supplies
ODP Business Solutions, LLC	5/8/2023	60219	$70.01	Office Supplies
ODP Business Solutions, LLC	5/8/2023	60219	$164.24	Paper
ODP Business Solutions, LLC	5/8/2023	60219	$11.58	Office Supplies
ODP Business Solutions, LLC	5/8/2023	60219	($164.24)	Paper/cm for 306264530001
O'Reilly Auto Enterprises, LLC	4/24/2023	ACH	$208.62	Heater Hose
O'Reilly Auto Enterprises, LLC	4/24/2023	ACH	$105.91	Hose Tees, Belt
O'Reilly Auto Enterprises, LLC	5/8/2023	ACH	$18.98	Air Flow Cleaner
O'Reilly Auto Parts	4/24/2023	ACH	$393.90	Vehicle Parts
O'Reilly Auto Parts	4/24/2023	ACH	$121.59	Vehicle Parts
O'Reilly Auto Parts	4/24/2023	ACH	$53.51	Vehicle Parts
O'Reilly Auto Parts	4/24/2023	ACH	$142.26	Vehicle Parts
O'Reilly Auto Parts	4/24/2023	ACH	$363.96	Vehicle Parts
O'Reilly Auto Parts	4/24/2023	ACH	$44.03	Vehicle Parts
O'Reilly Auto Parts	4/24/2023	ACH	$11.80	Vehicle Parts

O'Reilly Auto Parts	4/24/2023	ACH	$359.48	Vehicle Parts
O'Reilly Auto Parts	4/24/2023	ACH	($60.00)	Core Credit
O'Reilly Auto Parts	5/8/2023	ACH	$381.75	Vehicle Parts
O'Reilly Auto Parts	5/8/2023	ACH	$92.90	Vehicle Parts
Overhead Door of SW Idaho	4/24/2023	60195	$1,505.00	Fixed door on Sunday
Paragon Consulting, Inc	4/24/2023	ACH	$12,115.00	State & 18th Design
Paragon Consulting, Inc	4/24/2023	ACH	$16,320.00	18TH R/W Services
Parma Senior Center	5/8/2023	ACH	$4,000.23	Acquisition of Services
Peak Industrial, Inc.	5/8/2023	60220	$3,691.16	Evaporator Coil
PLESNER, JASON	5/8/2023	ACH	$150.00	Reimbursement - Shoes
PNG Media LLC	4/24/2023	60196	$98.27	Legal Notices
PNG Media LLC	4/24/2023	60196	$98.27	Legal Notices
Primary Health Medical Group, LLC	5/8/2023	60221	$110.00	DOT Physical
ProPeople	4/24/2023	ACH	$1,365.24	Temp Wages
ProPeople	4/24/2023	ACH	$1,981.80	Temp Wages
ProPeople	4/24/2023	ACH	$1,365.24	Temp Wages
ProPeople	4/24/2023	ACH	$1,579.95	Temp Wages
ProPeople	5/8/2023	ACH	$1,321.20	Temp Wages
ProPeople	5/8/2023	ACH	$1,431.30	Temp Wages
ProPeople	5/8/2023	ACH	$2,196.50	Temp Wages
ProPeople	5/8/2023	ACH	$1,827.67	Temp Wages
Proterra Operating Company, Inc	5/8/2023	ACH	$1,656.00	Vehicle
Proterra Operating Company, Inc	5/8/2023	ACH	$11,666.68	battery lease
Proterra Operating Company, Inc	5/8/2023	ACH	$8,750.01	Battery Lease
Quench USA, Inc	4/24/2023	ACH	$57.00	Water Dispensor 3/26-4/25/2023
Quench USA, Inc	4/24/2023	ACH	$289.95	Water Rental Equipment
RCF Commercial Cleaning, LLC	4/24/2023	ACH	$1,600.00	April Janitorial Service
RCF Commercial Cleaning, LLC	5/8/2023	ACH	$3,850.00	Janitorial service
RDK Corporation	4/24/2023	ACH	$90.00	Background Checks
RDK Corporation	4/24/2023	ACH	$90.00	Background Checks
RODGERS, TRINA	5/8/2023	ACH	$140.00	Reimbursement - CDL Skills Test
Romaine Electric Corporation	5/8/2023	ACH	$604.28	Vehicle Parts
SAMG Occupational Med - Emerald	5/8/2023	60222	$540.00	DOT Physicals
SAMG Occupational Med - Emerald	5/8/2023	60222	$70.00	Drug Screen/Physicals
Shred-It USA- LLC	5/8/2023	ACH	$114.95	Document Shredding
Shred-It USA- LLC	5/8/2023	ACH	$129.01	Document Shredding
SIJ Holdings, LLC.	4/24/2023	ACH	$72.15	Legal Notices
SIJ Holdings, LLC.	4/24/2023	ACH	$43.01	Legal Notices
SIJ Holdings, LLC.	4/24/2023	ACH	$43.01	Legal Notices
Smith Power Products, Inc	4/24/2023	ACH	$76.16	Inventory Parts
Smith Power Products, Inc	4/24/2023	ACH	$119.18	Inventory Parts
Smith Power Products, Inc	4/24/2023	ACH	$211.15	Inventory Parts
Smith Power Products, Inc	4/24/2023	ACH	$4.26	Inventory Parts
Smith Power Products, Inc	4/24/2023	ACH	$116.18	Inventory Parts
Smith Power Products, Inc	5/8/2023	ACH	$188.91	Inventory Parts
Smith Power Products, Inc	5/8/2023	ACH	$61.01	Inventory Parts
SMITH, JOSHUA	5/8/2023	ACH	$50.00	Reimb Cell - May
SMITH, LORETTA	5/8/2023	60223	$145.59	Reimburse for Uniform Pants & Shorts
Sportworks Global LLC	5/8/2023	ACH	$1,670.09	Bike Rack
Star Senior Center	4/24/2023	ACH	$7,490.46	Acquisition of Services
Star Senior Center	5/8/2023	ACH	$6,458.31	Acquisition of Services
Stoltz Marketing Group, Inc	4/24/2023	ACH	$1,015.00	Account administration
Stoltz Marketing Group, Inc	4/24/2023	ACH	$350.00	Website Support
Stoltz Marketing Group, Inc	4/24/2023	ACH	$6,685.00	Market Research/production/prof. service
Stoltz Marketing Group, Inc	4/24/2023	ACH	$294.00	Pullup Display Templates
Stoltz Marketing Group, Inc	4/24/2023	ACH	$1,155.00	Bus Paint Scheme Design
Stoltz Marketing Group, Inc	4/24/2023	ACH	$8,715.00	Branding Integration/Prof. Services
Supportive Housing & Innovative Partners	4/24/2023	ACH	$36,899.77	Acquisition of Services
Syringa Networks, LLC	4/24/2023	ACH	$4,820.00	Telecom Services
Syringa Networks, LLC	4/24/2023	ACH	$1,449.88	Telecom Services
Tacoma Screw Products Inc.	5/8/2023	ACH	$46.49	Nuts & Bolts
Tacoma Screw Products Inc.	5/8/2023	ACH	$165.97	Nuts & Bolts
Tacoma Screw Products Inc.	5/8/2023	ACH	$1.65	JIC Union
TARANTO, ANTHONY	4/24/2023	60197	$29.66	Uniform Shorts
The Car Park, LLC	4/24/2023	ACH	$37.50	9TH & Front City Go parking pass
The Car Park, LLC	5/8/2023	ACH	$75.00	prkg pass added MIRANDA
The Car Park, LLC	5/8/2023	ACH	$1,800.00	CITY GO Parking passes
The Car Park, LLC	5/8/2023	ACH	$75.00	CityGo Parking pass
The Car Park, LLC	5/8/2023	ACH	$37.50	City Go Parking passes
The Car Park, LLC	5/8/2023	ACH	$75.00	9th/Front City Go pass
The Hartwell Corporation	4/24/2023	ACH	$18,221.00	EPLI - EMPL Renewal
The Hartwell Corporation	4/24/2023	ACH	$10,911.00	EMPL Renewal 2/1/2023 - 2/1/2024
THOM, CAREY	4/24/2023	60198	$140.00	Reimbursement - CDL Driving Test
Thompson and Associates, Inc.	5/8/2023	ACH	$142.50	Consulting Services

TK Elevator Corporation	5/8/2023	ACH	$686.25	Elevator repairs
TK Elevator Corporation	5/8/2023	ACH	$4,400.13	Elevator labor/material completed
Treasure Valley Coffee	4/24/2023	ACH	$93.25	Orchard - Coffee
Treasure Valley Coffee	4/24/2023	ACH	$64.60	Shop - First Aid
Treasure Valley Coffee	4/24/2023	ACH	$37.70	Office - First Aid
Treasure Valley Coffee	4/24/2023	ACH	$53.05	MSS - Coffee
Treasure Valley Coffee	5/8/2023	ACH	$189.25	MSS - Coffee & First Aid
Treasure Valley Curb & Sprinkling Inc	4/24/2023	ACH	$440.84	Landscaping #1 of 9
Treasure Valley Transit	4/24/2023	ACH	$26,813.00	Sub-recipient
Tribute Media, Inc.	4/24/2023	ACH	$2,000.00	HubSpot onboarding
UniFirst Acct# 1395966	4/24/2023	ACH	$98.32	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	4/24/2023	ACH	$98.32	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	4/24/2023	ACH	$98.32	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	5/8/2023	ACH	$98.32	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	5/8/2023	ACH	$98.32	Mats, Cloths, Uniforms
UniFirst Acct# 1410130	4/24/2023	ACH	$141.27	Laundry Services
UniFirst Acct# 1410130	4/24/2023	ACH	$141.27	Laundry Services
UniFirst Acct# 1410130	4/24/2023	ACH	$141.27	Laundry Services
UniFirst Acct# 1410130	5/8/2023	ACH	$141.27	Laundry Services
UniFirst Acct# 1410130	5/8/2023	ACH	$133.99	Laundry Services
United Site Services of Nevada, Inc.	4/24/2023	ACH	$278.60	Restroom Rental
UPS Freight	4/24/2023	60199	$5.51	Late Fee
UPS Freight	4/24/2023	60199	$1.25	Late Fee
UPS Freight	5/8/2023	60224	$24.96	Freight to Gillig
UPS Freight	5/8/2023	60224	$2.00	Late Fee
Urban Transportation Associates, Inc	5/8/2023	ACH	$8,175.00	UTA APC Annual System support
US Bank Plaza Condominium Assoc., Inc.	5/8/2023	ACH	$10,226.42	Association dues
US Bank Plaza Condominium Assoc., Inc.	5/8/2023	ACH	$10,593.00	Association Dues
Verizon Wireless	4/24/2023	60200	$2,965.88	Cell Phone Service
Verizon Wireless	4/24/2023	60200	$463.86	Cell Phone Service
Verizon Wireless	4/24/2023	60200	$51.32	Cell Phone Service
Verizon Wireless	4/24/2023	60200	$184.12	Cell Phone Service 3/16-4/15
Verizon Wireless	4/24/2023	60200	$104.10	Cell Phone Service
Verizon Wireless	4/24/2023	60200	$3,980.46	Cell Phone Service
Verizon Wireless	4/24/2023	60200	$45.02	Cell Phone Service 3/18-4/17
Via Transportation, Inc.	5/8/2023	ACH	$7,350.00	Vehicle Fee's
WASHINGTON, CORRIE	5/8/2023	ACH	$50.00	Reimb Cell - May
Western Mountain Bus Sales	5/8/2023	ACH	$139.46	Vehicle Parts
Western Mountain Bus Sales	5/8/2023	ACH	$619.50	Vehicle Parts
Western Mountain Bus Sales	5/8/2023	ACH	$379.77	Vehicle Parts
Wex Bank	4/24/2023	ACH	$139.51	Fuel -February
Wienhoff Drug Testing	5/8/2023	60225	$535.00	Drug Testing
William Beard	4/24/2023	ACH	$440.00	Bus Washing
William Beard	5/8/2023	ACH	$228.00	Bus Washing
William Beard	5/8/2023	ACH	$434.00	Bus Washing
William Beard	5/8/2023	ACH	$155.00	Seat Cleaning N617
William Beard	5/8/2023	ACH	$228.00	Bus Washing
WILSON, TIM	5/8/2023	60226	$28.61	Reimbursement - Shoes
WOMACK, KEVIN	5/8/2023	ACH	$347.60	PerDiem Travel
YATES, VALOREE	4/24/2023	ACH	$3.14	Reimb postage
YBNOW LLC	5/8/2023	ACH	$6,552.40	ADA Rides to wellness
YBNOW LLC	5/8/2023	ACH	$113.92	VA Shuttle
			$843,261.18	

ACCEPTED:

CHAIR OF EXECUTIVE BOARD

ATTEST:

Lauren McLean

Lauren McLean (Jun 7, 2023 13:33 MDT)

SECRETARY/TREASURER

Payment Register 4-16_5-15-2023 signed by chair

Final Audit Report 2023-06-07

Created:	2023-06-07
By:	Paula Cromie (pcromie@valleyregionaltransit.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAADGOi3KwSIYF7PK_quMMOg9tJuQs18T5H

"Payment Register 4-16_5-15-2023 signed by chair" History

Document created by Paula Cromie (pcromie@valleyregionaltransit.org)
2023-06-07 - 3:19:11 PM GMT- IP address: 208.98.167.66

Document emailed to lmclean@cityofboise.org for signature
2023-06-07 - 3:19:33 PM GMT

Email viewed by lmclean@cityofboise.org
2023-06-07 - 3:23:51 PM GMT- IP address: 174.192.196.38

Signer lmclean@cityofboise.org entered name at signing as Lauren McLean
2023-06-07 - 7:33:34 PM GMT- IP address: 174.247.149.39

Document e-signed by Lauren McLean (lmclean@cityofboise.org)
Signature Date: 2023-06-07 - 7:33:36 PM GMT - Time Source: server- IP address: 174.247.149.39

Agreement completed.
2023-06-07 - 7:33:36 PM GMT

Payment Register 5/16/2023 - 6/15/2023

Payee	Pymt Date	CheckNum	Amount	Invoice Description
A E S Inc	22-May-23	ACH	$1,040.83	Temp Wages
A E S Inc	22-May-23	ACH	$1,054.00	Temp Wages
Access Idaho-26682	22-May-23	60227	$45.18	DLR Monitoring
Adame Construction Inc.	07-Jun-23	ACH	$2,000.00	Installation of bus shelter
AdaRide.Com, LLC	07-Jun-23	ACH	$2,404.50	Paratransit Services May
Alexander Clark Printing	22-May-23	60228	$729.10	System Maps
Alexander Clark Printing	22-May-23	60228	$74.45	Business cards
Alexander Clark Printing	22-May-23	60228	$970.00	Access Passes
Alternative Hose	07-Jun-23	ACH	$52.00	Vehicle Parts
Alternative Hose	07-Jun-23	ACH	$45.52	Vehicle Parts
AMAZON.COM SERVICES, INC.	22-May-23	ACH	$509.90	Self-Adhesive sign holder
AMAZON.COM SERVICES, INC.	22-May-23	ACH	$13.89	Disposable Vomit Bags
AMAZON.COM SERVICES, INC.	07-Jun-23	ACH	$355.31	Safe
American Mechanical Corp	22-May-23	ACH	$900.00	MSS HVAC Preventative Maintenance
American Mechanical Corp	07-Jun-23	ACH	$750.00	Quarterly PM - HVAC
AppRiver, LLC	07-Jun-23	ACH	$1,903.14	24/7 Support
Automotive Service Equip	22-May-23	ACH	$1,030.23	Air Compressor Service
Avero, LLC	07-Jun-23	ACH	$2,060.00	ERP System Consulting Services
A-Z Bus Sales, Inc	22-May-23	ACH	$28.00	W/C Door Hold Cable
A-Z Bus Sales, Inc	22-May-23	ACH	$602.96	ABS WheelFlare
A-Z Bus Sales, Inc	07-Jun-23	ACH	($290.97)	Credit for Returned Mirror Head
A-Z Bus Sales, Inc	07-Jun-23	ACH	$107.38	Seat belt
A-Z Bus Sales, Inc	07-Jun-23	ACH	$218.29	SEAT BELT
A-Z Bus Sales, Inc	07-Jun-23	ACH	$668.10	PAIR ASSY CYLINDERS
A-Z Bus Sales, Inc	07-Jun-23	ACH	$179.25	GAS SPRING ROLL STOP
A-Z Bus Sales, Inc	07-Jun-23	ACH	$687.78	ASSY CYLINDER BOXED
A-Z Bus Sales, Inc	07-Jun-23	ACH	$353.81	AUTO PARTS
A-Z Bus Sales, Inc	07-Jun-23	ACH	$431.40	LAP & SHLDR BELT/FREIGHT
A-Z Bus Sales, Inc	07-Jun-23	ACH	$262.61	CAR PARTS
A-Z Bus Sales, Inc	07-Jun-23	ACH	$242.04	Kit, Restraint Belt
Black Signs of Idaho, Inc.	07-Jun-23	ACH	$50.00	Rental Sign Back for Banners
Boise Air Terminal	07-Jun-23	ACH	$8,971.36	Land Rent
Boise City Utility Billing	07-Jun-23	60249	$361.41	Utility Billing
Boise Community Radio Project	22-May-23	ACH	$500.00	Radio Ads
Boise Municipal Health Care Trust	07-Jun-23	ACH	$64,169.93	Health Ins. Premiums
Boise Peterbilt	22-May-23	ACH	$563.72	Inventory Parts
Boise Peterbilt	22-May-23	ACH	$64.76	Inventory Parts
Boise Peterbilt	22-May-23	ACH	$346.92	Inventory Parts
Boise Peterbilt	07-Jun-23	ACH	$520.68	Inventory Parts
Boise State Public Radio	22-May-23	ACH	$1,570.00	Radio Ads
Boise State University	22-May-23	ACH	$12,785.00	Sub-Recipient
Brady Industries of Nevada, LLC	07-Jun-23	ACH	$403.35	Janitorial Supplies
Buck's Bags Inc	07-Jun-23	60250	$950.00	Bus Stop Covers
BURRELL, LAPRIEST	22-May-23	60229	$49.68	Reimbursement - Shoes
CAMPBELL, WAYDE	22-May-23	ACH	$150.00	Reimbursement - Shoes
Canadian Standards Association	22-May-23	60230	$270.24	CNG Labels
Career Uniforms Partners	22-May-23	ACH	$302.05	Uniforms - R. Santos
Career Uniforms Partners	22-May-23	ACH	$418.30	Uniforms
Career Uniforms Partners	22-May-23	ACH	$33.80	Uniforms
Career Uniforms Partners	22-May-23	ACH	$285.35	Uniforms
Career Uniforms Partners	22-May-23	ACH	$64.95	Uniforms
Career Uniforms Partners	22-May-23	ACH	$225.45	Uniforms
Career Uniforms Partners	22-May-23	ACH	$102.65	Uniforms
Career Uniforms Partners	22-May-23	ACH	$98.00	Uniforms
Career Uniforms Partners	07-Jun-23	ACH	$78.70	Uniforms
Career Uniforms Partners	07-Jun-23	ACH	$148.70	Uniforms
Career Uniforms Partners	07-Jun-23	ACH	$49.90	Uniforms
Career Uniforms Partners	07-Jun-23	ACH	$147.10	Uniforms
Career Uniforms Partners	07-Jun-23	ACH	$70.80	Uniforms
Career Uniforms Partners	07-Jun-23	ACH	$47.80	Uniforms
Career Uniforms Partners	07-Jun-23	ACH	$161.40	Uniforms
Career Uniforms Partners	07-Jun-23	ACH	$0.01	Uniforms
CARNOPIS, MARK	07-Jun-23	ACH	$84.63	Reimb mileage/supplies
Catapult3, Inc.	22-May-23	ACH	$125.00	SIGNAGE INSTALLATION
Catapult3, Inc.	22-May-23	ACH	$9,308.28	SIGNAGE INSTALLATION
Catapult3, Inc.	22-May-23	ACH	$3,213.32	SIGNAGE INSTALLATION
Catapult3, Inc.	22-May-23	ACH	$978.40	SIGNAGE INSTALLATION
CenturyLink	22-May-23	60231	$175.21	Telecom Services 5/16-6/15
CenturyLink	22-May-23	60231	$153.27	Telecom Services 5/7-6/6
CenturyLink	07-Jun-23	60251	$252.77	Telecom Services 5/22-6/21

CenturyLink	07-Jun-23	60251	$339.63	Telecom Services 5/22-6/21
CenturyLink	07-Jun-23	60251	$53.56	Telecom Services 5/22-6/21
CenturyLink	07-Jun-23	60251	$26.78	Telecom Services 6/1-6/30
CenturyLink	07-Jun-23	60251	$316.37	Telecom Services 5/25-6/24
Child Safety Solutions, Inc.	22-May-23	60232	$2,265.00	REFLECTORS
Christensen, Inc	22-May-23	ACH	$9,126.74	Diesel
Christensen, Inc	22-May-23	ACH	$9,955.00	Oil
Christensen, Inc	07-Jun-23	ACH	$5,564.32	Unleaded Gas
Christensen, Inc	07-Jun-23	ACH	$2,891.91	Oil
Church of the Harvest	22-May-23	ACH	$23,031.75	Acquisition of Services
City of Caldwell Water Department	22-May-23	60233	$69.32	Water/Sewer/st. light
City of Caldwell Water Department	22-May-23	60233	$120.32	Garbage
City of Caldwell Water Department	07-Jun-23	60252	$123.47	water/sewer/st. light
City of Caldwell Water Department	07-Jun-23	60252	$120.32	garbage
City of Garden City	07-Jun-23	60253	$66.10	Garbage, water, sewer
CLEGG, ELAINE	07-Jun-23	ACH	$128.00	Reimb CTAA Conf. meals
CLEGG, ELAINE	07-Jun-23	ACH	$93.15	20230521-APTA Conf. Reimb
Coach & Equipment Manufacturing, Inc	07-Jun-23	ACH	$373.37	Vehilce Parts
Commercial Tire, Inc	22-May-23	ACH	$178.00	Emergency Road Call
Commercial Tire, Inc	22-May-23	ACH	$794.45	Lube/rotors/breaks/repairs
Commercial Tire, Inc	22-May-23	ACH	$273.67	Complete Lube, vehicle repairs
Commercial Tire, Inc	22-May-23	ACH	$1,444.80	Tires
Commercial Tire, Inc	22-May-23	ACH	$121.80	Tires
Commercial Tire, Inc	22-May-23	ACH	$121.80	Tires
Commercial Tire, Inc	22-May-23	ACH	$121.80	Tires
Commercial Tire, Inc	22-May-23	ACH	$99.95	Tires
Commercial Tire, Inc	22-May-23	ACH	$515.50	Tires
Commercial Tire, Inc	22-May-23	ACH	$275.00	Tires
Commercial Tire, Inc	22-May-23	ACH	$554.15	N335 Rri/O New Tires
Commercial Tire, Inc	07-Jun-23	ACH	$87.84	Vechicle maintenance
Commercial Tire, Inc	07-Jun-23	ACH	$232.95	PM inspection, lube service
Commercial Tire, Inc	07-Jun-23	ACH	$19.52	Bulb Replacement
Commercial Tire, Inc	07-Jun-23	ACH	$12.95	New wiper blade
Commercial Tire, Inc	07-Jun-23	ACH	$99.99	AC CHECK & RECHARGE
Commercial Tire, Inc	07-Jun-23	ACH	$27.90	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$27.90	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$853.08	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$841.08	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$841.08	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$263.80	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$27.90	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$1,537.38	Tires N616 Steers
Commercial Tire, Inc	07-Jun-23	ACH	$446.19	Tires Replaced RRO N617
Commercial Tire, Inc	07-Jun-23	ACH	$1,614.78	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$1,614.78	Tires
Commercial Tire, Inc	07-Jun-23	ACH	$1,334.32	AGM8D Batteries
Commercial Tire, Inc	07-Jun-23	ACH	$915.22	Steers N333
Complete Coach Works	07-Jun-23	ACH	$2,416.31	Throttle Body Assembly
Consensus Cloud Solutions	22-May-23	60234	$286.20	Yearly Fax charges
Creative Bus Sales	22-May-23	ACH	$36.48	W/C Lift Door Safety Cable
Creative Bus Sales	07-Jun-23	ACH	$115.89	Bus Parts
CROMIE, PAULA	07-Jun-23	ACH	$24.25	Reimb - food May in Motion
CROMIE, PAULA	07-Jun-23	ACH	$76.89	Reimb Exec. Board lunch
CSHQA	07-Jun-23	ACH	$814.91	Architectural Services
CSHQA	07-Jun-23	ACH	$7,539.76	Architectural Services
CTI Corp	07-Jun-23	ACH	$120.00	PPE Testing - Gloves
Cummins Rocky Mountain, LLC	22-May-23	ACH	$22.26	O Ring Seal & Retainer Seal
Cummins Rocky Mountain, LLC	22-May-23	ACH	$425.90	Inventory Parts
Cummins Rocky Mountain, LLC	22-May-23	ACH	$236.76	Cover, Oil Seals
Cummins Rocky Mountain, LLC	22-May-23	ACH	$1,776.48	Cooler Kit
Cummins Rocky Mountain, LLC	22-May-23	ACH	$43.03	Cranshaft Seal Installer
Cummins Rocky Mountain, LLC	22-May-23	ACH	$2,031.64	EGR Cooler
Cummins Rocky Mountain, LLC	22-May-23	ACH	($1,630.28)	Creidt for Returned EGR Cooler
Cummins Rocky Mountain, LLC	22-May-23	ACH	($13.50)	Cam Position Sensor Core Credit
Cummins Rocky Mountain, LLC	22-May-23	ACH	($56.15)	Installers Returned
Cummins Rocky Mountain, LLC	22-May-23	ACH	($472.50)	Core Credit
Cummins Rocky Mountain, LLC	07-Jun-23	ACH	$51.62	Cam Position Sensor
Cummins Rocky Mountain, LLC	07-Jun-23	ACH	$27,333.93	Inventory Parts
Curtis Clean Sweep	22-May-23	ACH	$55.00	Sweep & Detail Boise Garage
CURTIS, JODI	07-Jun-23	60254	$50.00	Reimb Cell - June
Custom Care Pest Services	22-May-23	ACH	$95.00	Pest Services
David Gregory Sherman	22-May-23	60235	$205.00	Windshield Repairs
Day Wireless Systems	22-May-23	ACH	$350.00	Radio Site Rental

Delerrok, Inc.	22-May-23	ACH	$1,364.00	UMO Monthly Trans. Fee's
DMC Sales	22-May-23	ACH	$1,286.90	Anti-Freeze & Washer Fluid
Dwaine S Lee, LLC	22-May-23	ACH	$194.25	Towing Service
Dwaine S Lee, LLC	22-May-23	ACH	$172.05	Towing Service
Dwaine S Lee, LLC	22-May-23	ACH	$388.50	Towing Service
Dwaine S Lee, LLC	07-Jun-23	ACH	$194.25	Towing Service
Dwaine S Lee, LLC	07-Jun-23	ACH	$283.00	Towing Service
Dwaine S Lee, LLC	07-Jun-23	ACH	$283.00	Towing Service
Dwaine S Lee, LLC	07-Jun-23	ACH	$416.38	Towing Service
Ecolube Recovery, LLC.	22-May-23	ACH	$90.00	Parts Wash Lease
Ecolube Recovery, LLC.	07-Jun-23	ACH	$25.00	Oil Filter Disposal
EDM Technology, Inc.	22-May-23	ACH	$4,250.00	31 DAY ADULT LOCAL
EDM Technology, Inc.	22-May-23	ACH	$5,500.00	ONE DAY LOCAL ADULT
EISENBERG, GREGG	22-May-23	ACH	$523.94	Reimbursement - Recruiting Ads
EISENBERG, GREGG	07-Jun-23	ACH	$207.84	Team Bus - New Bid Snacks
EISENBERG, GREGG	07-Jun-23	ACH	$50.00	Reimb Cell - June
Elliott Auto Supply Co., Inc	22-May-23	ACH	$64.32	Brake Clean
Elliott Auto Supply Co., Inc	07-Jun-23	ACH	$246.48	Shocks
Elliott Auto Supply Co., Inc	07-Jun-23	ACH	$246.48	Shocks
ETA Phi Systems, Inc.	07-Jun-23	ACH	$7,671.70	OandM costs for CAD/AVL
ETA Phi Systems, Inc.	07-Jun-23	ACH	$7,671.70	OandM costs for CAD/AVL
FARNHAM, JOHN KELLY	22-May-23	ACH	$140.00	Reimbursement - CDL Skills Test
FARNHAM, JOHN KELLY	22-May-23	ACH	$21.60	Reimbursement - CDL Endorsement
Fire Services of Idaho	22-May-23	ACH	$22,375.28	Fire Suppression Services
Fire Services of Idaho	22-May-23	ACH	$210.00	Fire Supression Services
First Transit	07-Jun-23	ACH	$27,557.35	Ada/Canyon County Mgmnt
Gem State Paper & Supply	07-Jun-23	ACH	$276.08	Shop Supplies
Gem State Paper & Supply	07-Jun-23	ACH	$113.94	Shop Supplies
Gillig, LLC	22-May-23	ACH	$51.56	Threaded Rods
Gillig, LLC	22-May-23	ACH	$267.10	Vehicle
Gillig, LLC	22-May-23	ACH	$256.56	Vehicle
Gillig, LLC	22-May-23	ACH	$81.08	90 Degree Elbows
Gillig, LLC	22-May-23	ACH	$618.07	Vehicle
Gillig, LLC	22-May-23	ACH	$963.02	Vehicle
Gillig, LLC	22-May-23	ACH	$7.40	Exhaust Gasket
Gillig, LLC	22-May-23	ACH	$121.52	Vehicle
Gillig, LLC	22-May-23	ACH	$395.66	Vehicle
Gillig, LLC	22-May-23	ACH	$104.15	Horn, Button Assembly
Gillig, LLC	07-Jun-23	ACH	$919.30	Vehicle
Gillig, LLC	07-Jun-23	ACH	$148.47	Vehicle
Gillig, LLC	07-Jun-23	ACH	$977.64	Oil Fill Pipe
Gillig, LLC	07-Jun-23	ACH	$505.26	Vehicle
Gillig, LLC	07-Jun-23	ACH	$919.08	Vehicle
Gillig, LLC	07-Jun-23	ACH	$1,324.72	Vehicle
Gillig, LLC	07-Jun-23	ACH	$1,230.62	Vehicle
Gillig, LLC	07-Jun-23	ACH	$206.12	Front Engine Mount
Gillig, LLC	07-Jun-23	ACH	$271.78	Rear Engine Mount
GODFREY, KATHLEEN	07-Jun-23	ACH	$253.73	Reimb Food - Party/meetins
Grainger Inc	22-May-23	ACH	$518.43	Inventory Parts
Grainger Inc	22-May-23	ACH	$71.28	Paper Towels
Grainger Inc	22-May-23	ACH	$157.98	Double Sided Tape
Grainger Inc	22-May-23	ACH	$136.36	Ball Valves
Grainger Inc	07-Jun-23	ACH	$185.44	Inventory Parts
Grainger Inc	07-Jun-23	ACH	$89.60	Recycling Filter
Grainger Inc	07-Jun-23	ACH	$87.89	Oil and Dye Injector
HALL, WILLARD	22-May-23	60236	$89.99	Reimbursement - DOT Physical
HASSAN, DEANNA	07-Jun-23	ACH	$50.00	Reimb Cell - June
Hawley Troxell Ennis & Hawley	22-May-23	ACH	$494.00	Legal Services
Hawley Troxell Ennis & Hawley	22-May-23	ACH	$190.00	Legal Services
Hawley Troxell Ennis & Hawley	22-May-23	ACH	$608.00	Legal Services
Hawley Troxell Ennis & Hawley	22-May-23	ACH	$4,062.50	Legal Services
Hawley Troxell Ennis & Hawley	22-May-23	ACH	$713.00	Legal Services
Hi - Line	22-May-23	ACH	$86.30	D. CTR Cut Wheel
Hi - Line	22-May-23	ACH	$317.48	Nuts & Bolts
Hi - Line	22-May-23	ACH	$325.48	Assorted Hose Clamps, Washer
Hi - Line	22-May-23	ACH	$37.40	Oring 2.5TX12.0ID
Hot Shots, Inc.	22-May-23	ACH	$838.80	Courier Services
IBI Group Professional Services Inc	22-May-23	ACH	$1,495.51	Bus Stop Typology
Idaho Power	22-May-23	60237	$638.95	Utilities 4/13-5/12
Idaho Power	22-May-23	60237	$2,437.03	Utilities 4/13-5/12
Idaho Power	07-Jun-23	60255	$16.34	Utilities 4/26-5/25
Idaho Power	07-Jun-23	60255	$11,287.31	Utilities
Idaho Records Management, LLC	22-May-23	ACH	$45.00	Services

Idaho Records Management, LLC	22-May-23	ACH	$45.00	Services
Integrinet Global Solutions, LLC	22-May-23	ACH	$1,300.00	IT Services
Integrinet Global Solutions, LLC	07-Jun-23	ACH	$276.25	IT Services
Intermountain Communications of	22-May-23	ACH	$335.00	Reprogramming radio
Intermountain Communications of	07-Jun-23	ACH	$4,223.76	Radio Replacement fleet vehicles
Intermountain Communications of	07-Jun-23	ACH	$1,275.00	Reprogram mobile radios
Intermountain Gas	22-May-23	ACH	$82.22	Utilities 4/11-5/10
Intermountain Gas	22-May-23	ACH	$2,016.74	Utilities 4/11-5/10
Intermountain Gas	07-Jun-23	ACH	$95.07	Utilities 4/28-5/31
Intermountain Gas	07-Jun-23	ACH	$539.59	Utilities 4/20-5/19
Intermountain Gas	07-Jun-23	ACH	$66.64	Utilities 4/21-5/22
Interstate Fre Sales and Service, LLC	07-Jun-23	60256	$48.00	Fire Extinguisher Service
Jacobs Engineering Group, Inc.	22-May-23	ACH	$5,299.52	Spring Consruction Rebalance
Jarrett Walker & Associates, LLC	22-May-23	ACH	$3,241.17	System Map Route/Brochure Redesign
Jarrett Walker & Associates, LLC	07-Jun-23	ACH	$6,826.85	System Map Route/Brochure redsign
Jeremy Ricky	22-May-23	ACH	$286.92	Purchase Transportation - CC
Jeremy Ricky	22-May-23	ACH	$92.00	Purchase Transportation-April
Jeremy Ricky	22-May-23	ACH	$18,301.76	Purchase Transportation- ADA
Jeremy Ricky	22-May-23	ACH	$2,286.64	Purchase Transportation- CC
Jeremy Ricky	22-May-23	ACH	$44.00	Purchase Transportation
Jeremy Ricky	07-Jun-23	ACH	$894.72	Purchase Transportation
Jeremy Ricky	07-Jun-23	ACH	$16,616.84	Purchase Transportation
Jeremy Ricky	07-Jun-23	ACH	$1,937.32	Purchase Transportation
Jeremy Ricky	07-Jun-23	ACH	$56.00	Purchase Transportation
JoPaul & Sons LLC	22-May-23	ACH	$57.00	Vehicle washes
JoPaul & Sons LLC	22-May-23	ACH	$20.00	Vehicle washes
Karcher Auto Parts	22-May-23	ACH	$3.30	Tap
Karcher Auto Parts	22-May-23	ACH	$135.98	Super Clean
Karcher Auto Parts	22-May-23	ACH	$31.46	Brake Hose
Karcher Auto Parts	22-May-23	ACH	$41.28	Spray Paint
Karcher Auto Parts	22-May-23	ACH	$29.14	Spindle Nut Socket
Karcher Auto Parts	22-May-23	ACH	$135.84	Oil Filters
Karcher Auto Parts	22-May-23	ACH	$21.15	Silicone Spray
Karcher Auto Parts	07-Jun-23	ACH	$22.16	Exhaust Hangers
Karcher Auto Parts	07-Jun-23	ACH	$15.94	Vac Pump Oil
Karcher Auto Parts	07-Jun-23	ACH	$22.16	Exhaust Hangers
Karcher Auto Parts	07-Jun-23	ACH	$42.26	Hood Struts
Karcher Auto Parts	07-Jun-23	ACH	$135.98	Super Clean
Karcher Auto Parts	07-Jun-23	ACH	$3.84	Tire Crayons
Kenworth Sales	22-May-23	ACH	($312.50)	Turbo Core Credit
Kenworth Sales	22-May-23	ACH	$48.68	Gaskets - Manifold Cover
Kenworth Sales	22-May-23	ACH	$48.68	Gaskets - Manifold Cover
Kenworth Sales	22-May-23	ACH	$38.39	Seals
Kenworth Sales	22-May-23	ACH	$62.95	Thermostat
Kenworth Sales	22-May-23	ACH	$112.92	Thermostat
Kenworth Sales	22-May-23	ACH	$48.68	Gasket - Manifold Cover
Kenworth Sales	22-May-23	ACH	$1,385.20	Air Fuel Mixer
Kenworth Sales	22-May-23	ACH	$248.88	Spacer, Nuts, Gaskets
Kenworth Sales	07-Jun-23	ACH	$3,448.01	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$138.52	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$255.16	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$543.72	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$1,019.96	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$187.68	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$380.57	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$259.98	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$14.40	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$276.60	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$189.20	Inventory Parts
Kenworth Sales	07-Jun-23	ACH	$9.72	Stud
Kenworth Sales	07-Jun-23	ACH	$110.83	Cover-Rear
Kenworth Sales	07-Jun-23	ACH	$24.16	Seal, O Rings
KING, ANDY	22-May-23	ACH	$69.82	Reimbursement - Shoes
KRONENBITTER, FRANK	07-Jun-23	ACH	$50.00	Reimb Cell - June
KRONENBITTER, FRANK	07-Jun-23	ACH	$95.40	Reimbursement - Training Lunch
KROUPA, KRISTINA	07-Jun-23	ACH	$50.00	Reimb Cell - June
Language Line Solutions	22-May-23	ACH	$65.50	Translation services
LifeMap Assurance Co	07-Jun-23	ACH	$2,045.83	Insurance Premiums
Lift-U	07-Jun-23	ACH	$875.92	Vehicle
Lithia Motors Payment Processing	22-May-23	ACH	$1,098.09	Inventory Parts
Lithia Motors Payment Processing	22-May-23	ACH	$157.81	Inventory Parts
Lithia Motors Payment Processing	22-May-23	ACH	$196.00	Spark Plugs and Boots
Lithia Motors Payment Processing	22-May-23	ACH	$469.64	Tie Rods

Lithia Motors Payment Processing	22-May-23	ACH	$114.63	Panel and Retaining Clips
Lithia Motors Payment Processing	22-May-23	ACH	$273.64	Inventory Parts
Lithia Motors Payment Processing	07-Jun-23	ACH	$120.01	Inventory Parts
Lithia Motors Payment Processing	07-Jun-23	ACH	$292.99	Spark Plugs, Boots
Lithia Motors Payment Processing	07-Jun-23	ACH	$426.56	Inventory Parts
Lithia Motors Payment Processing	07-Jun-23	ACH	$135.80	Front Brake Pads
Lithia Motors Payment Processing	07-Jun-23	ACH	$97.24	Coil, Oxygen Sensor
Lithia Motors Payment Processing	07-Jun-23	ACH	$1,506.00	Inventory Parts
Lithia Motors Payment Processing	07-Jun-23	ACH	$67.90	Brake Pads
Lithia Motors Payment Processing	07-Jun-23	ACH	$167.98	Front Rotors
Lithia Motors Payment Processing	07-Jun-23	ACH	$69.50	Transmission Filter
Lithia Motors Payment Processing	07-Jun-23	ACH	$353.57	repair wiring & replace fuse
Lithia Motors Payment Processing	07-Jun-23	ACH	($35.00)	Core Credit
Loomis Armored US, LLC	22-May-23	60238	$415.12	Armored Car Service
Lotus Boise Corp	22-May-23	ACH	$350.00	Radio Ads
Lotus Boise Corp	22-May-23	ACH	$100.00	Radio Ads
Lotus Boise Corp	22-May-23	ACH	$300.00	Radio Ads
Lotus Boise Corp	22-May-23	ACH	$300.00	Radio Ads
Lotus Boise Corp	22-May-23	ACH	$420.00	Radio Ads
Lotus Boise Corp	22-May-23	ACH	$440.00	Radio Ads
Lowes Home Improvement	22-May-23	ACH	$191.38	Shop Supplies
Lowes Home Improvement	22-May-23	ACH	$28.44	Shop Supplies
Lowes Home Improvement	22-May-23	ACH	$50.38	Shop Supplies
Lowes Home Improvement	22-May-23	ACH	$57.84	Shop Supplies
Lowes Home Improvement	07-Jun-23	ACH	$126.74	Shop Supplies
Lowes Home Improvement	07-Jun-23	ACH	$44.60	Shop Supplies
Lowes Home Improvement	07-Jun-23	ACH	$62.84	Shop Supplies
Lowes Home Improvement	07-Jun-23	ACH	$21.83	Handheld Sprayer
Lowes Home Improvement	07-Jun-23	ACH	$9.48	Ant Spray
Lowes Home Improvement	07-Jun-23	ACH	$121.11	Weed Killer
Lowes Home Improvement	07-Jun-23	ACH	$24.14	Shop Supplies
Luka Stankovic	22-May-23	ACH	$1,500.00	Taxi Script Transportation Jan-Aprl
Lyft, Inc	22-May-23	ACH	$2,051.07	Lyft Pass
Lyft, Inc	22-May-23	ACH	$375.54	Late night rides lyft pass
Mary M Johnson	22-May-23	ACH	$375.00	Eagle OnDemand Decals
Mary M Johnson	22-May-23	ACH	$105.00	Bus Route Decals
Mary M Johnson	07-Jun-23	ACH	$200.00	Eagle Service Van decal removal/replacem
Mary M Johnson	07-Jun-23	ACH	$200.00	Decal removal & replacement
MAXWELL, WILLIAM GORDON	07-Jun-23	ACH	$50.00	Reimb Cell - June
Meltwater New US Inc	07-Jun-23	ACH	$6,500.00	PR support/earned media track service
MEREACRE, TUDOR	07-Jun-23	ACH	$180.00	Reimbursement - CDL Test and Endorsement
Meridian Senior Center	07-Jun-23	ACH	$10,068.10	Acquisition of Services
Metro Community Services	22-May-23	ACH	$41,440.46	Acquisition of Services
MOORE, MITCHELL	07-Jun-23	ACH	$225.00	Reimbursement - Boots
Motion & Flow Control Products	22-May-23	ACH	$37.13	Inventory Parts
Motion & Flow Control Products	22-May-23	ACH	$42.34	Union Elbows
Motion & Flow Control Products	22-May-23	ACH	$147.55	Inventory Parts
Motion & Flow Control Products	07-Jun-23	ACH	$587.43	Inventory Parts
MultiCare Health System	07-Jun-23	ACH	$147.00	Drug Testing
Nampa Chamber of Commerce	22-May-23	ACH	$230.00	Membership dues
Napa Auto Parts	22-May-23	ACH	$491.59	Vehicle Parts
Napa Auto Parts	22-May-23	ACH	($67.90)	Core Credit
Napa Auto Parts	07-Jun-23	ACH	$86.42	Vehicle Parts
Napa Auto Parts	07-Jun-23	ACH	$133.22	Vehicle Parts
New Flyer Parts	22-May-23	ACH	$227.30	Inventory Parts
New Flyer Parts	07-Jun-23	ACH	$359.06	Inventory Parts
New Flyer Parts	07-Jun-23	ACH	$16.52	Inventory Parts
New Flyer Parts	07-Jun-23	ACH	$265.52	Inventory Parts
Norco Inc	22-May-23	ACH	$16.93	Shop Supplies
Norco Inc	22-May-23	ACH	$49.98	Shop Supplies
Norco Inc	22-May-23	ACH	$6.56	Nitrogen Cylinder Rental
ODP Business Solutions, LLC	22-May-23	60239	$49.03	Office Supplies
ODP Business Solutions, LLC	22-May-23	60239	$28.59	Deposit Bags
ODP Business Solutions, LLC	22-May-23	60239	$119.99	Office Supplies
ODP Business Solutions, LLC	22-May-23	60239	$60.65	Temp Wages
ODP Business Solutions, LLC	22-May-23	60239	$123.18	Paper
ODP Business Solutions, LLC	22-May-23	60239	$82.12	Office Supplies
ODP Business Solutions, LLC	22-May-23	60239	$311.35	Office Supplies
ODP Business Solutions, LLC	07-Jun-23	60257	$38.46	Office Supplies
O'Reilly Auto Enterprises, LLC	07-Jun-23	ACH	$21.76	Exhaust Clamps
O'Reilly Auto Enterprises, LLC	07-Jun-23	ACH	$302.73	Front AC Compressor

O'Reilly Auto Enterprises, LLC	07-Jun-23	ACH	$302.73	AC Compressor
O'Reilly Auto Enterprises, LLC	07-Jun-23	ACH	$13.16	5/8" Fitting
O'Reilly Auto Parts	22-May-23	ACH	$396.21	Vehicle Parts
O'Reilly Auto Parts	22-May-23	ACH	$267.23	Vehicle Parts
O'Reilly Auto Parts	07-Jun-23	ACH	$320.46	Vehicle Parts
O'Reilly Auto Parts	07-Jun-23	ACH	$23.98	Vehicle Parts
O'Reilly Auto Parts	07-Jun-23	ACH	$71.49	Vehicle Parts
Pacific Office Automation	22-May-23	ACH	$589.18	Printer/copier leases
Paragon Consulting, Inc	07-Jun-23	ACH	$1,030.00	18th Street Engineering
Paragon Consulting, Inc	07-Jun-23	ACH	$880.00	18th St. Engineering
Primary Health Medical Group, LLC	07-Jun-23	60258	$255.00	DOT Physicals
ProPeople	22-May-23	ACH	$1,321.20	Temp Wages
ProPeople	22-May-23	ACH	$1,607.47	Temp Wages
ProPeople	22-May-23	ACH	$1,387.26	Temp wages
ProPeople	22-May-23	ACH	$1,160.78	Temp Wages
ProPeople	22-May-23	ACH	$309.06	Temp Wages
ProPeople	07-Jun-23	ACH	$1,387.26	Temp Wages
ProPeople	07-Jun-23	ACH	$2,339.64	Temp Wages
ProPeople	07-Jun-23	ACH	$1,387.26	Temp Wages
ProPeople	07-Jun-23	ACH	$2,339.64	Temp Wages
ProPeople	07-Jun-23	ACH	$765.19	Temp Wages
ProPeople	07-Jun-23	ACH	$88.08	Temp Wages
Proterra Operating Company, Inc	22-May-23	ACH	$11,666.68	40' battery lease
Proterra Operating Company, Inc	22-May-23	ACH	$8,750.01	35' battery lease
Provantage Computer Products	07-Jun-23	ACH	$1,105.04	Computers
Provantage Computer Products	07-Jun-23	ACH	$1,125.15	Computers
Quench USA, Inc	07-Jun-23	ACH	$169.00	Equipment Maintenance
Quench USA, Inc	07-Jun-23	ACH	$169.00	Equipment Maintenance
Quench USA, Inc	07-Jun-23	ACH	$114.00	Water Cooler 4/26 - 6/25/2023
RCF Commercial Cleaning, LLC	22-May-23	ACH	$1,600.00	May Janitorial Service
RCF Commercial Cleaning, LLC	22-May-23	ACH	$3,850.00	Janitorial service
RCF Commercial Cleaning, LLC	22-May-23	ACH	$1,760.00	Pressure washing of concrete sidewalks
RDK Corporation	22-May-23	ACH	$100.00	Background Checks
RDK Corporation	22-May-23	ACH	$120.00	Background checks
REHN, STEVEN R.	07-Jun-23	ACH	$2,100.00	Document Review
Romaine Electric Corporation	22-May-23	ACH	$628.80	Vehicle Parts
Romaine Electric Corporation	07-Jun-23	ACH	$1,267.68	Vehicle Parts
Ronald P. Kringel	07-Jun-23	60259	$2,578.63	Cylinder Head - Remanufactured
Rush Truck Center	22-May-23	ACH	$3,559.08	Vehicle repair
Safe Routes to School National	22-May-23	ACH	$396.00	Reg National Safe Routes - 4 people
SAVANAH RYDER	07-Jun-23	60260	$150.00	Reimbursement - Shoes
Shred-It USA- LLC	07-Jun-23	ACH	$113.23	Document Shredding
Smith Power Products, Inc	22-May-23	ACH	$19.87	Fill Tube Seal
Smith Power Products, Inc	22-May-23	ACH	$307.96	Inventory Parts
Smith Power Products, Inc	22-May-23	ACH	$33.99	Inventory Parts
Smith Power Products, Inc	22-May-23	ACH	$3.86	Inventory Parts
Smith Power Products, Inc	22-May-23	ACH	$18.42	Inventory Parts
Smith Power Products, Inc	22-May-23	ACH	$10.85	Inventory Parts
Smith Power Products, Inc	22-May-23	ACH	$17.64	Inventory Parts
Smith Power Products, Inc	22-May-23	ACH	$220.97	Inventory Parts
Smith Power Products, Inc	07-Jun-23	ACH	$294.92	Inventory Parts
Smith Power Products, Inc	07-Jun-23	ACH	$66.98	Inventory Parts
Smith System Driver Improvement Institut	22-May-23	60240	$705.76	Driver Training Books
SMITH, JOSHUA	07-Jun-23	ACH	$50.00	Reimb Cell - June
Snap-on Incorporated	22-May-23	ACH	$575.17	Department Supplies
Sprague Pest Solutions	22-May-23	60241	$137.67	Pest Control
State Insurance Fund	22-May-23	60243	$2,148.00	Insurance Premiums
Stoltz Marketing Group, Inc	22-May-23	ACH	$8,092.00	Accnt Admin/website support
Supportive Housing & Innovative Partners	22-May-23	ACH	$33,824.26	Acquisition of Services
Syn-Tech Systems	07-Jun-23	60261	$2,350.00	Equipment Maintenance
Syringa Networks, LLC	22-May-23	ACH	$5,361.89	Telecom Services
Syringa Networks, LLC	22-May-23	ACH	$541.89	Telecom Services
Syringa Networks, LLC	22-May-23	ACH	$4,820.00	Telecom Services
Syringa Networks, LLC	22-May-23	ACH	($5,361.89)	Telecom Services - Posted incorrectly
Tacoma Screw Products Inc.	22-May-23	ACH	$66.90	Nuts & Bolts
Tacoma Screw Products Inc.	07-Jun-23	ACH	$485.19	Nuts & Bolts
Tacoma Screw Products Inc.	07-Jun-23	ACH	$15.29	Threaded Rod, Nuts
The Car Park, LLC	22-May-23	ACH	$1,950.00	City Go Parking Passes
The Car Park, LLC	22-May-23	ACH	$1,312.50	City Go Parking passes
The Car Park, LLC	22-May-23	ACH	$3,187.50	City Go Parking passes
THOM, CAREY	22-May-23	ACH	$140.00	Reimbursement - CDL Driving Test
THOM, CAREY	07-Jun-23	ACH	$150.00	Reimbursement - Shoes
Thompson and Associates, Inc.	07-Jun-23	ACH	$1,773.00	HR Consulting Services

Top Trumps US, Inc	07-Jun-23	ACH	$34,200.00	Sponsorship, Monopoly - Boise
Transpo Group USA, Inc.	07-Jun-23	ACH	$9,141.25	Service analysis & recommendations
Treasure Valley Coffee	22-May-23	ACH	$53.20	Orchard - Water
Treasure Valley Coffee	22-May-23	ACH	$43.70	Orchard - Coffee
Treasure Valley Coffee	22-May-23	ACH	$130.40	Orchard - Office FA
Treasure Valley Coffee	22-May-23	ACH	$88.70	MSS - Coffee & First Aid
Treasure Valley Coffee	07-Jun-23	ACH	$113.20	Coffee
Treasure Valley Coffee	07-Jun-23	ACH	$84.50	MSS - Coffee & FA
Treasure Valley Coffee	07-Jun-23	ACH	$308.46	Coffee/Creamer
Treasure Valley Curb & Sprinkling Inc	22-May-23	ACH	$440.84	Landscaping
Treasure Valley Curb & Sprinkling Inc	07-Jun-23	ACH	$440.84	Landscaping
Treasure Valley Transit	22-May-23	ACH	$17,700.00	Sub-recipient
UniFirst Acct# 1395966	22-May-23	ACH	$99.09	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	22-May-23	ACH	$98.32	Mats, Cloths and Uniforms
UniFirst Acct# 1395966	07-Jun-23	ACH	$99.09	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	07-Jun-23	ACH	$89.05	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	07-Jun-23	ACH	$86.57	Mats, Cloths, Uniforms
UniFirst Acct# 1410130	22-May-23	ACH	$133.99	Laundry Services
UniFirst Acct# 1410130	22-May-23	ACH	$133.99	Laundry Services
UniFirst Acct# 1410130	07-Jun-23	ACH	$133.99	Laundry Services
UniFirst Acct# 1410130	07-Jun-23	ACH	$133.99	Laundry Services
United Site Services of Nevada, Inc.	22-May-23	ACH	$278.60	Restroom Rental
US Bank Plaza Condominium Assoc., Inc.	07-Jun-23	ACH	$10,593.00	Association dues
Veolia Water Idaho	22-May-23	60244	$212.40	Water 2/22-4/24
Verizon Wireless	22-May-23	60245	$2,966.18	Cell Phone Service
Verizon Wireless	22-May-23	60245	$389.99	Cell Phone Service
Verizon Wireless	22-May-23	60245	$92.04	Cell Phone Service
Verizon Wireless	22-May-23	60245	$51.32	Cell Phone Service
Verizon Wireless	22-May-23	60245	$52.03	Cell Phone Service
Verizon Wireless	22-May-23	60245	$1,990.23	Cell Phone Service
Verizon Wireless	07-Jun-23	60262	$45.02	Cell Phone Service - HOT SPOT
Via Transportation, Inc.	22-May-23	ACH	$7,350.00	Dispatching SW for operations
WASHINGTON, CORRIE	07-Jun-23	ACH	$50.00	Reimb Cell - June
WCF National Insurance Company	22-May-23	60247	$16,002.60	Worker's Comp Ins.
WCF National Insurance Company	07-Jun-23	60264	$16,002.60	Workers Comp
Western Mountain Bus Sales	07-Jun-23	ACH	$47.15	Vehicle Parts
Wex Bank	22-May-23	ACH	$43.47	Fuel 5/3/2023
Wienhoff Drug Testing	22-May-23	60248	$110.00	Drug Test
Wienhoff Drug Testing	07-Jun-23	60265	$415.00	Drug Testing

William Beard	22-May-23	ACH	$413.00	Bus Washing
William Beard	22-May-23	ACH	$379.00	Bus Washing
William Beard	22-May-23	ACH	$434.00	Bus Washing
William Beard	07-Jun-23	ACH	$249.00	Bus Washing
YBNOW LLC	07-Jun-23	ACH	$8,071.64	ADA County Rides to Wellness
YBNOW LLC	07-Jun-23	ACH	$379.00	VA Shuttle
			$763,722.02	

ACCEPTED:

J Stear

J Stear (Jul 24, 2023 11:04 MDT)

CHAIR OF EXECUTIVE BOARD

ATTEST:

Lauren McLean

Lauren McLean (Jul 25, 2023 09:27 MDT)

SECRETARY/TREASURER

Payment Register 5-16_6-15-2023

Final Audit Report 2023-07-25

Created:	2023-07-24
By:	Paula Cromie (pcromie@valleyregionaltransit.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAASaPfzakM8_vu0N10B_n9F4Xhhgdj0qcX

"Payment Register 5-16_6-15-2023" History

Document created by Paula Cromie (pcromie@valleyregionaltransit.org)
2023-07-24 - 4:48:22 PM GMT- IP address: 208.98.167.66

Document emailed to mayorstear@kunaid.gov for signature
2023-07-24 - 4:48:54 PM GMT

Email viewed by mayorstear@kunaid.gov
2023-07-24 - 5:04:03 PM GMT- IP address: 162.218.180.82

Signer mayorstear@kunaid.gov entered name at signing as J Stear
2023-07-24 - 5:04:47 PM GMT- IP address: 162.218.180.82

Document e-signed by J Stear (mayorstear@kunaid.gov)
Signature Date: 2023-07-24 - 5:04:49 PM GMT - Time Source: server- IP address: 162.218.180.82

Document emailed to lmclean@cityofboise.org for signature
2023-07-24 - 5:04:50 PM GMT

Email viewed by lmclean@cityofboise.org
2023-07-24 - 5:40:43 PM GMT- IP address: 174.230.196.165

Signer lmclean@cityofboise.org entered name at signing as Lauren McLean
2023-07-25 - 3:26:59 PM GMT- IP address: 205.189.35.2

Document e-signed by Lauren McLean (lmclean@cityofboise.org)
Signature Date: 2023-07-25 - 3:27:01 PM GMT - Time Source: server- IP address: 205.189.35.2

Agreement completed.
2023-07-25 - 3:27:01 PM GMT

Payment Register 6/16/2023 - 7/15/2023

Payee	Payment Date	CheckNum	Amount	Invoice Description
Access Idaho-26682	19-Jun-23	60266	$36.60	DL Searches
Adobe, Inc.	12-Jul-23	ACH	$427.22	Acrobat Pro - 2 people
Agnew Beck Consulting, Inc.	12-Jul-23	ACH	$292.50	Consulting Services
Alexander Clark Printing	12-Jul-23	60286	$3,033.00	300 DVIR Booklets
Alexander Clark Printing	12-Jul-23	60286	$106.34	Business Cards
ALLEN, STEPHEN	12-Jul-23	ACH	$63.59	Reimbursement - Shoes
Alternative Hose	12-Jul-23	ACH	$62.02	Vehicle Parts
ALVARO, BRADLEY	19-Jun-23	ACH	$40.00	Emp Reimb Cell - June
American Mechanical Corp	19-Jun-23	ACH	$300.00	HVAC Labor
Anthony, Elizabeth	19-Jun-23	ACH	$347.15	Volunteer Driver
Anthony, Elizabeth	12-Jul-23	ACH	$326.19	Volunteer Driver
Automotive & Industrial Distributors	19-Jun-23	ACH	$903.65	Oil
Automotive Service Equip	19-Jun-23	ACH	$318.10	Air Compressor Serviced
Automotive Service Equip	19-Jun-23	ACH	$510.00	Lift Inspections
A-Z Bus Sales, Inc	19-Jun-23	ACH	$401.65	Mirror Arm
A-Z Bus Sales, Inc	19-Jun-23	ACH	$491.51	Condenser Fans
A-Z Bus Sales, Inc	19-Jun-23	ACH	$74.93	Vehicle Parts
A-Z Bus Sales, Inc	19-Jun-23	ACH	$491.89	A/C Compressor
A-Z Bus Sales, Inc	19-Jun-23	ACH	$244.00	Hydraulic Hoses
A-Z Bus Sales, Inc	19-Jun-23	ACH	$84.40	A/C Splicer
A-Z Bus Sales, Inc	12-Jul-23	ACH	$118.32	Driers
A-Z Bus Sales, Inc	12-Jul-23	ACH	$112.52	Driers
A-Z Bus Sales, Inc	12-Jul-23	ACH	$637.85	Condenser Fans
A-Z Bus Sales, Inc	12-Jul-23	ACH	$4,980.38	Body Parts, Bumper
A-Z Bus Sales, Inc	12-Jul-23	ACH	$155.16	CNG Filters
A-Z Bus Sales, Inc	12-Jul-23	ACH	$112.77	Driers
A-Z Bus Sales, Inc	12-Jul-23	ACH	$149.14	Window Latches
A-Z Bus Sales, Inc	12-Jul-23	ACH	$84.64	Driers
Barber, Richard P	19-Jun-23	ACH	$163.75	Volunteer Driver
Barber, Richard P	12-Jul-23	ACH	$78.60	Volunteer Driver
Black Signs of Idaho, Inc.	12-Jul-23	ACH	$50.00	Rental Sign Back
Boise Air Terminal	12-Jul-23	ACH	$8,971.36	Land Rent
Boise City Utility Billing	12-Jul-23	60287	$373.17	Trash/Recycle/water
Boise Community Radio Project	19-Jun-23	ACH	$500.00	Radio Ads
Boise Municipal Health Care Trust	12-Jul-23	ACH	$67,721.09	Health Care Premiums
Boise Peterbilt	12-Jul-23	ACH	$304.20	Inventory Parts
Boise State Public Radio	19-Jun-23	ACH	$1,570.00	Radio Ads
Boise State University	19-Jun-23	ACH	$8,999.05	Sub-recipient
Brandt, Loreli	19-Jun-23	ACH	$780.76	Volunteer Driver
Brandt, Loreli	12-Jul-23	ACH	$361.56	Volunteer Driver
Canyon Truck Upfitters	19-Jun-23	ACH	$19,784.00	Van Air Compressor & Labor
Canyon Truck Upfitters	19-Jun-23	ACH	$12,736.50	Utility Truck Bed Set Up
Career Uniforms Partners	19-Jun-23	ACH	$78.70	Uniforms
Career Uniforms Partners	19-Jun-23	ACH	$148.70	Uniforms
Career Uniforms Partners	19-Jun-23	ACH	$49.90	Uniforms
Career Uniforms Partners	19-Jun-23	ACH	$147.10	Uniforms
Career Uniforms Partners	19-Jun-23	ACH	$49.90	Uniforms
Career Uniforms Partners	19-Jun-23	ACH	$70.80	Uniforms
Career Uniforms Partners	19-Jun-23	ACH	$135.60	Uniforms
Career Uniforms Partners	19-Jun-23	ACH	$47.80	Uniforms
Career Uniforms Partners	19-Jun-23	ACH	$161.40	Uniforms
Catapult3, Inc.	12-Jul-23	ACH	$640.00	SIGNAGE INSTALLATION
Catapult3, Inc.	12-Jul-23	ACH	$3,213.32	SIGNAGE INSTALLATION
Catapult3, Inc.	12-Jul-23	ACH	$3,213.32	SIGNAGE INSTALLATION
Catapult3, Inc.	12-Jul-23	ACH	$1,544.96	SIGNAGE INSTALLATION
Center for Transportation & Environment	12-Jul-23	ACH	$28,000.00	2023 Low No
CenturyLink	19-Jun-23	60267	$153.27	Telecom Services 6/7-7/6
CenturyLink	12-Jul-23	60288	$339.63	Telecom Services 6/25-7/24
CenturyLink	12-Jul-23	60288	$175.21	Telecom Services 6/7-7/6
CenturyLink	12-Jul-23	60288	$252.82	Telecom Services 6/22-7/21
CenturyLink	12-Jul-23	60288	$53.56	Telecom Services 6/22-7/21
CenturyLink	12-Jul-23	60288	$26.78	Telecom Services 7/1-7/31
CenturyLink	12-Jul-23	60288	$316.37	Telecom Services 6/25-7/24
Christensen, Inc	19-Jun-23	ACH	$6,135.65	Unleaded Gas
Christensen, Inc	12-Jul-23	ACH	$2,918.85	Engine Oil
Church of the Harvest	19-Jun-23	ACH	$24,212.45	Acquisition of Services
City of Caldwell Water Department	12-Jul-23	60289	$206.97	Water/Sewer/st. light
City of Caldwell Water Department	12-Jul-23	60289	$120.32	Garbage
City of Garden City	12-Jul-23	60290	$66.10	Garbage/Water/Sewer
Clean Energy	19-Jun-23	ACH	$7,774.00	Natural Gas
Clean Energy	12-Jul-23	ACH	$16,395.81	Natural Gas 5/1 - 5/31/2023

Clean Energy	12-Jul-23	ACH	$796.50	Natural Gas
Clean Energy	12-Jul-23	ACH	$228.89	Natural Gas
Commercial Tire, Inc	19-Jun-23	ACH	$173.60	Complete lube service
Commercial Tire, Inc	19-Jun-23	ACH	$49.00	Tires
Commercial Tire, Inc	19-Jun-23	ACH	$1,614.78	Tires
Commercial Tire, Inc	19-Jun-23	ACH	$1,646.23	Tires
Commercial Tire, Inc	19-Jun-23	ACH	$1,444.80	Tires
Commercial Tire, Inc	19-Jun-23	ACH	$1,444.80	Tires
Commercial Tire, Inc	19-Jun-23	ACH	$32.00	RRI with Runout
Commercial Tire, Inc	19-Jun-23	ACH	$2,459.61	Lube Service/breaks & service
Commercial Tire, Inc	12-Jul-23	ACH	$1,404.00	Tires
Commercial Tire, Inc	12-Jul-23	ACH	$1,295.62	Tires
Commercial Tire, Inc	12-Jul-23	ACH	$22.00	Tires
Commercial Tire, Inc	12-Jul-23	ACH	$270.00	Tires
Commercial Tire, Inc	12-Jul-23	ACH	$459.80	Tires
Commercial Tire, Inc	12-Jul-23	ACH	$1,404.00	Tires
Commercial Tire, Inc	12-Jul-23	ACH	$308.00	Tires
Commercial Tire, Inc	12-Jul-23	ACH	$149.92	AC Service, cabin air filter
Commercial Tire, Inc	12-Jul-23	ACH	$415.90	Battery terminal service
Corwin Ford	19-Jun-23	ACH	$1,851.05	Transmission Work Pickup
Corwin Ford	12-Jul-23	ACH	$34,066.00	2023 FORD ESCAPE
CROMIE, PAULA	12-Jul-23	ACH	$19.38	Reimb food - meeting
CROMIE, PAULA	12-Jul-23	ACH	$28.49	Emp. Reimb -Board meeting lunch
CSHQA	19-Jun-23	ACH	$2,569.08	Architectural services
CSHQA	19-Jun-23	ACH	$259.03	MSS Tenent Improvements
CSHQA	12-Jul-23	ACH	$1,528.60	Architectural Services
Cummins Rocky Mountain, LLC	19-Jun-23	ACH	$6,619.46	Inventory Parts
Curtis Clean Sweep	19-Jun-23	ACH	$220.00	Sweep & Detail
CURTIS, JODI	12-Jul-23	60291	$50.00	Cell phone Reimb
Custom Care Pest Services	19-Jun-23	ACH	$95.00	Pest Services
David Gregory Sherman	19-Jun-23	60268	$90.00	Windshield Repairs
David Gregory Sherman	19-Jun-23	60268	$60.00	Windshield Repairs
David Gregory Sherman	12-Jul-23	60292	$135.00	Windshield Repairs
David Gregory Sherman	12-Jul-23	60292	$315.00	Windshield Repairs
Day Wireless Systems	19-Jun-23	ACH	$350.00	Radio Site Rental
DeCAMP, DAN	12-Jul-23	ACH	$23.31	Reimbursement - Shoes
Delerrok, Inc.	12-Jul-23	ACH	$1,446.70	UMO Fee's - Repost
Dennis Dillon Auto Park	12-Jul-23	ACH	$1,942.20	Vehicle repairs
DMC Sales	19-Jun-23	ACH	$288.77	Red Coolant, Window Wash
DMC Sales	12-Jul-23	ACH	$274.45	Frigi-Quiet
DMC Sales	12-Jul-23	ACH	$1,048.11	Anti-Freeze Coolant
DOW, STEPHEN	19-Jun-23	60269	$74.20	Reimbursement - Shoes
Dwaine S Lee, LLC	19-Jun-23	ACH	$185.37	Towing Service
Dwaine S Lee, LLC	19-Jun-23	ACH	$291.38	Towing Service
Dwaine S Lee, LLC	19-Jun-23	ACH	$136.53	Towing Service
Dwaine S Lee, LLC	12-Jul-23	ACH	$87.69	Towing Service
Dwaine S Lee, LLC	12-Jul-23	ACH	$187.59	Towing Service
Dwaine S Lee, LLC	12-Jul-23	ACH	$194.25	Towing Service
Dwaine S Lee, LLC	12-Jul-23	ACH	$194.25	Towing Service
Ecolube Recovery, LLC.	19-Jun-23	ACH	$90.00	Parts Wash Lease
Ecolube Recovery, LLC.	12-Jul-23	ACH	$25.00	Used Oil Filters Disposal
Edwards, Mark S	19-Jun-23	ACH	$425.06	Volunteer Driver
Edwards, Mark S	12-Jul-23	ACH	$342.83	Volunteer Driver
EISENBERG, GREGG	12-Jul-23	ACH	$50.00	Cell Phone Reimb - July
Elam & Burke P.A.	12-Jul-23	ACH	$2,627.50	Legal Services
ELLER, KELLY	12-Jul-23	ACH	$95.28	Reimbursement - Shoes and Work Shorts
Elliott Auto Supply Co., Inc	12-Jul-23	ACH	$116.05	Vacuum Control Motor
Elliott Auto Supply Co., Inc	12-Jul-23	ACH	$226.22	Bus Parts
Elliott Auto Supply Co., Inc	12-Jul-23	ACH	($141.39)	Bus Parts
ETA Phi Systems, Inc.	19-Jun-23	ACH	$7,671.70	OandM costs for CAD/AVL
FARNHAM, JOHN KELLY	12-Jul-23	ACH	$150.00	Reimbursement - Shoes
FASTENAL	19-Jun-23	ACH	$323.38	Nuts & Bolts
First Transit	12-Jul-23	ACH	$27,557.35	Ada/Canyon Mgmnt Feei's
Fleet Services	20-Jun-23	ACH	$585.21	Fuel
Fleet Services	20-Jun-23	ACH	$1,375.91	Fuel
Fleet Services	20-Jun-23	ACH	$2,559.06	Fuel
Fleet Services	13-Jul-23	ACH	$569.94	Fuel
Fleet Services	13-Jul-23	ACH	$1,310.90	Fuel
Fleet Services	13-Jul-23	ACH	$2,585.10	Fuel
Fleet Services	13-Jul-23	ACH	$453.68	Fuel
Fleetpride, Inc	19-Jun-23	60270	$50.36	Lights
Fleetpride, Inc	19-Jun-23	60270	$109.82	Lights
Fleetpride, Inc	19-Jun-23	60270	($50.36)	Credit for returned lights
Gem State Paper & Supply	12-Jul-23	ACH	$682.03	Shop Supplies

Genfare, LLC	12-Jul-23	ACH	$787.09	Vehicle Parts
Gillig, LLC	19-Jun-23	ACH	$48.02	Vehicle
Gillig, LLC	19-Jun-23	ACH	$1,172.64	Vehicle
Gillig, LLC	19-Jun-23	ACH	$225.50	Speedometer
Gillig, LLC	19-Jun-23	ACH	$929.44	Vehicle
Gillig, LLC	19-Jun-23	ACH	$802.75	Pressure Regulator
Gillig, LLC	19-Jun-23	ACH	$25.24	Vehicle
Gillig, LLC	19-Jun-23	ACH	$693.11	Vehicle
Gillig, LLC	19-Jun-23	ACH	$545.92	Vehicle
Gillig, LLC	19-Jun-23	ACH	$843.06	Slack Adjusters
Gillig, LLC	12-Jul-23	ACH	$764.19	Vehicle
Gillig, LLC	12-Jul-23	ACH	$796.80	Vehicle
Gillig, LLC	12-Jul-23	ACH	$65.69	Mud Flap, Speaker
Gillig, LLC	12-Jul-23	ACH	$110.28	Hose Assembly
Gillig, LLC	12-Jul-23	ACH	$446.12	Dryer Kit
Gillig, LLC	12-Jul-23	ACH	$417.58	Wiper Arm, Idler Arm
Gillig, LLC	12-Jul-23	ACH	$103.37	V-Belt
Gillig, LLC	12-Jul-23	ACH	$28.98	Clamps
Gillig, LLC	12-Jul-23	ACH	$315.76	Mirror Motors
Gillig, LLC	12-Jul-23	ACH	$365.00	Vehicle
Gillig, LLC	12-Jul-23	ACH	$352.04	Fire Detection Wire
Gillig, LLC	12-Jul-23	ACH	$652.15	Vehicle
Gillig, LLC	12-Jul-23	ACH	$614.56	Vehicle
Gillig, LLC	12-Jul-23	ACH	$107.98	Mirror, Glazing
Glass Doctor	19-Jun-23	ACH	$425.78	New windshield
Glass Doctor	12-Jul-23	ACH	$340.11	New windshield
Grainger Inc	19-Jun-23	ACH	$11.89	Inventory Parts
Grainger Inc	19-Jun-23	ACH	$18.48	A/C Hose Clamps
Grainger Inc	19-Jun-23	ACH	$83.62	Printer Toner
Grainger Inc	19-Jun-23	ACH	$83.59	Facial Tissue
Grainger Inc	12-Jul-23	ACH	$126.13	Spray Gun, Evaporator Cleaner
Grainger Inc	12-Jul-23	ACH	$77.73	Hand Vacuum Pump
Grainger Inc	12-Jul-23	ACH	$117.60	Painters Tape, Magnetic Strip
Grainger Inc	12-Jul-23	ACH	$71.28	Paper Towel
Grainger Inc	12-Jul-23	ACH	$217.81	Toilet Paper, Soap
HASSAN, DEANNA	12-Jul-23	ACH	$50.00	Cell phone reimb. - July
Hawkeye Builders Inc	19-Jun-23	ACH	$76,786.51	Pavement for Orchard Lot
Hawley Troxell Ennis & Hawley	19-Jun-23	ACH	$456.00	Legal Services - Loomis contract
Hawley Troxell Ennis & Hawley	19-Jun-23	ACH	$1,026.00	Legal Services
Hawley Troxell Ennis & Hawley	19-Jun-23	ACH	$1,026.00	Legal Services
Hawley Troxell Ennis & Hawley	19-Jun-23	ACH	$3,259.50	Legal Services
Hawley Troxell Ennis & Hawley	19-Jun-23	ACH	$4,285.50	Legal Services
Hawley Troxell Ennis & Hawley	19-Jun-23	ACH	$198.00	Legal Services
Hawley Troxell Ennis & Hawley	19-Jun-23	ACH	$152.00	Legal Services
Hawley Troxell Ennis & Hawley	19-Jun-23	ACH	($4,285.50)	Legal Services
Hawley Troxell Ennis & Hawley	12-Jul-23	ACH	$1,360.00	Legal Services
Hi - Line	19-Jun-23	ACH	$559.53	Assorted Hardware
Hi - Line	19-Jun-23	ACH	$22.25	Cap Screws
Hi - Line	12-Jul-23	ACH	$336.76	Nuts & Bolts
Hot Shots, Inc.	19-Jun-23	ACH	$974.78	Courier Services
Idaho Business Review	12-Jul-23	ACH	$1,800.00	Advertising
Idaho Business Review	12-Jul-23	ACH	$119.00	Subscription Invoice
Idaho Power	19-Jun-23	60271	$688.62	Utilities 5/11-6/9
Idaho Power	19-Jun-23	60271	$1,630.14	Utilities 5/13-6/13
Idaho Power	19-Jun-23	60271	$1,502.22	Utilities 5/3-6/2
Idaho Power	12-Jul-23	60293	$17.72	Utilities 5/26-6/26
Idaho Power	12-Jul-23	60293	$11,019.31	Utilities
Idaho Power	12-Jul-23	60293	$1,752.64	Utilities 6/3-7/3
Idaho Records Management, LLC	19-Jun-23	ACH	$45.00	Services
Idaho Records Management, LLC	12-Jul-23	ACH	$616.32	Record Storage Services
Impact Home Services	12-Jul-23	ACH	$189.00	Pest Control Services
Integrinet Global Solutions, LLC	12-Jul-23	ACH	$1,397.50	IT SERVICES
Intermountain Gas	19-Jun-23	ACH	$9.79	Utilities 5/5-6/7
Intermountain Gas	19-Jun-23	ACH	$23.55	Utilities 5/5 - 6/7
Intermountain Gas	19-Jun-23	ACH	$30,177.68	Utilities
Intermountain Gas	19-Jun-23	ACH	$17.13	Utilities 5/11-6/12
Intermountain Gas	19-Jun-23	ACH	$320.86	Utilities 5/11-6/12
Intermountain Gas	12-Jul-23	ACH	$15.45	Utilities 6/8-7/6
Intermountain Gas	12-Jul-23	ACH	$16.35	Utilities 6/8-7/6
Intermountain Gas	12-Jul-23	ACH	$27,031.89	Utilities
Intermountain Gas	12-Jul-23	ACH	$13.45	Utilities 6/1-6/28
Intermountain Gas	12-Jul-23	ACH	$264.61	Utilities 5/20-6/21
Intermountain Gas	12-Jul-23	ACH	$9.79	Utilities 5/23-6/22
Interstate Fre Sales and Service, LLC	19-Jun-23	60272	$1,158.60	Fire Extinguisher Annual Service

Interstate Fre Sales and Service, LLC	19-Jun-23	60272	$172.14	Annual Fire Extinguisher Service
JIMENEZ, GABRIEL	19-Jun-23	60273	$63.56	Reimbursement - Work Shorts
JOHNSON, GLENN	12-Jul-23	ACH	$95.39	Reimbursement - Shoes
Karcher Auto Parts	19-Jun-23	ACH	$22.16	Exhaust Hangers
Karcher Auto Parts	19-Jun-23	ACH	$4.98	Mixing Cups
Karcher Auto Parts	19-Jun-23	ACH	$27.70	Exhaust Hangers
Karcher Auto Parts	19-Jun-23	ACH	$183.08	Bearings, A/C Clutch
Karcher Auto Parts	19-Jun-23	ACH	$135.84	Oil Filters
Karcher Auto Parts	12-Jul-23	ACH	$36.46	Dielectric Tune-Up
Karcher Auto Parts	12-Jul-23	ACH	$249.01	Wide Body Creeper
Karcher Auto Parts	12-Jul-23	ACH	$181.35	Spring Brake
Karcher Auto Parts	12-Jul-23	ACH	$308.36	Spill Mats, Super Clean
Kenworth Sales	12-Jul-23	ACH	$323.60	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$140.54	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$2,241.46	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$40.26	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$193.31	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$8.02	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$709.58	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$53.87	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$11.19	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$31.22	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$34.67	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$11.81	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$183.60	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$3,433.01	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$63.88	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$5,447.14	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$35.68	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$1,555.15	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$2,083.81	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$166.00	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$1,738.54	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$21.10	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$238.52	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$549.96	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$5,497.59	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$2,513.83	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$820.32	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$29.24	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$710.47	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$188.73	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$236.97	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$28.86	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$686.64	Inventory Parts
Kenworth Sales	12-Jul-23	ACH	$133.60	Banjo Screws, Hose
Kenworth Sales	12-Jul-23	ACH	$268.34	Temperature Sensor
Kenworth Sales	12-Jul-23	ACH	$13.66	Exhaust Gaskets
Kenworth Sales	12-Jul-23	ACH	$6.83	Exhaust Gaskets
Kenworth Sales	12-Jul-23	ACH	$10.65	Gaskets
Kenworth Sales	12-Jul-23	ACH	$10.65	Gaskets
Kenworth Sales	12-Jul-23	ACH	$202.87	Wiring Harness
Kenworth Sales	12-Jul-23	ACH	$59.78	Water Outlet Tube
Kenworth Sales	12-Jul-23	ACH	$377.23	Oxygen Sensor
Kenworth Sales	12-Jul-23	ACH	$2,276.28	Engine Wiring Harness
Kenworth Sales	12-Jul-23	ACH	($1.62)	Credit for Price Adjustment
Kenworth Sales	12-Jul-23	ACH	($781.25)	Core Credit - Inv 011P25509
Kenworth Sales	12-Jul-23	ACH	($546.88)	Core Credit
Kimley-Horn & Associates, Inc	19-Jun-23	ACH	$4,950.00	State Street Reveg plan
KRONENBITTER, FRANK	12-Jul-23	ACH	$50.00	Cell Phone Reimb - July
KROUPA, KRISTINA	12-Jul-23	ACH	$62.75	Reimbursement - Postage Stamps
KROUPA, KRISTINA	12-Jul-23	ACH	$50.00	Reimb Cell phone - July
Kuna Senior Citizen Inc	19-Jun-23	ACH	$6,506.08	Acquisition of Services
Kuna Senior Citizen Inc	12-Jul-23	ACH	$7,711.84	Acquisition of Services
Language Line Solutions	19-Jun-23	ACH	$95.95	Acquisition of Services
Larry Miller- Chrysler	19-Jun-23	60274	$278.96	Vehicle Parts
Larry Miller- Chrysler	19-Jun-23	60274	$122.75	Vehicle Parts
LifeMap Assurance Co	12-Jul-23	ACH	$2,018.22	Ins. Premiums
Lithia Motors Payment Processing	19-Jun-23	ACH	$2,832.23	Leaf Springs, Gearbox
Lithia Motors Payment Processing	19-Jun-23	ACH	$7.12	Oil Plugs
Lithia Motors Payment Processing	19-Jun-23	ACH	$167.98	Front Rotors
Lithia Motors Payment Processing	19-Jun-23	ACH	$85.36	U-Bolts and Nuts
Lithia Motors Payment Processing	19-Jun-23	ACH	$52.05	Inventory Parts
Lithia Motors Payment Processing	19-Jun-23	ACH	$71.28	Heater Hose

Lithia Motors Payment Processing	19-Jun-23	ACH	$62.17	Air & Oil Filters
Lithia Motors Payment Processing	19-Jun-23	ACH	($35.00)	Core Credit
Lithia Motors Payment Processing	12-Jul-23	ACH	$190.43	Inventory Parts
Lithia Motors Payment Processing	12-Jul-23	ACH	$38.03	Vacuum Reservoir
Lithia Motors Payment Processing	12-Jul-23	ACH	$116.36	A/C Drier, Tube
Lithia Motors Payment Processing	12-Jul-23	ACH	$128.30	Brake Pads
Lithia Motors Payment Processing	12-Jul-23	ACH	$160.36	AC Blower
Lithia Motors Payment Processing	12-Jul-23	ACH	$128.30	Brake Pads
Lithia Motors Payment Processing	12-Jul-23	ACH	$286.32	Calipers
Lithia Motors Payment Processing	12-Jul-23	ACH	$286.32	Calipers
Lithia Motors Payment Processing	12-Jul-23	ACH	$127.52	Inventory Parts
Lithia Motors Payment Processing	12-Jul-23	ACH	$65.64	Inventory Parts
Lithia Motors Payment Processing	12-Jul-23	ACH	($100.00)	Caliper Core Credit
Lizabeth C. Arkoosh	19-Jun-23	ACH	$9,300.00	4TH QTR Rent
LONG, AMY	12-Jul-23	ACH	$213.07	Reimbursement - CDL Endorsement
Loomis Armored US, LLC	19-Jun-23	60275	$492.50	Armored Car Service
Lotus Boise Corp	19-Jun-23	ACH	$350.00	Radio Ad Time
Lotus Boise Corp	19-Jun-23	ACH	$100.00	Radio Ad Time
Lotus Boise Corp	19-Jun-23	ACH	$300.00	Radio Ad Time
Lotus Boise Corp	19-Jun-23	ACH	$300.00	Radio Ad Time
Lotus Boise Corp	19-Jun-23	ACH	$440.00	Radio Ad Time
Lowes Home Improvement	19-Jun-23	ACH	$17.54	Shop Supplies
Lowes Home Improvement	12-Jul-23	ACH	$48.57	Shop Supplies
Lowes Home Improvement	12-Jul-23	ACH	$51.60	Shop Supplies
Lyft, Inc	19-Jun-23	ACH	$1,918.07	Acquisition of services
Lyft, Inc	19-Jun-23	ACH	$302.99	Acquisition of Services
Mary M Johnson	19-Jun-23	ACH	$210.00	Bus Route Decals
Mary M Johnson	12-Jul-23	ACH	$200.00	Replace circle logo on vans
MAXWELL, WILLIAM GORDON	12-Jul-23	ACH	$50.00	Cell Phone Reimb - July
McLarens, LLC	26-Jun-23	ACH	$4,200.00	Fee's for claims
McLarens, LLC	26-Jun-23	ACH	$2,500.00	Annual Mgmnt Fee
Melba Valley Senior Center	19-Jun-23	ACH	$6,160.76	Acquisition of Services
Meridian Senior Center	12-Jul-23	ACH	$10,386.04	Acquisition of Services
Metro Community Services	19-Jun-23	ACH	$54,861.33	Acquisition of Services
Mills, Wayne	19-Jun-23	60276	$365.49	Volunteer Driver
Mills, Wayne	12-Jul-23	60294	$442.78	Volunteer Driver
Model 1 Commercial Vehicles, Inc	19-Jun-23	ACH	$2,371.77	Parts/shipping
MORAN, NICHOLAS	12-Jul-23	ACH	$136.74	Reimb Emp Monitor Mobile Display
Motion & Flow Control Products	12-Jul-23	ACH	$305.50	A/C Hose
MUTCHLER, JONATHAN	12-Jul-23	ACH	$28.61	Emp Reimb - Autozone
Napa Auto Parts	19-Jun-23	ACH	$343.30	Vehicle Parts
Napa Auto Parts	19-Jun-23	ACH	$276.98	Vehicle Parts
Napa Auto Parts	19-Jun-23	ACH	$60.97	Vehicle Parts
Napa Auto Parts	19-Jun-23	ACH	$3.90	Vehicle Parts
Napa Auto Parts	12-Jul-23	ACH	$457.92	Vehicle Parts
Napa Auto Parts	12-Jul-23	ACH	$135.04	Vehicle Parts
Napa Auto Parts	12-Jul-23	ACH	($172.80)	Core Credits - Inv # 864297
National Safety Council	19-Jun-23	ACH	$660.00	On-line driving course
National Safety Council	12-Jul-23	ACH	$499.40	Defensive Driving Course
New Flyer Parts	19-Jun-23	ACH	$436.91	Inventory Parts
New Flyer Parts	12-Jul-23	ACH	$46.08	Inventory Parts
New Flyer Parts	12-Jul-23	ACH	$93.12	Inventory Parts
Norco Inc	19-Jun-23	ACH	$12.71	Cylinder Rental
NuTech Specialties, Inc	12-Jul-23	ACH	$600.17	Degreaser
ODP Business Solutions, LLC	19-Jun-23	60278	$80.30	Aquicision of services
ODP Business Solutions, LLC	19-Jun-23	60278	$65.97	Self ink stamp
ODP Business Solutions, LLC	19-Jun-23	60278	$10.54	Stiky Notes
ODP Business Solutions, LLC	19-Jun-23	60278	$2.52	Office Supplies
ODP Business Solutions, LLC	19-Jun-23	60278	$51.78	Office Supplies
ODP Business Solutions, LLC	19-Jun-23	60278	$219.99	Office Chair
ODP Business Solutions, LLC	19-Jun-23	60278	$84.24	Office Supplies
ODP Business Solutions, LLC	19-Jun-23	60278	$45.98	Office Supplies
ODP Business Solutions, LLC	12-Jul-23	60296	$118.93	Office Supplies
ODP Business Solutions, LLC	12-Jul-23	60296	$71.39	Brochure holders
ODP Business Solutions, LLC	12-Jul-23	60296	$41.51	Office Supplies
ODP Business Solutions, LLC	12-Jul-23	60296	$82.74	Office Supplies
ODP Business Solutions, LLC	12-Jul-23	60296	$6.28	Office Supplies
ODP Business Solutions, LLC	12-Jul-23	60296	$34.99	Office Supplies
ODP Business Solutions, LLC	12-Jul-23	60296	$6.99	Office Supplies
ODP Business Solutions, LLC	12-Jul-23	60296	$60.05	Office Supplies
O'Reilly Auto Enterprises, LLC	19-Jun-23	ACH	$3.36	Hose Connectors
O'Reilly Auto Enterprises, LLC	19-Jun-23	ACH	$18.39	Fittings
O'Reilly Auto Enterprises, LLC	19-Jun-23	ACH	$7.90	Fittings
O'Reilly Auto Enterprises, LLC	12-Jul-23	ACH	$1.22	A/C Service Valve

O'Reilly Auto Enterprises, LLC	12-Jul-23	ACH	$48.16	A/C Service Caps
O'Reilly Auto Enterprises, LLC	12-Jul-23	ACH	$4.70	Union
O'Reilly Auto Enterprises, LLC	12-Jul-23	ACH	$37.96	Brake Bolt Kit, Pin Boot
O'Reilly Auto Enterprises, LLC	12-Jul-23	ACH	$10.50	Vacuum Control Valve
O'Reilly Auto Parts	19-Jun-23	ACH	$262.96	Vehicle Parts
O'Reilly Auto Parts	12-Jul-23	ACH	$297.76	Vehicle Parts
O'Reilly Auto Parts	12-Jul-23	ACH	$287.96	Vehicle Parts
O'Reilly Auto Parts	12-Jul-23	ACH	$659.17	Vehicle Parts
Pacific Office Automation	19-Jun-23	ACH	$589.18	Copier and printer lease
Paragon Consulting, Inc	19-Jun-23	ACH	$4,015.00	18th Street Engineering
Paragon Consulting, Inc	19-Jun-23	ACH	$400.00	18th Street Engineering
Parma Senior Center	19-Jun-23	ACH	$4,786.60	Acquisition of Services
Parma Senior Center	12-Jul-23	ACH	$4,444.70	Acquisition of Services
Peak Industrial, Inc.	19-Jun-23	60279	$3,760.63	Vehicle Parts
Peak Industrial, Inc.	12-Jul-23	60297	$247.92	Cut-Off Switch
Primary Health Medical Group, LLC	19-Jun-23	60280	$170.00	DOT Physicals
ProPeople	19-Jun-23	ACH	$1,365.24	Temp Wages
ProPeople	19-Jun-23	ACH	$3,236.94	Temp Wages
ProPeople	19-Jun-23	ACH	$1,431.30	Temp Wages
ProPeople	19-Jun-23	ACH	$2,925.92	Temp Wages
ProPeople	12-Jul-23	ACH	$1,365.24	Temp Wages
ProPeople	12-Jul-23	ACH	$3,228.68	Temp Wages
ProPeople	12-Jul-23	ACH	$814.74	Temp Wages
ProPeople	12-Jul-23	ACH	$1,657.02	Temp Wages
ProPeople	12-Jul-23	ACH	$1,508.36	Temp Wages
ProPeople	12-Jul-23	ACH	$4,379.17	Temp Wages
Proterra Operating Company, Inc	12-Jul-23	ACH	$651.16	Vehicle
Proterra Operating Company, Inc	12-Jul-23	ACH	$11,666.68	Battery Lease
Proterra Operating Company, Inc	12-Jul-23	ACH	$8,750.01	Battery Lease
Proterra Operating Company, Inc	12-Jul-23	ACH	$2,731.63	Battery Lease
Proterra Operating Company, Inc	12-Jul-23	ACH	$2,916.67	Monthly Battery lease
Quench USA, Inc	19-Jun-23	ACH	$579.90	Water Equipment Rental
RCF Commercial Cleaning, LLC	19-Jun-23	ACH	$1,600.00	JANITORIAL SERVICES
RCF Commercial Cleaning, LLC	12-Jul-23	ACH	$3,850.00	JANITORIAL SERVICES
RDK Corporation	19-Jun-23	ACH	$250.00	Background Checks
RDK Corporation	19-Jun-23	ACH	$30.00	Background Check
RDK Corporation	12-Jul-23	ACH	$60.00	Background Screening
Rocky Mountain Collision	12-Jul-23	60298	$139.72	Emissions Testing - 14 vehicles
RODGERS, TRINA	12-Jul-23	ACH	$78.42	Reimbursement - Pants
Romaine Electric Corporation	19-Jun-23	ACH	$471.60	Vehicle Parts
Romaine Electric Corporation	19-Jun-23	ACH	$340.60	Spark Plugs
Romaine Electric Corporation	12-Jul-23	ACH	$131.00	Spark Plugs
Romaine Electric Corporation	12-Jul-23	ACH	$604.28	Vehicle Parts
Romaine Electric Corporation	12-Jul-23	ACH	$655.73	Vehicle Parts
SAMG Occupational Med - Emerald	19-Jun-23	60281	$630.00	Drug Screen/Physicals
SAMG Occupational Med - Emerald	12-Jul-23	60299	$450.00	Drug Screen/Physicals
SAMG Occupational Med - Emerald	12-Jul-23	60299	$35.00	Drug Screen/Physicals
SCHEER, JESSIE	12-Jul-23	60300	$75.14	Reimbursement - Work Pants
Sequoia Engineering Corp	19-Jun-23	ACH	$1,370.00	System Calibration
Sequoia Engineering Corp	19-Jun-23	ACH	$1,370.00	CNG Calibration
Shred-It USA- LLC	12-Jul-23	ACH	$112.37	Document Shredding
Shred-It USA- LLC	12-Jul-23	ACH	$126.11	Document Shredding
Smith Power Products, Inc	19-Jun-23	ACH	$130.42	Inventory Parts
Smith Power Products, Inc	12-Jul-23	ACH	$381.33	Inventory Parts
Smith Power Products, Inc	12-Jul-23	ACH	$373.01	Inventory Parts
SMITH, JOSHUA	12-Jul-23	ACH	$50.00	Cell phone Reimb - July
SMITH, RONALD A	12-Jul-23	60301	$135.00	Reimbursement - Shoes
Snap-on Incorporated	19-Jun-23	ACH	$125.00	Repair
Sportworks Global LLC	19-Jun-23	ACH	$111.25	Support Arm Magnets
Star Senior Center	19-Jun-23	ACH	$7,844.34	Acquisition of Services
Star Senior Center	12-Jul-23	ACH	$7,962.30	Acquisition of Services
State Insurance Fund	19-Jun-23	60283	$360.00	Policy premiums
State Insurance Fund	21-Jun-23	ACH	$2,148.00	Insurance Premiums
Stoltz Marketing Group, Inc	19-Jun-23	ACH	$7,140.00	Accmt Admin/website support
Supportive Housing & Innovative Partners	19-Jun-23	ACH	$37,371.71	Acquisition of Services
Syringa Networks, LLC	12-Jul-23	ACH	$4,820.00	Telecom Services
Syringa Networks, LLC	12-Jul-23	ACH	$541.89	Telecom Services
Tacoma Screw Products Inc.	19-Jun-23	ACH	$583.25	Nuts & Bolts
Tacoma Screw Products Inc.	19-Jun-23	ACH	$5.67	Gloves
Tacoma Screw Products Inc.	19-Jun-23	ACH	$1.75	Hex Cap Screws
Tacoma Screw Products Inc.	19-Jun-23	ACH	$6.84	Sealed Fuse Holder
Tacoma Screw Products Inc.	12-Jul-23	ACH	$72.30	Nuts & Bolts
Tacoma Screw Products Inc.	12-Jul-23	ACH	$110.65	Nuts & Bolts
Tacoma Screw Products Inc.	12-Jul-23	ACH	$96.00	Wasp Spray

Tacoma Screw Products Inc.	12-Jul-23	ACH	$68.24	Nuts & Bolts
Tait & Associates, Inc	19-Jun-23	ACH	$2,467.50	HDTC Architecture
TATE, JOHN	19-Jun-23	60284	$207.52	Reimbursement - Tools
The Car Park, LLC	12-Jul-23	ACH	$1,950.00	Carpark Parking Passes
The Car Park, LLC	12-Jul-23	ACH	($37.50)	Carpool Cancellation credit
Thermo Fluids, Inc.	19-Jun-23	ACH	$29.40	Used Oil Removal
Thompson and Associates, Inc.	12-Jul-23	ACH	$3,246.24	HR Consultation/coaching/meetings
Thompson and Associates, Inc.	12-Jul-23	ACH	$6,471.50	HR Consulting Serivces
Thorne Printing	19-Jun-23	ACH	$894.73	Air Brake Inspection Book
TK Elevator Corporation	19-Jun-23	ACH	$570.00	Full Maintenance - elevator
TK Elevator Corporation	19-Jun-23	ACH	$4,400.12	ELEVATOR REPAIRS
Transpo Group USA, Inc.	12-Jul-23	ACH	$445.00	Best in class Envir. Study phase 2
Treasure Valley Coffee	19-Jun-23	ACH	$39.80	Orchard - Water
Treasure Valley Coffee	19-Jun-23	ACH	$82.90	FA - Shop
Treasure Valley Coffee	19-Jun-23	ACH	$43.30	FA - Office
Treasure Valley Coffee	19-Jun-23	ACH	$74.00	MSS - Coffee
Treasure Valley Coffee	12-Jul-23	ACH	$19.65	Creamer & Sugar
Treasure Valley Coffee	12-Jul-23	ACH	$55.70	MSS - Coffee
Treasure Valley Transit	19-Jun-23	ACH	$18,363.00	Sub-Recipient
UniFirst Acct# 1395966	19-Jun-23	ACH	$88.31	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	12-Jul-23	ACH	$209.73	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	12-Jul-23	ACH	$88.31	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	12-Jul-23	ACH	$135.13	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	12-Jul-23	ACH	$0.02	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	12-Jul-23	ACH	$93.84	Mats, Cloths, Uniforms
UniFirst Acct# 1395966	12-Jul-23	ACH	$222.39	Mats, Cloths, Uniforms
UniFirst Acct# 1410130	19-Jun-23	ACH	$133.99	Laundry Services
UniFirst Acct# 1410130	19-Jun-23	ACH	$141.27	Laundry Services
UniFirst Acct# 1410130	12-Jul-23	ACH	$141.27	Laundry Services
UniFirst Acct# 1410130	12-Jul-23	ACH	$141.27	Laundry Services
United Site Services of Nevada, Inc.	19-Jun-23	ACH	$278.60	Restroom Rental
US Bank Plaza Condominium Assoc., Inc.	12-Jul-23	ACH	$10,593.00	Association dues
Veolia Water Idaho	12-Jul-23	60302	$225.58	Water 4/24-6/23
Verizon Wireless	19-Jun-23	60285	$2,965.94	Cell Phone Service
Verizon Wireless	19-Jun-23	60285	$147.05	Cell Phone Service
Verizon Wireless	19-Jun-23	60285	$92.04	Cell Phone Service
Verizon Wireless	19-Jun-23	60285	$51.32	Cell Phone Service
Verizon Wireless	19-Jun-23	60285	$52.03	Cell Phone Service
Verizon Wireless	19-Jun-23	60285	$1,483.52	Cell Phone Service
Verizon Wireless	12-Jul-23	60303	$45.02	Cell Phone Service 5/18-6/17
Via Transportation, Inc.	19-Jun-23	ACH	$6,150.00	Dispatching SW for operations
WASHINGTON, CORRIE	12-Jul-23	ACH	$213.10	Safety Meeting BBQ, Labor Law Poster
WASHINGTON, CORRIE	12-Jul-23	ACH	$50.00	Cell Phone Reimb - July
Watts Hydraulics Acquisition Corporation	12-Jul-23	ACH	$55.34	Vehicle Parts
Western Mountain Bus Sales	19-Jun-23	ACH	$471.66	Vehicle Parts
Wex Bank	19-Jun-23	ACH	$178.48	Fuel - May
WHITE, MELISSA	12-Jul-23	60304	$36.00	Reimbursement - Work Pants
Wienhoff Drug Testing	12-Jul-23	60305	$525.00	Drug Testing
Wienhoff Drug Testing	12-Jul-23	60305	$160.00	Drug Testing
William Beard	19-Jun-23	ACH	$384.00	Bus Washing
William Beard	19-Jun-23	ACH	$272.00	Bus Washing
William Beard	19-Jun-23	ACH	$411.00	Bus Washing
William Beard	19-Jun-23	ACH	$155.00	N613 Seats
William Beard	12-Jul-23	ACH	$184.00	Bus Washing
William Beard	12-Jul-23	ACH	$390.00	Bus Washing
			$911,738.10	

ACCEPTED:

CHAIR OF EXECUTIVE BOARD

ATTEST:

SECRETARY/TREASURER

TOPIC	Quarterly Performance Report
DATE	July 19, 2023
STAFF MEMBER	Leslie Pedrosa

Staff Recommendation/Request

Staff requests the Board of Directors consider the Executive Board's recommendation from June 2, 2023 and approve the performance report for the second quarter of fiscal year 2023.

Summary

Valley Regional Transit continues to improve transparency and decision making by publishing data through quarterly performance dashboards. The design of these reports will provide high-level analytics for all providers of public transportation in Ada and Canyon counties.

VRT staff is working on a new reporting layout for the performance report that will be more visually appealing and easier to read. The new layout will be presented with the third quarter performance report. VRT staff also created a dashboard on the VRT website with ridership metrics. The dashboard can be found at https://www.valleyregionaltransit.org/dashboard/.

Fixed-route ridership shows an increase of 19% in the second quarter. Detailed ridership data show a 14% increase in ridership in Ada County. Boise State shows an increase of 57% in ridership. Intercounty service had a 15% increase in ridership.

Demand response ridership shows an increase of 13% in the second quarter. When reviewing detailed ridership data, Ada County ACCESS ridership increased 17%. Canyon County ACCESS ridership increased 5%. Canyon County On-Demand ridership increased 9%.

Specialized Transportation ridership shows an increase of 24% in the second quarter. Below is the breakdown for each service:

- Metro Community Services had a 6% decrease in ridership
- Shared Vehicle ridership was not provided in time for this report from Interfaith Sanctuary
- Supportive Housing and Innovative Partnerships had a 12% increase in ridership
- Kuna Senior Center had a 40% decrease in ridership
- Village Van had a 12% increase in ridership
- Volunteer Driver had a 1% decrease in ridership
- Meridian Senior Center had a 188% increase in ridership
- Eagle Senior Center had a 34% decrease in ridership
- Star Senior Center had a 27% increase in ridership
- Harvest Transit had a 97% increase in ridership
- Parma Senior Center had a 14% decrease in ridership
- Ada County Rides2Wellness had a 55% increase in ridership

700 NE 2ND STREET, SUITE 100 | MERIDIAN, ID 83642 | P / 208.846.8547 F / 208.846.8564 1.855.345.7433

- Canyon County Rides2Wellness had a 624% increase in ridership
- Meridian Veteran's Shuttle had a 364% increase in ridership
- Melba Senior Center had a 117% increase in ridership

ACHD Commuteride had a 17% increase in ridership. ACHD Commuteride was operating 87 vanpools at the end of the second quarter.

VRT First Mile, Last Mile services had a 51% increase in ridership. Lyft Transit Connections had a 53% increase in ridership. VRT Late Night had a 41% increase in ridership.

Implication (policy and/or financial)

Improved reporting could lead to additional federal funding resources for the region.

More Information

Attachments:
FY23 Performance Report, Second Quarter
FY23 Second Quarter Ridership Report
FY23 Year to Date Ridership Report

For detailed information contact: Leslie Pedrosa, Chief Operating Officer, 208.258.2713, lpedrosa@ridevrt.org

VRT PERFORMANCE - 2nd QUARTER, FY23
SUMMARY DASHBOARD

QUARTERLY — FISCAL YEAR

		2023	2022	% Change
RIDES	FR	306,814	256,939	19.4
	DR	17,778	15,757	12.8
	ST	23,411	18,945	23.6
	VP	38,024	32,603	16.6
	FMLM	1,049	694	51.2
	Total	387,076	324,938	19.1
HOURS	FR	25,015	24,186	3.4
	DR	7,153	6,057	18.1
	ST	7,094	6,115	16.0
	VP	7,957	7,443	6.9
	FMLM	135	94	43.5
	Total	47,355	43,895	7.9
RIDES PER HOUR	FR	12.27	10.62	15.5
	DR	2.49	2.60	-4.5
	ST	3.30	3.10	6.5
	VP	4.78	4.38	9.1
	FMLM	7.74	7.35	5.4
	Total	8.17	7.40	10.4
ON-TIME PERFORMANCE	FR	89%	89%	0.0
	DR	98%	85%	13.0
	ST	88%	86%	2.0
	Total	92%	87%	5.0

YEAR TO DATE — FISCAL YEAR

		2023	2022	% Change
RIDES	FR	591,217	498,951	18.5
	DR	34,028	31,310	8.7
	ST	45,232	36,047	25.5
	VP	69,518	57,702	20.5
	FMLM	1,803	1,358	32.8
	Total	741,798	625,368	18.6
HOURS	FR	49,610	48,969	1.3
	DR	13,930	11,933	16.7
	ST	13,331	12,047	10.7
	VP	14,723	13,819	6.5
	FMLM	239	190	26.3
	Total	91,834	86,957	5.6
RIDES PER HOUR	FR	11.92	10.19	17.0
	DR	2.44	2.62	-6.9
	ST	3.39	2.99	13.4
	VP	4.72	4.18	13.1
	FMLM	7.53	7.17	5.1
	Total	8.08	7.19	12.3
ON-TIME PERFORMANCE	FR	82%	84%	-2.0
	DR	98%	82%	16.0
	ST	89%	85%	4.3
	Total	90%	84%	6.1

FR- FIXED ROUTE | DR - DEMAND RESPONSE | ST - SPECIALIZED TRANSPORTATION | VP - VANPOOL | BS - BIKESHARE | FMLM - FIRST MILE/LAST MILE

VRT PERFORMANCE - 2nd QUARTER, FY23

Item V. H.

QUARTERLY RIDERSHIP DETAIL

FR- FIXED ROUTE	FY23	FY22	% Change
Ada County*	240,657	212,044	13.5
Boise State - Bronce Shuttle	54,259	34,545	57.1
	-	-	-
Intercounty*	11,899	10,349	15.0
FR SUB TOTAL	306,814	256,939	19.4

DR - DEMAND RESPONSE	FY23	FY22	% Change
Ada County ACCESS**	8,528	7,301	16.8
Canyon County ACCESS**	724	692	4.6
On-Demand**	8,459	7,764	9.0
Grocery Shuttle	67	-	-
DR SUB TOTAL	17,778	15,757	12.8

ST - SPECIALIZED TRANSPORTATION	FY23	FY22	% Change
Metro Community Services**	3,061	3,261	-6.1
Shared Vehicle	-	72	-100.0
Supportive Housing and Innovative Partnerships**	3,730	3,342	11.6
Kuna Senior Center	560	940	-40.4
Village Van	2,411	2,140	12.7
Volunteer Driver	360	365	-1.4
Meridian Senior Center	1,955	678	188.3
Eagle Senior Center**	1,937	2,921	-33.7
Star Senior Center	376	296	27.0
Harvest Transit**	4,048	2,054	97.1
Parma Senior Center	696	611	13.9
Ada County Rides 2 Wellness	2,119	1,364	55.4
Canyon County Rides 2 Wellness	239	33	624.2
Meridian Veteran's Shuttle	65	14	364.3
Melba Senior Center	1,854	854	117.1
ST SUB TOTAL	23,411	18,945	23.6

VP - VANPOOL	FY23	FY22	% Change
ACHD CommuteRide	38,024	32,603	16.63

FMLM - FIRST MILE/LAST MILE	FY23	FY22	% Change
Lyft Transit Connections	922	604	52.65
VRT Late Night	127	90	41.11
FMLM SUB TOTAL	1,049	694	51.15

QUARTERLY RIDERSHIP GRAND TOTAL	FY23	FY22	% Change
	387,076	324,938	19.1

*Ridership is included in the National Transit Database reporting for Fixed Route by Valley Regional Transit

**Ridership is included in the National Transit Database reporting for Demand Response by Valley Regional Transit

VRT PERFORMANCE - 2nd QUARTER, FY23

YEAR TO DATE RIDERSHIP DETAIL

FR- FIXED ROUTE	FY23	FY22	% Change
Ada County*	474,339	416,198	14.0
Boise State - Bronce Shuttle	93,310	61,930	50.7
	-	-	-
Intercounty*	23,569	20,823	13.2
FR SUB TOTALS	591,217	498,951	18.5

DR - DEMAND RESPONSE	FY23	FY22	% Change
Ada County**	15,943	13,955	14.2
Canyon County**	1,341	1,344	-0.2
OnDemand**	16,621	16,011	3.8
Grocery Shuttle	123	-	-
DR SUB TOTALS	34,028	31,310	8.7

ST - SPECIALIZED TRANSPORTATION	FY23	FY22	% Change
Metro**	5,843	6,231	-6.2
Shared Vehicle	21	79	-73.4
SHIP**	7,211	6,792	6.2
Kuna Senior Center	1,175	1,582	-25.7
Village Van	4,054	3,722	8.9
Volunteer Driver	726	755	-3.8
Meridian Senior Center	3,662	1,487	146.3
Eagle Senior Center**	4,465	6,137	-27.2
Star Senior Center	686	560	22.5
Harvest**	7,773	3,972	95.7
Parma Senior Center	1,187	1,290	-8.0
Ada County Rides 2 Wellness	4,103	2,515	63.1
Canyon County Rides 2 Wellness	559	33	1,593.9
Meridian Veteran's Shuttle	127	38	234.2
Melba Senior Center	3,640	854	326.2
ST SUB TOTALS	45,232	36,047	25.5

VP - VANPOOL	FY23	FY22	% Change
ACHD CommuteRide	69,518	57,702	20.48

FMLM - FIRST MILE/LAST MILE	FY23	FY22	% Change
Lyft Transit Connections	1,542	1,203	28.18
VRT Late Night	261	155	68.39
FMLM SUB TOTAL	1,803	1,358	32.77

YEAR TO DATE RIDERSHIP GRAND TOTAL	FY23	FY22	% Change
	741,798	625,368	18.6

*Ridership is included in the National Transit Database reporting for Fixed Route by Valley Regional Transit
**Ridership is included in the National Transit Database reporting for Demand Response by Valley Regional Transit

AUTHORIZATION FOR EXPENDITURE
BOARD OF DIRECTORS

PROCUREMENT DESCRIPTION: Demand Response Vehicle Replacement

TOTAL COST: Not to exceed $1,241,000, up to ten vehicles

PURPOSE/ACTION: Valley Regional Transit needs to replace rolling stock for Ada County, Canyon County and Specialized Transportation.

SCOPE OF WORK: Purchase up to ten demand response vehicles to replace aging fleet. These vehicles will accommodate up to four wheelchairs and twelve ambulatory passengers.

DISCUSSION: VRT researched other state contracts and found the Arizona Department of Administration (ADOA) cooperative agreement was most advantageous, and in compliance with all local and FTA requirements. VRT is working with Model 1 Commercial Vehicles, Inc., formerly known as Creative Bus Sales, to purchase vehicles. Due to an 80% increase in costs to purchase vehicles, VRT will stay within the approved project budget, but may not be able to replace the total number of vehicles expected.

ALTERNATIVES: The alternative would be to continue operating the aging fleet we are currently using and not purchase new vehicles. This would lead to much higher maintenance costs and the potential of the vehicle getting to the point that it would not be financial beneficial to VRT. These new buses will be a different make and model than existing fleet of vehicles. VRT has not been successful in finding similar buses to existing fleet. Due to the condition of most vehicles, VRT can no longer wait to find available similar fleet.

FISCAL IMPACT: The funding for vehicle replacements was included in the fiscal year 2022 budget, **Resolution VBD21-028,** approved August 2, 2021, and the fiscal year 2023 budget, **Resolution VBD22-021,** approved August 1, 2022.

RECOMMENDATION/JUSTIFICATION: VRT staff requests the VRT Board of Directors approve the purchase of these replacement, **Resolution VBD23-026,** and delegate authority to the Chief Executive Officer to authorize final negotiations and execute an agreement with Model 1 Commercial Vehicles.

ORDER OF REVIEW
CHIEF EXECUTIVE OFFICER (CEO) (Approves procurements up to $49, 999)

Signature: _____
Date Approved:

EXECUTIVE BOARD (Approves procurements $50,000 up to $199,999)

Signature: _____
Date Approved: Resolution Number:

VRT BOARD (Approves procurements $200,000 and over)

Signature: _____
Date Approved: August 7, 2023 Resolution Number: VBD23-026

VALLEY REGIONAL TRANSIT BOARD RESOLUTION

Demand Response Vehicle Replacement
RESOLUTION VBD23-026

BY THE BOARD OF VALLEY REGIONAL TRANSIT APPROVING CONTRACT WITH MODEL 1 COMMERCIAL VEHICLES, INC.

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as **"Valley Regional Transit" (VRT)** was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; an

WHEREAS, Valley Regional Transit needs to replace demand response vehicles that have exceeded their useful life; and

WHEREAS, Valley Regional Transit would incur increased maintenance costs and run the risk of the vehicle becoming a financial burden if vehicles are not replaced; and

WHEREAS, Valley Regional Transit staff researched other state contracts and found that the Arizona Department of Administration cooperative agreement was most advantageous, and in compliance with all local and FTA requirements; and

WHEREAS, Valley Regional Transit will purchase up to ten vehicles using funding allocated in the fiscal year 2022 and fiscal year 2023 budget for these expenditures; and

WHEREAS, Valley Regional Transit included the budget for this expenditure in the fiscal year 2022 budget, **Resolution VBD21-028,** approved August 2, 2021, and the fiscal year 2023 budget, **Resolution VBD22-021,** approved August 1, 2022; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation entity has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the Regional Public Transportation Authority Act; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Board of Valley Regional Transit approve Resolution VBD23-036 to purchase up to ten demand response vehicles, not to exceed $1,241,000, from Model 1 Commercial Vehicles, Inc.

Section 2. That the Board of Valley Regional Transit delegates authority to the CEO to finalize and execute the contract.

Section 3. That this Resolution shall be in full force and effective immediately upon its adoption by the Board of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 7th day of August, 2023.

APPROVED by the Board Chair this 7th day of August, 2023.

ATTEST:	APPROVED:
_____	_____
EXECUTIVE ASSISTANT	CHAIR

AUTHORIZATION FOR EXPENDITURE
BOARD OF DIRECTORS

PROCUREMENT DESCRIPTION: Mobile Column Lifts

TOTAL COST: Not to exceed $250,000

PURPOSE/ACTION: Procure up to five sets of mobile column lifts for bus maintenance facilities. Four sets are due for replacement in Ada County, and one will be an expansion set for Canyon County.

SCOPE OF WORK: VRT is in the process of finalizing a request for bid, to purchase up to five sets of mobile column lifts. By replacing the four sets in Ada County, VRT will continue to work towards gradually improving the overall condition rating of its shop equipment by phasing out aging assets that are in poor condition and have reached or exceeded their useful life. The expansion set of lifts will allow for Canyon County to operate more efficiently. Currently Canyon County only has one set of mobile column lifts.

DISCUSSION: The heavy-duty mobile column lifts for buses are necessary to facilitate fleet maintenance, as well as complete repairs and inspections for all vehicles in Ada and Canyon County. The four sets of lifts currently being used have all aged well beyond their useful life and need to be replaced. The replacement lifts will immediately improve the overall condition rating for shop equipment in the Transit Asset Management Plan.

ALTERNATIVES: The alternative would be to not purchase the mobile column lifts, which would cause VRT to rely on aging equipment to perform safety sensitive maintenance work. The decision to not replace the bus lifts could result in higher costs for maintenance and repairs as parts becomes increasing difficult to source.

FISCAL IMPACT: The funding for mobile column lifts were included in the fiscal year 2023 budget, **Resolution VBD22-021,** approved August 1, 2022.

RECOMMENDATION/JUSTIFICATION: VRT staff requests the VRT Board of Directors approve **Resolution VBD23-027** and delegate authority to the Executive Board to approve the purchase of mobile column lifts, to the vendor selected, following the completion of the Request for Bid.

ORDER OF REVIEW
CHIEF EXECUTIVE OFFICER (CEO) (Approves procurements up to $49, 999)

Signature: _____
Date Approved:

EXECUTIVE BOARD (Approves procurements $50,000 up to $199,999)

Signature: _____
Date Approved: Resolution Number:

VRT BOARD (Approves procurements $200,000 and over)

Signature: _____
Date Approved: August 7, 2023 Resolution Number: VBD23-027

VALLEY REGIONAL TRANSIT BOARD RESOLUTION

Mobile Column Lifts
RESOLUTION VBD23-027

BY THE BOARD OF VALLEY REGIONAL TRANSIT APPROVING TO DELEGATE AUTHORITY TO THE EXECUTIVE BOARD TO APPROVE PURCHASING MOBILE COLUMN LIFTS FROM SELECTED VENDOR FOLLOWING THE COMPLETION OF THE REQUEST FOR BID

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as **"Valley Regional Transit" (VRT)** was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; an

WHEREAS, Valley Regional Transit is in needs to replace four heavy-duty bus lifts in Ada County, due to aging shop equipment that has exceeded its useful life expectancy; and

WHEREAS, Valley Regional Transit is in needs to purchase a new set of mobile column lifts in Canyon County, to allow for Canyon County to operate more efficiently, since currently Canyon County only has one set of heavy-duty bus lifts; and

WHEREAS, Valley Regional Transit will purchase up to five sets of mobile column lifts, not to exceed $250,000, using funding allocated in the fiscal year 2023 budget for these expenditures; and

WHEREAS, Valley Regional Transit included the budget for this expenditure in the fiscal year 2022 budget, **Resolution VBD21-028,** approved August 2, 2021, and the fiscal year 2023 budget, **Resolution VBD22-021,** approved August 1, 2022; and

WHEREAS, the Valley Regional Transit staff will conduct a competitive procurement process as required in the VRT Procurement Policies adopted by the Valley Regional Transit Board of Directors by Resolution VBD17-003 on 01/09/17 and updated by Resolution VBD17-022 on 09/25/17, and in compliance with all local and FTA requirements; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation entity has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the Regional Public Transportation Authority Act; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Board of Valley Regional Transit approve **Resolution VBD23-027** and delegate authority to the Executive Board to approve the purchase of up to five sets mobile column lifts, to the vendor selected following the completion of the Request for Bid, not to exceed $250,000.

Section 2. That this Resolution shall be in full force and effective immediately upon its adoption by the Board of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 7th day of August, 2023.

APPROVED by the Board Chair this 7th day of August, 2023.

ATTEST:	APPROVED:
_____	_____
EXECUTIVE ASSISTANT	CHAIR

AUTHORIZATION FOR EXPENDITURE
BOARD OF DIRECTORS

PROCUREMENT DESCRIPTION: Main Street Station (MSS) Security Upgrades (Exit Gate)

TOTAL COST: Not to exceed $215,000

PURPOSE/ACTION: Procure a replacement exit gate to secure Main Street Station.

SCOPE OF WORK: VRT is in the process of finalizing estimates and availability for the specialty gate. Once estimates for procurement and installation are complete a 16-foot pneumatic gate will be installed to secure the facility.

DISCUSSION: Over the past three years, the exit curtain has failed three times. Failures are generally due to the curtain guides failing and binding, requiring major fixes about every 10 months. It was determined the curtain was not a long-term viable option. As MSS electrification is underway, it is essential the facility be secure from possible trespass and vandalism.

ALTERNATIVES: VRT staff explored options for gate styles; due to limited space and FTA requirements for secure facilities, only the bi-fold gate was feasible. FTA mandates secure facilities for bus enclosures and a solution to reestablish a secure facility is needed.

FISCAL IMPACT: Repair funds are included annually, and was included in the 2023 fiscal year budget, **Resolution VBD22-021,** approved August 1, 2022. MSS capital repair funds may be grant matched if possible.

RECOMMENDATION/JUSTIFICATION: VRT staff requests the VRT Board of Directors approve **Resolution VBD23-02** and delegate authority to the Chief Executive Officer to approve the procurement and installation of the security gate, following the completion of mandated procurement.

ORDER OF REVIEW
CHIEF EXECUTIVE OFFICER (CEO) (Approves procurements up to $49, 999)

Signature: _____
Date Approved:

EXECUTIVE BOARD (Approves procurements $50,000 up to $199,999)

Signature: _____
Date Approved: Resolution Number:

VRT BOARD (Approves procurements $200,000 and over)

Signature: _____
Date Approved: August 7, 2023 Resolution Number: VBD23-024

VALLEY REGIONAL TRANSIT BOARD RESOLUTION

Main Street Station Security Upgrades
RESOLUTION VBD23-024

BY THE BOARD OF VALLEY REGIONAL TRANSIT TO APPROVE PURCHASING AND INSTALLATION OF A SECURITY GATE FOR MAIN STREET STATION

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as **"Valley Regional Transit" (VRT)** was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; and

WHEREAS, Valley Regional Transit needs to replace the exit gate at Main Street Station with another option than the previously installed custom curtain; and

WHEREAS, Valley Regional Transit needs to purchase a gate to maintain a secure facility and have experienced several intrusions, trespasses, and vandalism since the curtain has failed; and

WHEREAS, Valley Regional Transit has investigated the options and estimates with an architect/engineer for the exit solution; and

WHEREAS, Valley Regional Transit will purchase a bi-folding pneumatic gate, not to exceed $215,000, using funding allocated in the fiscal year 2023 budget for repairs and maintenance at Main Street Station, the fund estimate is based on an engineers investigation and is likely to be lower as prices and manufacturers develop quotes for procurement and installation; and

WHEREAS, Valley Regional Transit includes annual repair projects in the budget for Main Street Station, approved with the fiscal year 2023 budget, **Resolution VBD22-021,** approved August 1, 2022; and

WHEREAS, Valley Regional Transit staff and consultants have identified that due to the unique nature of the gate that limited manufacturers and installers are available, creating a likely sole source justification or a limited bidding process and

WHEREAS, the Valley Regional Transit staff will conduct a competitive procurement process as required in the VRT Procurement Policies adopted by the Valley Regional Transit Board of Directors by Resolution VBD17-003 on 01/09/17 and updated by Resolution VBD17-022 on 09/25/17, and in compliance with all local and FTA requirements; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation entity has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the

Regional Public Transportation Authority Act; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Board of Valley Regional Transit approve **Resolution VBD23-024** and corresponding Authorization for Expenditure to authorize the CEO to approve the purchase of a security gate, not to exceed $215,000.

Section 2. That this Resolution shall be in full force and effective immediately upon its adoption by the Board of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 7th day of August, 2023.

APPROVED by the Board Chair this 7th day of August, 2023.

ATTEST:	APPROVED:
_____	_____
EXECUTIVE ASSISTANT	CHAIR

TOPIC	FY2024 Draft Final Budget
DATE	August 7, 2023
STAFF MEMBER	Elaine Clegg, CEO/Jason Jedry CFO

Staff Recommendation/Request

Staff recommends the VRT Board approve RESOLUTION VBD23-025 to adopt the FY2024 Operating and Capital Budget. The ratio of local revenue to federal revenue changed in some divisions but total budget amounts have not changed since it was presented to the Executive Board in July. Adjustments, based on the outcome of service change negotiations, may be brought to the VRT Board for approval with the January budget amendment.

Typical Budget Process Outline:

- The VRT Board must adopt an annual budget prior to the beginning of each fiscal year.
- Staff works on service and program planning at the beginning of the fiscal year, Q1, using the Transportation Development Plan (TDP).
- Development of capital and service budgets begins in Q2 of each fiscal year.
- Staff uses a cost allocation methodology approved by the Board to calculate preliminary budget requests for each local partner's proportionate share of local costs.
- Staff works with jurisdiction staff and elected officials in local governments and other funding partners to develop budget requests based on the cost allocation methodology and desired levels of service.
- Staff makes presentations and has work sessions and meetings with local partners to present preliminary budget needs and answer questions.
- Service change proposals, if any, are vetted with the public and local partners.
- Staff presents final budget requests and service plans to local partners for consideration during the budget process.
- The Executive Board receives an information item on the preliminary budget, sets a public hearing date for the budget, and makes a recommendation to the Board.
- The Board holds a public hearing, typically at the August Board meeting, and considers the proposed budget.

Highlights for FY2024 Preliminary Budget:

Expense budget is largely complete, key items of note include:

- Budget for new IT Director position
- Budget for joining American Public Transportation Association (APTA)
- Budget for government relations firm
- Budget for increase in Meridian Condo Association expenses
- Budget for 40% increase in general liability insurance for Meridian building and shared vehicle pool
- Budget for increase in travel and training budgets due to end of pandemic and inflation
- Budget for increase in Canyon County professional services and utility expenses

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- Budget for six new FTE's for specialized transportation
- Approximately $900k of savings by moving specialized transportation in-house
- Budget for 5% wage pool increase
- Budget for estimated 5% health insurance cost increase
- The cost allocation process is later than usual due to Elaine's transition and personnel turnover in the key position for this task

Summary:

The additions to Division 10 (Regional Overhead) includes: 1) dues for APTA which offers support on federal issues at a time when there is new money available federally and a strong leadership training program; 2) funding to hire a government relations firm to begin building relationships and educating state legislators about the issues VRT is facing; 3) the addition of an IT Director position to provide leadership and strategic direction on technology decisions, technology procurements and the security of the organizations networks; 4) VRT received notice from ICRMP that general liability insurance expenses for the Meridian building and shared vehicles will increase 40% in FY2024; 5) Bike Share building lease, utilities, and insurance expenses moved to this division; and 6) now that staff are beginning to travel again and meetings are being held in person, meeting supply and travel/training budgets have been increased.

Division 12 (Programs and Supports) budget has been reduced by moving Bike Share building lease, utilities, and insurance expenses to division 10. Additionally, the travel and application service charge budgets have been reduced based on prior years actual expenses.

Division 20 (Information Supports/Specialized Transportation) budget has been reduced primarily due to expected savings by moving specialized transportation in-house. This effort will not only realize a significant savings, it will also streamline this service offering and provide a better experience for riders. VRT will receive less funding from The Area Agency on Aging (AAA) than it has in previous years. AAA has less funding available to allocate and an increased number of applicants for the limited amount of funding.

Divisions 21 and 22 (Boise Fixed-Route and ADA Paratransit) budget requests combined are slightly down due to the reduction of casualty and liability insurance expenses. VRT switched insurance carriers which resulted in significant savings. All our electric batteries will be in service soon, the savings we have seen from them being held out of service will no longer be available. Overall, the operations cost trends are increasing. Additionally, revenue for operations in 21 and 22 has been supplemented in the last several years with CARES and ARPA funding, that funding has been fully used in Ada County. Adjustments based on the outcome of service change and local assistance negotiations will likely be brought to the VRT Board for approval with the January budget amendment.

Division 23 (Planning) budget request is down but we expect a budget amendment in January to increase it through the carry-forward process and for the addition of major projects that are scheduled and funded but not yet underway.

Divisions 24, 25, 31 (Canyon County On-Demand, ADA Paratransit, Inter-County) have the most significant budget request increase. Professional services, materials and supplies, and utilities are up due to inflation in general, and inflation exceeding estimates when the

FY2023 budget was developed last year. Adjustments based on the outcome of service change and local assistance negotiations will likely be brought to the VRT Board for approval with the January budget amendment.

Attachments:

FY2023/FY2024 Budget Year-over-Year Comparison by Division
FY2024 Budget Summary by Budget Area
FY2024 Capital Budget Detail
FY2024 Local Jurisdiction Funding Summary
FY2024 Notice of Public Hearing
FY2024 Unified Planning Work Program
Resolution VBD23-025 FY2024 Budget

For detailed information contact: Elaine Clegg, CEO, 208.258.2712, eclegg@rideVRT.org or Jason Jedry CFO, jjedry@rideVRT.org

Valley Regional Transit
FY2024 Budget Year-over-Year Comparison by Division

Base Budget Revenues	Regional Overhead			Programs and Supports		
	10			12		
Category	2023	2024	% Diff	2023	2024	% Diff
401 Directly Generated Funds	$ -	$ -		$ (45,000)	$ -	-100%
402 Purchased Transportation	$ -	$ -		$ -	$ -	
403 Auxillary Revenue	$ (118,145)	$ (38,200)	-68%	$ (463,994)	$ (582,165)	25%
404 Non-Transportation Revenue	$ -	$ -		$ (120,000)	$ -	-100%
405 Federal Assistance - Capital	$ -	$ -		$ -	$ -	
406 Federal Assistance - Operating/Administration	$ -	$ -		$ (774,412)	$ (962,606)	24%
407 Local Assistance - Capital	$ -	$ -		$ -	$ -	
408 Local Assistance - Operating/Administration	$ (1,855,796)	$ (2,119,329)	14%	$ (628,939)	$ (375,732)	-40%
Total Base Budget Revenues	**$ (1,973,941)**	**$ (2,157,529)**		**$ (2,032,346)**	**$ (1,920,504)**	
Draw from Surplus Fund Balance						
Total Revenues, All Resources		$ (2,157,529)			$ (1,920,504)	

Base Budget Expenses	Regional Overhead			Programs and Supports		
	10			12		
Category	2023	2024	% Diff	2023	2024	% Diff
501 Wages and Salaries	$ 740,598	$ 759,891	3%	$ 568,956	$ 582,589	2%
502 Fringe Benefits	$ 592,107	$ 559,899	-5%	$ 423,544	$ 406,114	-4%
503 Professional Services	$ 245,845	$ 250,705	2%	$ 738,871	$ 763,300	3%
504 Materials and Supplies	$ 34,300	$ 58,800	71%	$ 98,513	$ 87,200	-11%
505 Utilities	$ 121,750	$ 126,801	4%	$ 17,655	$ 8,000	-55%
506 Casualty and Liability	$ 15,000	$ 49,501	230%	$ 7,000	$ -	-100%
508 Purchased Transportation	$ -	$ -		$ -	$ -	
509 Miscellaneous	$ 191,841	$ 303,510	58%	$ 128,806	$ 73,300	-43%
511 Interest	$ -	$ 1,500		$ -	$ -	
512 Leases and Rentals	$ 32,500	$ 46,922	44%	$ 49,000	$ -	-100%
514 Capital	$ -	$ -		$ -	$ -	
Total Base Budget Expenses	**$ 1,973,941**	**$ 2,157,529**	9%	**$ 2,032,346**	**$ 1,920,504**	-6%
% Difference in Base Budget	9%			-6%		

Base Budget Revenues	Information Supports/Specialized Transportation				Program Administration Support Planning		
	20				23		
Category	2023	2024	% Diff	% Diff	2023	2024	% Diff
401 Directly Generated Funds	$ (30,000)	$ -	-100%		$ -	$ -	
402 Purchased Transportation	$ -	$ -			$ -	$ -	
403 Auxillary Revenue	$ -	$ -			$ -	$ -	
404 Non-Transportation Revenue	$ -	$ -			$ -	$ -	
405 Federal Assistance - Capital	$ -	$ -			$ (14,568,775)	$ (7,250,915)	-50%
406 Federal Assistance - Operating/Administration	$ (3,647,945)	$ (2,562,258)	-30%		$ (1,393,663)	$ (1,813,028)	30%
407 Local Assistance - Capital	$ -	$ -			$ (2,509,411)	$ (1,373,585)	-45%
408 Local Assistance - Operating/Administration	$ (1,823,541)	$ (1,125,561)	-38%		$ (348,416)	$ (260,726)	-25%
Total Base Budget Revenues	**$ (5,501,486)**	**$ (3,687,818)**			**$ (18,820,264)**	**$ (10,698,255)**	
Draw from Surplus Fund Balance							
Total Revenues, All Resources		$ (3,687,818)				$ (10,698,255)	

Base Budget Expenses	Information Supports/ Specialized Transportation				Program Administration Support Planning		
	20				23		
Category	2023	2024	% Diff	% Diff	2023	2024	% Diff
501 Wages and Salaries	$ 600,891	$ 807,897	34%		$ 599,465	$ 640,265	7%
502 Fringe Benefits	$ 414,076	$ 670,073	62%		$ 406,367	$ 431,365	6%
503 Professional Services	$ 297,175	$ 847,750	185%		$ 719,246	$ 188,500	-74%
504 Materials and Supplies	$ 174,450	$ 378,350	117%		$ 1,000	$ 15,000	1400%
505 Utilities	$ 5,440	$ 3,800	-30%		$ 1,650	$ 1,800	9%
506 Casualty and Liability	$ 83,500	$ 119,499	43%		$ -	$ -	
508 Purchased Transportation	$ 3,129,520	$ 472,500	-85%		$ -	$ -	
509 Miscellaneous	$ 796,434	$ 386,950	-51%		$ 1,013,290	$ 796,824	-21%
511 Interest	$ -	$ -			$ -	$ -	
512 Leases and Rentals	$ -	$ 1,000			$ -	$ -	
514 Capital	$ -	$ -			$ 16,495,907	$ 8,624,500	-48%
Total Base Budget Expenses	**$ 5,501,486**	**$ 3,687,818**	-33%		**$ 19,236,925**	**$ 10,698,255**	-44%
					$ 2,741,018	$ 2,073,755	
% Difference in Base Budget	-33%				-24%		

Base Budget Revenues	Boise Fixed-route			ADA Paratransit (Demand Response)		
	21			22		
Category	2023	2024	% Diff	2023	2024	% Diff
401 Directly Generated Funds	$ (484,107)	$ (666,262)	**38%**	$ (74,109)	$ (82,158)	**11%**
402 Purchased Transportation	$ -	$ -		$ -	$ -	
403 Auxillary Revenue	$ (149,564)	$ (151,462)	**1%**	$ -	$ -	
404 Non-Transportation Revenue	$ -	$ -		$ -	$ -	
405 Federal Assistance - Capital	$ -	$ -		$ -	$ -	
406 Federal Assistance - Operating/Administration	$ (2,982,602)	$ (2,950,930)	**-1%**	$ (1,140,741)	$ (1,140,969)	**0%**
407 Local Assistance - Capital	$ -	$ -		$ -	$ -	
408 Local Assistance - Operating/Administration	$ (6,129,145)	$ (5,981,222)	**-2%**	$ (1,424,853)	$ (1,547,287)	**9%**
Total Base Budget Revenues	**$ (9,745,418)**	**$ (9,749,877)**		**$ (2,639,703)**	**$ (2,770,414)**	
Draw from Surplus Fund Balance						
Total Revenues, All Resources		$ (9,749,877)			$ (2,770,414)	

Base Budget Expenses	Boise Fixed-route			ADA Paratransit (Demand Response)		
	21			22		
Category	2023	2024	% Diff	2023	2024	% Diff
501 Wages and Salaries	$ 4,220,200	$ 4,333,500	**3%**	$ 1,145,300	$ 1,193,000	**4%**
502 Fringe Benefits	$ 2,896,879	$ 2,663,067	**-8%**	$ 901,666	$ 971,330	**8%**
503 Professional Services	$ 521,717	$ 537,303	**3%**	$ 130,515	$ 139,723	**7%**
504 Materials and Supplies	$ 921,000	$ 950,050	**3%**	$ 191,500	$ 212,500	**11%**
505 Utilities	$ 133,750	$ 138,000	**3%**	$ 34,100	$ 32,600	**-4%**
506 Casualty and Liability	$ 753,893	$ 414,830	**-45%**	$ 171,383	$ 177,784	**4%**
508 Purchased Transportation	$ -	$ -		$ -	$ -	
509 Miscellaneous	$ 196,383	$ 193,000	**-2%**	$ 9,050	$ 8,050	**-11%**
511 Interest	$ 171,362	$ 173,823	**1%**	$ 20,727	$ 20,362	**-2%**
512 Leases and Rentals	$ 371,690	$ 346,304	**-7%**	$ 35,462	$ 15,065	**-58%**
514 Capital	$ -	$ -		$ -	$ -	
Total Base Budget Expenses	**$ 10,186,874**	**$ 9,749,877**	**-4%**	**$ 2,639,703**	**$ 2,770,414**	**5%**
	$ 12,826,577	$ 12,520,290				
% Difference in Base Budget	-2%					

Base Budget Revenues	Canyon Demand-Response			Canyon ADA Paratransit (Demand Response)			Canyon Inter-county		
	24			25			31		
Category	2023	2024	% Diff	2023	2024	% Diff	2023	2024	% Diff
401 Directly Generated Funds	$ (41,558)	$ (60,224)	45%	$ (2,292)	$ (2,541)	11%	$ (45,591)	$ (55,010)	21%
402 Purchased Transportation	$ -	$ -		$ -	$ -		$ -	$ -	
403 Auxillary Revenue	$ (15,620)	$ (21,688)	39%	$ -	$ -		$ (30,069)	$ (24,917)	-17%
404 Non-Transportation Revenue	$ -	$ -		$ -	$ -		$ -	$ -	
405 Federal Assistance - Capital	$ -	$ -		$ -	$ -		$ -	$ -	
406 Federal Assistance - Operating/Administration	$ (846,377)	$ (858,380)	1%	$ (100,778)	$ (108,399)	8%	$ (1,186,305)	$ (1,179,001)	-1%
407 Local Assistance - Capital	$ -	$ -		$ -	$ -		$ -	$ -	
408 Local Assistance - Operating/Administration	$ (270,196)	$ (378,283)	40%	$ (14,762)	$ (19,738)	34%	$ (370,330)	$ (520,561)	41%
Total Base Budget Revenues	**$ (1,173,751)**	**$ (1,318,576)**		**$ (117,833)**	**$ (130,678)**		**$ (1,632,294)**	**$ (1,779,489)**	
Draw from Surplus Fund Balance									
Total Revenues, All Resources		$ (1,318,576)			$ (130,678)			$ (1,779,489)	

Base Budget Expenses	Canyon Demand-Response			Canyon ADA Paratransit (Demand Response)			Canyon Inter-county		
	24			25			31		
Category	2023	2024	% Diff	2023	2024	% Diff	2023	2024	% Diff
501 Wages and Salaries	$ 560,564	$ 581,353	4%	$ 52,366	$ 56,708	8%	$ 719,711	$ 779,339	8%
502 Fringe Benefits	$ 263,649	$ 281,379	7%	$ 26,211	$ 27,465	5%	$ 360,456	$ 377,471	5%
503 Professional Services	$ 97,541	$ 119,621	23%	$ 9,310	$ 11,393	22%	$ 125,958	$ 157,266	25%
504 Materials and Supplies	$ 128,498	$ 187,628	46%	$ 18,689	$ 20,725	11%	$ 266,382	$ 268,093	1%
505 Utilities	$ 21,629	$ 29,563	37%	$ 2,118	$ 2,888	36%	$ 28,858	$ 39,655	37%
506 Casualty and Liability	$ 80,225	$ 104,131	30%	$ 7,827	$ 10,159	30%	$ 107,620	$ 139,688	30%
508 Purchased Transportation	$ -	$ -		$ -	$ -		$ -	$ -	
509 Miscellaneous	$ 20,766	$ 11,416	-45%	$ 937	$ 960	2%	$ 18,187	$ 15,667	-14%
511 Interest	$ -	$ -		$ -	$ -		$ -	$ -	
512 Leases and Rentals	$ 3,820	$ 3,485	-9%	$ 375	$ 380	1%	$ 5,123	$ 2,310	-55%
514 Capital				$ -	$ -		$ -	$ -	
Total Base Budget Expenses	**$ 1,176,692**	**$ 1,318,576**	12%	**$ 117,833**	**$ 130,678**	11%	**$ 1,632,294**	**$ 1,779,489**	9%
	$ 2,926,819	$ 3,228,744							
% Difference in Base Budget	10%								

Fiscal Year 2024
Budget Summary by Budget Area

REVENUES			EXPENSES		
Regional Overhead			**Regional Overhead**		
Directly Generated Revenues	$	-	Wages and Salaries	$	2,412,382
Auxiliary Revenues		620,365	Fringe Benefits		1,717,114
Non Transportation Revenues		-	Professional Services		1,217,505
Federal Assistance		3,698,332	Materials and Supplies		187,500
Local Assistance		2,986,461	Utilities		138,601
TOTAL	**$**	**7,305,159**	Casualty and Liability		49,501
			Purchased Transportation		-
			Miscellaneous		763,010
			Subrecipient Pass Through		770,124
			Interest		1,500
			Leases and Rentals		47,922
			TOTAL	**$**	**7,305,159**
Ada County Transportation Services			**Ada County Transportation Services**		
Directly Generated Revenues	$	748,420	Wages and Salaries	$	5,526,500
Auxiliary Revenues		151,462	Fringe Benefits		3,634,397
Federal Assistance		4,091,899	Professional Services		677,026
Local Assistance		7,528,509	Materials and Supplies		1,162,550
Draw from Surplus Fund Balance		-	Utilities		170,600
TOTAL	**$**	**12,520,290**	Casualty and Liability		592,614
			Purchased Transportation		-
			Miscellaneous		201,050
			Interest		194,185
			Leases and Rentals		361,369
			TOTAL	**$**	**12,520,290**
Canyon County Transportation Services			**Canyon County Transportation Services**		
Directly Generated Revenues	$	117,776	Wages and Salaries	$	1,417,400
Auxiliary Revenues		46,605	Fringe Benefits		686,315
Federal Assistance		2,145,781	Professional Services		288,280
Local Assistance		918,582	Materials and Supplies		476,446
Draw from Surplus Fund Balance		-	Utilities		72,106
TOTAL	**$**	**3,228,744**	Casualty and Liability		253,978
			Purchased Transportation		-
			Miscellaneous		28,043
			Interest		-
			Leases and Rentals		6,175
			TOTAL	**$**	**3,228,744**
Specialized Transportation Services			**Specialized Transportation Services**		
Directly Generated Revenues	$	-	Wages and Salaries	$	378,260
Auxiliary Revenues		-	Fringe Benefits		350,337
Federal Assistance		1,639,560	Professional Services		832,750
Local Assistance		894,886	Materials and Supplies		351,850
TOTAL	**$**	**2,534,447**	Utilities		1,800
			Casualty and Liability		119,499
			Purchased Transportation		472,500
			Miscellaneous		27,450
			Interest		-
			Leases and Rentals		-
			TOTAL	**$**	**2,534,447**
Capital Projects			**Capital Projects**		
Federal Capital Assistance	$	7,250,915	VRT	$	8,624,500
Local Capital Assistance		1,373,585	Subrecipient - Pass Through		-
Subrecipient Pass Through		-	**TOTAL**	**$**	**8,624,500**
Draw from Surplus Fund Balance		-			
TOTAL	**$**	**8,624,500**			
Grand Total Revenues, All Sources	**$**	**34,213,139**	**Grand Total Expenses**	**$**	**34,213,139**

Valley Regional Transit

FY2024 Capital Budget Detail

Ada County	Objective	Federal	Local	Total
Ada County Bus Stop Improvements	S2	$200,000	$50,000	**$250,000**
Maintenance Shop Equipment	S2	$16,000	$4,000	**$20,000**
State Street and 18th Street Premium Construction - Signal equipment	S2	$680,000	$170,000	**$850,000**
Orchard East Lot Expansion	S3	$2,571,315	$203,685	**$2,775,000**
Battery, Electric Bus and Charging Infrastructure	S2	$1,600,000	$400,000	**$2,000,000**
Main Street Station Security Gate	S3	$172,000	$43,000	**$215,000**
TOTAL		**$5,239,315**	**$870,685**	**$6,110,000**
Canyon County	Objective	Federal	Local	Total
Demand Response Vehicle Replacement	S3	$112,000	$28,000	**$140,000**
Canyon County Bus Stop Improvements	S3	$40,000	$10,000	**$50,000**
Maintenance Shop Equipment	S2	$8,000	$2,000	**$10,000**
TOTAL		**$160,000**	**$40,000**	**$200,000**
Regional Projects	Objective	Federal	Local	Total
State Premium Corridor Infrastructure Year 1	S3	$1,799,600	$449,900	**$2,249,500**
IT Hardware Replacement	S2	$52,000	$13,000	**$65,000**
TOTAL		**$1,851,600**	**$462,900**	**$2,314,500**
Subrecipient Projects	Objective	Federal	Local	Total
TOTAL		**$0**	**$0**	**$0**
Total FY24 Capital Budget		**$7,250,915**	**$1,373,585**	**$8,624,500**

STRATEGIC OBJECTIVES		
Maintain	S2	37%
Improve	S3	63%
Expand	S4	0%

Valley Regional Transit

FY2024 Local Jurisdiction Funding Assesments

Cost Allocation Model Derived Funding Requests

FY2024 Local Partners	General Assesment	Service	Capital	Special	Reserve	Total (this year)
Ada County	$ 38,188	$ 113,403	$ 2,514	$ -	$ -	**$ 154,104**
ACHD	$ 6,916	$ -	$ -	$ 238,821	$ -	**$ 245,737**
Boise State University	$ 6,916	$ 131,403	$ 1,011	$ -	$ -	**$ 139,330**
Capital City Development Corp.	$ 6,916	$ -	$ -	$ 118,280	$ -	**$ 125,196**
City of Boise*	$ 148,543	$ 8,895,175	$ 453,001	$ 523,737	$ -	**$ 10,020,456**
City of Eagle	$ 21,262	$ -	$ -	$ 107,900	$ -	**$ 129,162**
City of Garden City	$ 7,811	$ -	$ -	$ -	$ -	**$ 7,811**
City of Kuna	$ 17,967	$ -	$ -	$ -	$ -	**$ 17,967**
City of Meridian	$ 83,351	$ 586,202	$ 22,361	$ 179,700	$ -	**$ 871,614**
City of Star	$ 10,336	$ -	$ -	$ -	$ -	**$ 10,336**
Meridian Development Corp.	$ 6,916	$ -	$ -	$ -	$ -	**$ 6,916**
Ada County Total	**$ 355,119**	**$ 9,726,183**	**$ 478,887**	**$ 1,168,438**	**$ -**	**$ 11,728,627**
Canyon County	$ 32,531	$ 39,922	$ 799	$ -	$ -	**$ 73,252**
Canyon County Highway District #4	$ 1,986	$ -	$ -	$ -	$ -	**$ 1,986**
City of Caldwell*	$ 42,036	$ 289,469	$ 13,637	$ -	$ -	**$ 345,142**
City of Greenleaf	$ 505	$ -	$ -	$ -	$ -	**$ 505**
City of Melba	$ 403	$ -	$ -	$ -	$ -	**$ 403**
City of Middleton	$ 7,203	$ -	$ -	$ -	$ -	**$ 7,203**
City of Nampa	$ 69,124	$ 380,235	$ 22,497	$ -	$ -	**$ 471,856**
City of Notus	$ 379	$ -	$ -	$ -	$ -	**$ 379**
City of Parma	$ 1,287	$ -	$ -	$ -	$ -	**$ 1,287**
City of Wilder	$ 1,010	$ -	$ -	$ -	$ -	**$ 1,010**
College of Western Idaho	$ 6,916	$ 184,518	$ 7,867	$ -	$ -	**$ 199,300**
Golden Gate Highway District #3	$ 1,405	$ -	$ -	$ -	$ -	**$ 1,405**
Nampa Highway District #1	$ 2,293	$ -	$ -	$ -	$ -	**$ 2,293**
Notus/Parma Highway District	$ 1,232	$ -	$ -	$ -	$ -	**$ 1,232**
Canyon County Total	**$ 168,310**	**$ 1,244,145**	**$ 44,799**	**$ -**	**$ -**	**$ 1,107,253**
TOTAL	**$ 523,429**	**$ 10,970,327**	**$ 523,686**	**$ 1,168,438**	**$ -**	**$ 12,835,880**

*Final contribution amounts will be determined after FY2024 service change is finalized

Notice of Public Hearing
Valley Regional Transit Board Consideration of FY2024 Budget

In accordance with Idaho Code Title 40 Chapter 21, Section 12, Valley Regional Transit notifies the public that it intends to review and consider for adoption a budget for Fiscal Year 2024. The Valley Regional Transit Board of Directors will meet at 12:00 PM on Monday, August 7, 2023, at the Valley Regional Transit administrative offices, 700 NE 2nd Street, Meridian Idaho. The public hearing will take place at noon, or shortly thereafter.

People are welcome to make comments at the August 7 public hearing, limiting their comments to no more than three (3) minutes. In-person seating will be very limited for the meeting. To participate remotely (call in), use this link: https://www.valleyregionaltransit.org/VRTBoard_August2023

Comments may also be mailed, faxed or e-mailed by 4:00 PM Friday, August 4, 2023 to the destinations listed below. All comments will be provided to the Valley Regional Transit Board for review.

Mailing address: Valley Regional Transit, Attn: FY2024 Budget Hearing
700 NE 2nd St. Suite 100
Meridian, ID 83642

Fax Number: (208) 846-8564
Subject: FY2024 Budget
E-mail: jrose@valleyregionaltransit.org
Subject: FY2024 Budget Hearing

FISCAL YEAR 2024 BUDGET
REVENUES

Regional Overhead and Operations		
Directly Generated Revenues		$ -
Auxiliary Revenues		620,365
Non-Transportation Revenues		-
Federal Assistance		3,698,332
Local Assistance		2,986,461
	Total	$ 7,305,159
Ada County Transportation Services		
Directly Generated Revenues		$ 784,420
Auxiliary Revenues		151,462
Federal Assistance		4,091,899
Local Assistance		7,528,509
	Total	$12,520,290

Canyon County Transportation Services		
Directly Generated Revenues		$ 117,776
Auxiliary Revenues		46,605
Federal Assistance		2,145,781
Local Assistance		918,582
	Total	$ 3,228,744
Specialized Transportation Services		
Directly Generated Revenues		$ -
Auxiliary Revenues		-
Federal Assistance		1,639,560
Local Assistance		894,886
	Total	$ 2,534,447
Capital Projects		
Federal Capital Assistance		$ 7,250,915
Local Capital Assistance		1,373,585
Subrecipient Pass Through		-
		$ 8,624,500
Grand Total Revenues		$34,213,139

EXPENSES

Regional Overhead and Operations		
Wages and Salaries		$ 2,412,382
Fringe Benefits		1,717,114
Professional Services		1,217,505
Materials and Supplies		187,500
Utilities		138,601
Casualty and Liability		49,501
Purchased Transportation		-
Miscellaneous		763,010
Subrecipient Pass-Thru		770,124
Interest		1,500
Leases and Rentals		47,922
	Total	$ 7,305,159
Ada County Transportation Services		
Wages and Salaries		$ 5,526,500
Fringe Benefits		3,634,397
Professional Services		677,026
Materials and Supplies		1,162,550
Utilities		170,600
Casualty and Liability		592,614
Miscellaneous		201,050
Interest		194,185
Leases and Rentals		361,369
	Total	$12,520,290
Canyon County Transportation Services		
Wages and Salaries		$ 1,417,400
Fringe Benefits		686,315
Professional Services		288,280
Materials and Supplies		476,446
Utilities		72,106
Casualty and Liability		253,978
Purchased Transportation		-

Miscellaneous		28,043
Interest		-
Leases and Rentals		6,175
	Total	**$ 3,228,744**
Specialized Transportation Services		
Wages and Salaries		$ 378,260
Fringe Benefits		350,337
Professional Services		832,750
Materials and Supplies		351,850
Utilities		1,800
Casualty and Liability		119,499
Purchased Transportation		472,500
Miscellaneous		27,450
	Total	**$ 2,534,447**
Capital Projects		
VRT		$ 8,624,500
Subrecipient – Pass Through		-
	Total	**$ 8,624,500**
Grand Total Expenses		**$34,213,139**

FY2024 Unified Planning Work Program

Public Transportation Supplement

Program	Expenditures				Revenues			
UZA	Workdays	Direct Labor	Direct Costs	Total Exp.	5307 LU	5307 SU	Local Match	Total Revenues
Program Administration Support	1,645	$ 728,310	$ 157,000	$ 885,310	$ 354,124	$ 354,124	$ 177,062	$ 885,310
Boise TMA System Planning	399	$ 186,891	$ -	$ 186,891	$ 149,513	$ -	$ 37,378	$ 186,891
Nampa UZA System Planning	337	$ 156,453	$ -	$ 156,453	$ -	$ 125,162	$ 31,291	$ 156,453
Totals	2,382	$ 1,071,654	$ 157,000	**$ 1,228,654**	$ 503,637	$ 479,286	$ 119,822	**$ 1,228,654**

500 Program Administration Support

This program supports the general transportation planning and federal project administration of Valley Regional Transit including oversight of federal regulations and development and maintenance of

Valley Connect, the long-range transit and strategic plan;
the 5-Year Transportation Development Plan;
the Transit Asset Management Plan;
and transit corridor studies.

The program also supports the development and maintenance of regional performance measures and resporting, capital project management, geographic information systems, and grant administration. Direct costs in this program include miscellaneous expenses for legal services, travel, training and membership dues.

530 Boise TMA System Planning

This program supports the general short term planning and implementation in the Boise Transportation Management Area including

Bus stop and facility planning;
Specific service operation plans for the Boise TMA.

430 Nampa TMA System Planning

This program supports the general short term planning and implementation in the Nampa Transportation Management Area including

Bus stop and facility planning;
Service operation plans for the Nampa TMA;
and On-Demand transit planning.

VALLEY REGIONAL TRANSIT BOARD RESOLUTION

FISCAL YEAR 2024 BUDGET
RESOLUTION VBD23-025

BY THE BOARD OF VALLEY REGIONAL TRANSIT TO ADOPT THE FISCAL YEAR 2024 BUDGET TO SUPPORT VALLEY REGIONAL TRANSIT'S PROGRAM OF PROJECTS UNDER THE DIVISIONS OF REGIONAL PLANNING AND PROGRAM SUPPORT, COMMUNITY TRANSPORTATION, BOISE TRANSPORTATION MANAGEMENT AREA (TMA) TRANSIT SERVICES, AND NAMPA URBANIZED AREA (UZA) TRANSIT SERVICES

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as "**Valley Regional Transit**") was created to serve Ada and Canyon Counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation authority, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation authority has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the Regional Public Transportation Authority Act; and

WHEREAS, Valley Regional Transit is required by Idaho Code § 40-2112(5) to adopt an annual budget not later than the Tuesday following the first Monday in September for the ensuing fiscal year; and

WHEREAS, Valley Regional Transit is required to include all federally and locally funded planning projects in the Unified Planning and Work Program Transportation Supplement adopted by the Community Planning Association of Idaho, the federally designated metropolitan planning organization for Ada and Canyon Counties, as a condition of receiving federal planning assistance funds; and

WHEREAS, Valley Regional Transit set a time and place for a public hearing on the annual budget, and met all the required notification and public posting requirements as outlined in Idaho Code Sections 40-2112(5) and 40-206; and

WHEREAS, Idaho Code § 40-2109(5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Valley Regional Transit Board of Directors adopts the FY2024 Budget Analysis and Recommendations

Section 2. That the Valley Regional Transit Board of Directors adopts the Fiscal Year 2024 Budget:

FY2024 Budget Summary by Budget Area
Legal Notice of Public Hearing
FY2024 Unified Planning Work Program

Section 3. That the Valley Regional Transit Board directs staff to submit the Unified Planning and Work Program (UPWP) to the Community Planning Association of Southwest Idaho for inclusion in the Transportation Supplement of the Unified Planning and Work Program required under the provisions of the Federal Transit Act.

Section 4. That this Resolution VBD23-025 shall be in full force and effect immediately upon its adoption by the Board of Directors of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 7th day of August 2023.

APPROVED by the Board Chair this 7th day of August 2023.

ATTEST: **APPROVED:**

EXECUTIVE ASSISTANT **CHAIR**

VBD23-025

TOPIC	Disposal of Surplus and Obsolete Assets
DATE	July 19, 2023
STAFF MEMBER	Leslie Pedrosa

Staff Recommendation/Request

Staff recommends the VRT Board of Directors adopt Resolution VBD23-028 Disposal of Surplus and Obsolete Assets.

Summary

Valley Regional Transit (VRT) set a public hearing for the disposal of VRT assets following Executive Board direction on July 10, 2023. Idaho Code requires VRT to hold a public hearing to notify the public of assets considered for disposal. The public hearing typically aligns with the consideration of the budget.

There continues to be substantial delays ordering and receiving buses, as well as support and service vehicles. Many vehicles scheduled for disposal in previous fiscal years continue to be used in revenue service due to the inability to order and/or receive replacement vehicles. The vehicles scheduled for disposal in previous fiscal years are included in the list for fiscal year 2024. VRT staff will provide a report of the final disposition of all assets that will be included in the consent agenda at the October 2023 Board meeting.

Implication (policy and/or financial)

VRT is required to follow Idaho Code when disposing of government assets. VRT has financial policies requiring the Executive Director to dispose of assets through a method that is most advantageous to the organization. Providing the final disposition of all assets ensures accountability to the VRT Board of Directors and the public.

Highlights

Potential items for disposal include:

- Buses beyond their useful life, not suitable for other VRT services.
- Service and support vehicles beyond their useful life that are not suitable for other VRT services.
- Computers, monitors, and peripherals
- Equipment that is no longer needed or beyond their useful life, not suitable for other VRT facilities.

More Information

Attachments:

Fiscal year 2024 Assets to Dispose

For detailed information contact:

Leslie Pedrosa, Chief Operating Officer, 208-258-2713, lpedrosa@rideVRT.org

700 NE 2ND STREET, SUITE 100 | MERIDIAN, ID 83642 | P / 208.846.8547 F / 208.846.8564 1.855.345.7433

NOTICE OF PUBLIC HEARING
ASSET DISPOSAL
VALLEY REGIONAL TRANSIT

Valley Regional Transit (VRT), the regional public transit authority for Ada and Canyon counties, intends to donate, sell or scrap buses, service and support vehicles, and office equipment. The vehicles will be beyond their useful life and no longer of use for any VRT programs or too costly to maintain to keep in service. Other items are obsolete or not required for current operations. Notice is hereby given that public comment is being sought regarding the disposition of these assets. The Valley Regional Transit Board of Directors will meet at 12 p.m. on Monday, August 7, 2023 at the VRT administrative offices, 700 NE 2nd St. in Meridian. If you cannot attend the Board meeting in person, but want to provide comment remotely, you can use the following link: https://www.valleyregionaltransit.org/VRTBoard_August2023, The public hearing will be held at 12 p.m., or as soon as possible thereafter.

People are welcome to make comments during the public hearing, limiting their comments to no more than three (3) minutes. Comments may also be mailed, faxed or e-mailed by 8 a.m. Monday, August 7, 2023. The mailing address is Valley Regional Transit, attn: Asset Disposal, 700 NE 2nd St, Ste. 100, Meridian, ID 83642. By fax: (208) 846-8564. Via e-mail: lpedrosa@valleyregionaltransit.org, subject: Asset Disposal.

Requests for information about the disposition of the assets prior to the public hearing may be directed to Leslie Pedrosa, Operations Director, Valley Regional Transit, (208) 208-258-2713 or email: lpedrosa@rideVRT.org.

Fiscal Year 2024 Assets to Dispose

ROLLING STOCK					
Vehicle Information	VIN	Year	Miles	Age	Useful Life Benchmark
New Flyer Low Floor Transit Bus	5FYC2GP041U023538	2002	737,572	21 years	14 years
New Flyer Low Floor Transit Bus	5FYC2GP061U023542	2002	736,894	21 years	14 years
New Flyer Low Floor Transit Bus	5FYC2GP081U023543	2002	763,150	21 years	14 years
New Flyer Low Floor Transit Bus	5FYC2GP031U023546	2002	762,573	21 years	14 years
New Flyer Low Floor Transit Bus	5FYC2GP051U023547	2002	741,376	21 years	14 years
Ford E450 Goshen Cutaway	1FDFE4FS2BDA63279	2011	261,519	12 years	8 years
Ford E450 Goshen Cutaway	1FDFE4FS2BDA63281	2011	267,948	12 years	8 years
Ford E450 Goshen Cutaway	1FDFE4FS3BDA68540	2011	272,538	12 years	8 years
Ford E450 Goshen Cutaway	1FDFE4FS5BDA68541	2011	289,625	12 years	8 years
Ford E450 Goshen Cutaway	1FDFE4FS4BDA63282	2011	283,161	12 years	8 years
Ford E450 Phoenix Cutaway	1FDFE4FSXCDA71162	2012	241,650	11 years	8 years
Ford E450 Phoenix Cutaway	1FDFE3FS1CDA71163	2012	252,426	11 years	8 years
Ford E450 Phoenix Cutaway	1FDFE4FS3CDA71164	2012	232,220	11 years	8 years
Ford E350 Starcraft Cutaway	1FD3E35L38DB09989	2008	110,866	15 years	8 years
Ford F550 Glaval Entourage	1FDGF5GY7DEA93884	2013	302,923	10 years	8 years
Ford F550 Glaval Entourage	1FD3E35L38DB09989	2013	353,089	10 years	8 years

SERVICE/SUPPORT VEHICLES					
Vehicle Information	VIN	Year	Miles	Age	Useful Life Benchmark
Dodge Caravan	2C4RDGBG7CR369671	2012	134,130	11 years	8 years
Ford F550	1FDAF56F02EB37470	2002	60,744	21 years	10 years
Dodge Caravan	2C4RDBG7CR369672	2002	131,448	21 years	8 years
Dodge Caravan	2C4RDGBG7DR761313	2013	150,198	10 years	8 years

EQUIPMENT			
Equipment Information	Purchased	Age	Useful Life
Desktop Computers	varies	[redacted]	5 years
Laptop Computers	varies	[redacted]	5 years
Computer Monitors	varies	[redacted]	5 years
Computer Accessories	varies	[redacted]	varies
Conex Storage Containers	varies	[redacted]	25 years
Mobile Column Lifts (1 set)	2000	23 years	20 years
Mobile Column Lifts (3 sets)	2002	21 years	20 years

valley regional transit

VALLEY REGIONAL TRANSIT BOARD RESOLUTION

DISPOSAL OF SUPLUS AND OBSOLETE ASSETS
RESOLUTION VBD23-028

BY THE BOARD OF VALLEY REGIONAL TRANSIT APPROVING THE DISPOSAL OF SURPLUS AND OBSOLETE ASSETS

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as **"Valley Regional Transit" (VRT)** was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; an

WHEREAS, Valley Regional Transit desires to effectively manage VRT assets and dispose of unneeded resources at the highest value; and

WHEREAS, Valley Regional Transit has an existing Fixed Asset Policy, that replaced the Surplus Property Policy that was last revised August 1, 2022; and

WHEREAS, Valley Regional Transit expects to have surplus assets to dispose of between October 2023 and September 2024; and

WHEREAS, Valley Regional Transit needs to comply with current Federal and State of Idaho rules and regulations; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Board of Valley Regional Transit approve **Resolution VBD23-028**, authorize the Chief Executive Officer to approve VRT disposals for the time period of October 2023 through September 2024.

Section 2. That the Board of Valley Regional Transit directs VRT staff to determine the most advantageous method(s) of asset disposal.

Section 3. That the Executive Board receive a report showing the final disposition of

all assets disposed of in fiscal year 2024 at the meeting held in October 2024.

Section 4. That this Resolution shall be in full force and effective immediately upon its adoption by the Board of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 7th day of August, 2023.

APPROVED by the Board Chair this 7th day of August, 2023.

ATTEST:	APPROVED:
_____	_____
EXECUTIVE ASSISTANT	CHAIR

VBD23-028

TOPIC	Beyond ADA Final Service Model
DATE	July 19, 2023
STAFF MEMBER	Leslie Pedrosa

Staff Recommendation/Request

This is an action item. Staff requests the Board of Directors accept the recommendation of the Regional Advisory Council (RAC) and the Executive Board and approve Resolution VBD23-029 for the Beyond ADA final service model.

Summary

Over the last year VRT worked with a steering committee to explore ways to decrease costs and improve services associated with operating services for older adults and persons with disabilities with the Beyond ADA Project. The new service model, with VRT operating these services with an expanded territory and an ability to service across previous boundaries, has been well received by several stakeholders.

The new service model will reduce operating costs significantly by eliminating duplicate overhead costs. It also has the potential to provide more service with efficiencies that are likely through common scheduling. VRT has determined a service model that builds accessible capacity, that is efficient, coordinated and will expand service to areas where traditional fixed-route and paratransit services are limited. The new service model meets the goals determined by the steering committee:

- Customers access service through one single number to call for scheduling, canceling, changing, or inquiring about rides
- Services are fully accessible
- Service area includes the current specialized transportation service area
- Rides can be booked using a mobile app, a web app, or by phone
- Vehicles and customer facing information will be VRT branded and easily identified by customers
- The service is safe, clean, reliable and customers are served by well-trained and professional contracted operators
- There will be a phased implementation schedule
- Customer support is directly provided by VRT Help Desk or VRT mobility integration staff
- Customers can make connections to other regional services including fixed-route, and ADA paratransit

The new service model also provides solutions documented in the FY2022 Specialized Transportation Analysis Update:

- Reducing or eliminating overlapping service areas
- Increase vehicle pool to reduce denied trips
- Provide additional local funds to allow for federal funds to cover all service needs
- Consistent operating hours
- Rides are available for any activity or destination customers want to access within the defined service area

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- Rides can be booked in advance, same day, or on-demand
- Customers can travel within or between Ada and Canyon County
- Ensure transportation funding is spent only on transportation services
- Reduce risk of losing ability to have insurance provided by ICRMP

VRT has shared the new service model with service providers and community members. VRT will be presenting the new service model to additional service groups to ensure the vision of this new service model is clear to those that may be affected by VRT operating the new service. VRT will continue to work with current service providers to keep communication open and ensure that service provider staff will have job opportunities with the new service model.

Feedback received from service providers and customers was used to determine the final service model and the phased implementation plan. VRT was planning to launch phase one of the new service model in October 2023, but has determined that it needs more time to ensure success. VRT plans to launch phase one in January 2024.

Staff will continue to keep the RAC and the Executive Board updated, once the service launches, to ensure the transition is successful, to communicate how the service has been received by the customers, and any challenges that need to be addressed.

Highlights

- Presented new service model to Steering Committee in November 2022
- Met with service providers and customers to gather information to ensure new service model captures current services in January 2023
- Finalized service model, budget, implementation schedule, and determined service area in February 2023
- Received approval on service model, budget, implementation plan, and service area from Steering Committee in March 2023
- Presented Beyond ADA Project plan to the Board of Directors in April 2023
- Presented new service model to current service providers in May 2023
- RAC recommended the Executive Board approve the new service model in June 2023
- RAC recommended the Executive Board approve the new service model in July 2023

Next Steps

- Present final service model to additional service groups to ensure vision is clear to current and future customers.
- Following VRT Board of Directors approval, work with current service providers to ensure a smooth transition and begin preparing for service launch.

Implication (policy and/or financial)

VRT has determined operating the service will ensure funding will only be spent on transportation services, and it eliminates duplicate overhead costs. The new service model is structured in a way that will allow for additional local funding from existing partners as well as new funding partners. The new service model budget is significantly less than what was previously being spent on transportation services provided under the Acquisition of Service agreements.

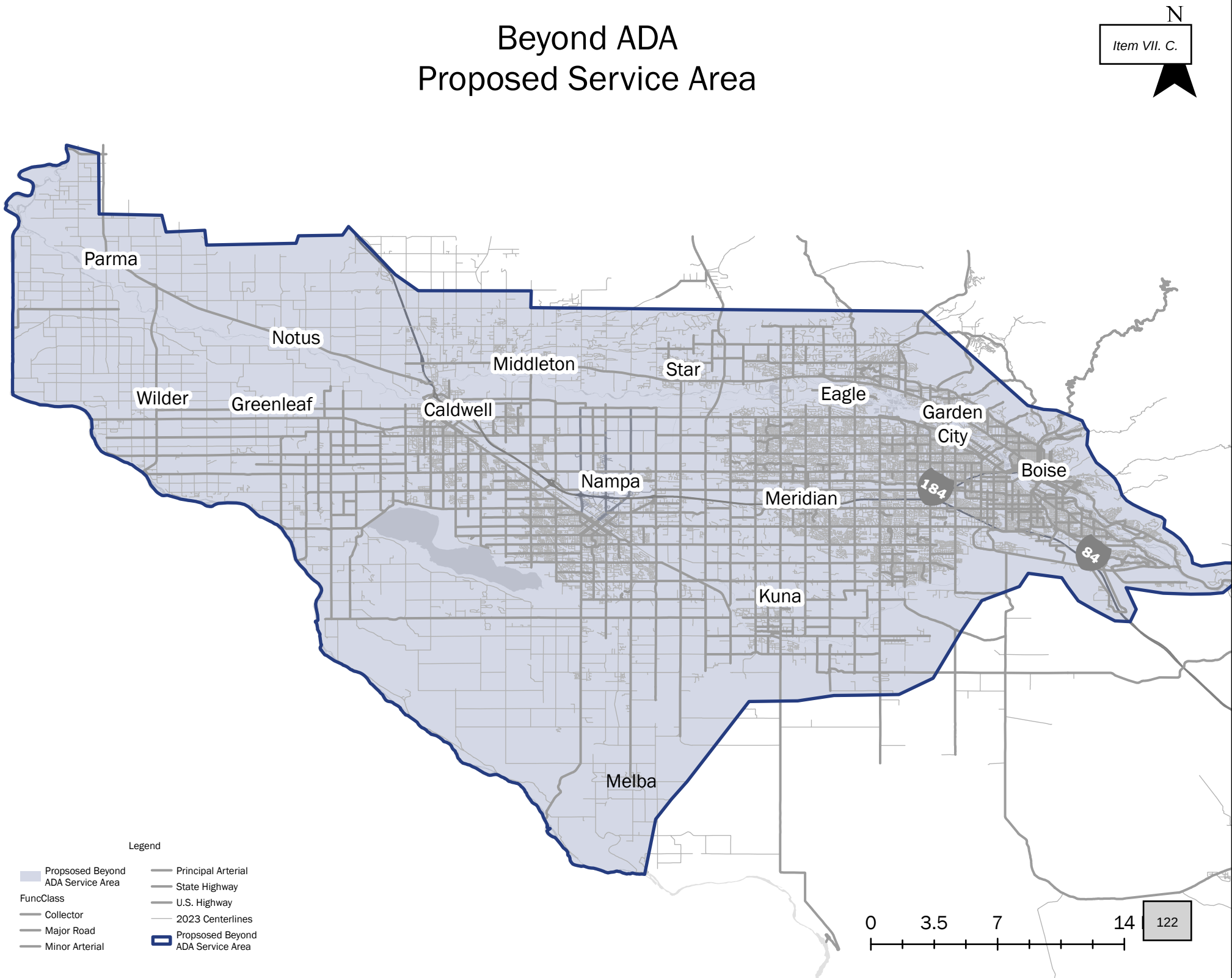
More Information

Attachment:

Beyond ADA Proposed Service Area Map

For detailed information contact: Leslie Pedrosa, Chief Operating Officer, 208-258-2713, lpedrosa@rideVRT.org

Beyond ADA
Proposed Service Area



VALLEY REGIONAL TRANSIT BOARD RESOLUTION

BEYOND ADA FINAL SERVCIE MODEL
RESOLUTION VBD23-029

BY THE BOARD OF VALLEY REGIONAL TRANSIT APPROVING BEYOND ADA FINAL SERVICE MODEL

WHEREAS, pursuant to Idaho Code, Chapter 21, Title 40, and as a result of the approval of the voters of Ada and Canyon Counties on November 3, 1998, a regional public transportation authority (now known as **"Valley Regional Transit" (VRT)** was created to serve Ada and Canyon counties; and

WHEREAS, Idaho Code § 40-2109(1) confers to Valley Regional Transit, as a regional public transportation entity, exclusive jurisdiction over all publicly funded or publicly subsidized transportation services and programs except those transportation services and programs under the jurisdiction of public school districts and law enforcement agencies within Ada and Canyon Counties; an

WHEREAS, Valley Regional Transit envisions a region with transportation choices designed to meet the needs of the citizens and businesses; and

WHEREAS, Valley Regional Transit envisions transportation choices will support livable, healthy and sustainable communities; and

WHEREAS, Valley Regional Transit has a determined a new service model that ensures funding will only be spent on transportation services, eliminates duplicate overhead costs, provides more efficiencies for scheduling, and expands to areas where traditional fixed-route and ADA paratransit services are limited; and

WHEREAS, Valley Regional Transit has determined the new service model will reduce operating costs, but will allow staff to continue to work with existing and new funding partners; and

WHERAS, Valley Regional Transit will included the budget for this expenditure in the operating budget each fiscal year, that will be approved by the VRT Board annually; and

WHEREAS, Idaho Code § 40-2108(2) and (5) provide that Valley Regional Transit, as a regional public transportation entity has power to raise and expend funds as provided in Idaho Code Chapter 21, Title 40 and to make contracts as may be necessary or convenient for the purposes of the Regional Public Transportation Authority Act; and

WHEREAS, Idaho Code § 40-2109 (5) provides that the Board of Valley Regional Transit may adopt resolutions consistent with law, as necessary, for carrying out the purposes of Chapter 21, Title 40, Idaho Code and discharging all powers and duties conferred to Valley Regional Transit pursuant to Chapter 21, Title 40.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF VALLEY REGIONAL TRANSIT:

Section 1. That the Board of Valley Regional Transit accept the recommendation of the Regional Advisory Council (RAC) and the Executive Board and approve **Resolution VBD23-029** for the Beyond ADA final service model.

Section 2. That this Resolution shall be in full force and effective immediately upon its adoption by the Board of Valley Regional Transit and its approval by the Board Chair.

ADOPTED by the Board of Valley Regional Transit, this 7th day of August, 2023.

APPROVED by the Board Chair this 7th day of August, 2023.

ATTEST:	APPROVED:
_____	_____
EXECUTIVE ASSISTANT	CHAIR

TOPIC	FY2024 Bus Network Redesign Outreach
DATE	July 25, 2023
STAFF MEMBER	Jason Rose

Staff Recommendation/Request

Staff has prepared an outreach plan for the proposed bus network redesign/service change that best meets agency goals and creates a feedback loop for comments received during the concept phase. This outreach will lay a foundation for future education throughout the fall and as we approach service change implementation. This also builds upon two very successful public outreach periods: Better Bus (April) and Better Bus Routes (May).

Summary

VRT is proposing a significant change to service offerings, and as such, it is necessary to create a substantial outreach and communications plan to:

- **Engage** with the public, obtaining diverse feedback from a variety of platforms and places to guide service changes; this feedback will be delivered to the VRT Board of Directors along with the proposed network redesign for consideration prior to approval
- **Inform** our audiences, sharing what VRT represents and what it means for the community – now and in the future; promote current services to indicate/educate the public, driving awareness of current service offerings; and tell the story of where we've been (recent projects and enhancements that we've already made), and where we're going (projects and enhancements yet to come)

Approach

Staff will connect with as many members of our community as possible during the public comment period, which will run from August 7, until September 15, utilizing:

- Public hearings (8/31 – Nampa; 9/7 – Boise; 9/12 – Meridian; 9/14 – Caldwell)
- Outreach, including popup tables, ambassadors, and bus canvassing
- Partner engagement, existing and new, to share with current riders, community partners, businesses, advocates, neighborhoods, elected officials, and more
- Online engagement with Engage Valley Regional Transit and online surveys
- Printed media, including posters, displays, handouts, bus hangers, and more
- Earned media, including press releases, interviews, and op eds

More Information

For detailed information contact:

Jason Rose, Communications Director, jrose@rideVRT.org, 208-258-2739

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Valley Regional Transit
FY2023 Procurement Calendar

Type of Procurement	Project Manager	Estimated Cost	Estimated Issue Date	Estimated Executive Board/Board Action Date	Required Approval
Mobile Column Lifts	Leslie Pedrosa	300,000	Jul-23	Aug-23	Board of Directors
Legal Services	Jason Jedry	100,000	Jul-23	Sep-23	Executive Board
Radio Media Placement	Dave Fotsch	49,999	Jul-23		CEO
Emerging Mobility Technology Services	Duane Wakan	100,000	Jul-23	Sep-23	Executive Board
Vehicle Maintenance Fluids	Leslie Pedrosa	TBD	Aug-23	Oct-23	
Vehicle Maintenance Parts	Leslie Pedrosa	TBD	Aug-23	Oct-23	
Happy Day HVAC Equipment	Joe Guenther	75,000	Aug-23	Sep-23	Executive Board
IT Assessment and Strategic Plan	Nick Moran	65,000	Aug-23	Oct-23	Executive Board
Regional Radio Lease and Maintenance Agreement	Brad Alvaro and Nick Moran	140,000	Aug-23	Sep-23	Executive Board
Rekey Facilities	Jonathan Mutchler	49,999	Aug-23		CEO
Main Street Station Exit Gate Replacement	Joe Guenther	210,000	Aug-23	Aug-23	Board of Directors
On-Call Electrical Services	Jonathan Mutchler	49,999	TBD		CEO
On-Call Plumbing Services	Jonathan Mutchler	49,999	TBD		CEO
Ada and Canyon County Operating Contract	Leslie Pedrosa	TBD	TBD		

Executive Board Approval Levels: $50,000 - $199,999
VRT Board of Directors Approval Levels: $200,000 and over

Updated 7-13-2023

TOPIC	CEO Activity Report
DATE	August 7, 2023
STAFF MEMBER	Elaine Clegg

CEO Update

Information only, no action needed.

Highlights

The staff is filled out, with nearly every position occupied. It has been incredibly rewarding to have such a good team working so hard to move the vision at Valley Regional Transit (VRT) forward. They met the challenge in May of 100% participation in May in Motion; eight staff members were invited to the awards luncheon, and VRT had our celebratory team building event in late July. A successful team building retreat for the Executive Management members also took place in July.

After more than 20 years with VRT, **Mark Carnopis** retired and is moving to the Midwest; his commitment to public outreach and to finding ways to connect with the community such as Stuff the Bus will be missed. Staff promised to carry on the tradition of stuffing the bus this Christmas and I will be asking each of you to support us.

VRT added a new team member in communications, **Melody Roper,** who has already created some great graphics.

Greater Northwest Passenger Rail Summit: After months of planning the summit was held in late July with great success. There were folks from the Federal Railroad Administration (FRA), Amtrak, Union Pacific Rail Road (UPRR) and more in town.

Pre-summit I attended a meeting hosted by the FRA on their study of long-distance service which requires a recommendation to congress for expansion of service. FRA Administrator **Amit Bose** attended the meeting in person and was very hopeful and supportive of expanding the passenger rail system in the US. The study itself showed that service through Boise was the only city in the greater northwest that met all the screens for expansion, from demand in city pairs without service, to equity screens. That should bode well for a future service recommendation.

On day one of the Summit we heard from the Vice-Chair of the Surface Transportation Board and Vice-Presidents of both Union Pacific (UPRR) and Burlington Northern Sante Fe (BNSF) Railroads. The focus was on how to make the rail system in the U.S. more resilient and to ensure freight could continue to thrive while we look to add passenger service. I moderated a panel that included **Rob Padgett**, Managing Director of Capitol Corridor Authority (CCA) in California. The CCA is a Joint Powers Agreement (JPA) of local and state agencies that contracts with UPRR for trackage rights and with Amtrak to provide services for high-capacity regional transit rail between San Jose and Sacramento.

The CEO of Amtrak, **Stephen Gardner,** gave the keynote address on Thursday morning. Amtrak was not supportive initially of adding long distance service in our region. Gardner

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was hopeful and supportive, noting that after years of underinvestment the Bipartisan Infrastructure Law equals nearly 50 years of past investment in 5 years.
He noted state supported service between Boise and Salt Lake City could be achieved within the decade and high-capacity transit in our region perhaps sooner, while prepping for longer distance service to Portland to the north and potentially Las Vegas to the south.

John Robert Smith, the Chair of Transportation for America, spoke at lunch and offered a stark reminder of the potential for expanding rail in the U.S., despite decades of loss the U.S still has the most extensive rail system in the world with 50,000 more miles of rail than our nearest competitor, China. VRT hosted a bus tour of the rail corridor, and the attendees learned a lot about what regional service might look like. If you couldn't attend and are interested let me know and I will include you when we do the tour again. To learn more about the summit in general check out the recordings and summary https://www.pnwer.org/2023-summit.html

In anticipation of the changes VRT will implement this fall and winter for specialized services, the **Beyond ADA project**, the operations staff and I have been visiting each of those partners in person. To date we have met with staff at Metro Community Services, SHIP, Star Senior Center and the Commission for the Blind. VRT will meet with the remaining partners over the next month.

I continue to have meetings with various **partners,** these meetings are designed to build relationships and support, to diversify our funding and develop the diverse group of contacts VRT needs to grow our services. Please let me know if there are groups or individuals in your community you would like me to meet with.

In addition to the events at the Rail Summit, I made **two appearances, attended two awards events and appeared for two media outlets** on behalf of VRT this month**.**

- **Kittelson Intern Summit:** I presented at the intern summit to a group of about 30 transportation and communications interns. VRT also hosted a tour of Main Street Station and took them on a bus ride where they learned about our system.
- **Boise City Neighborhood Interactive:** I served on a transportation panel at the interactive, hosted by the city of Boise as an educational opportunity for over 60 neighborhood association leaders. Interest was high in improving services.
- **Idaho Business Review:** The IBR published a guest opinion from me about VRT and the importance of transit to business and of being able to grow our services as the region grows. https://www.valleyregionaltransit.org/news/from-the-ceo-better-bus-better-for-business/
- **KIVITV:** KIVI conducted an interview on site at Main Street Station that aired in July https://www.kivitv.com/news/valley-regional-transit-plans-to-improve-service
- **ACHD May in Motion Award:** VRT was awarded platinum level participation for 2023; eight staff members were able to attend the luncheon.
- **St Luke's Complete Health Improvement Program luncheon:** VRT was recognized for the positive impact on the community of our Safe Routes to School and Rides to Wellness programs.
- I was also recognized with achievement awards by Business Owners and Managers Association (**BOMA**), the Idaho Business Review (**IBR**) and the Association of Idaho Cities (**AIC**).

Summary of Internal Activities

Following is an update on items of interest that have not been covered above.

- **Workforce Development** - as part of the Low or No Emissions Grant, is a partnership between VRT, our consultant partner, The Center for Transportation and the Environment (CTE), and the College of Western Idaho (CWI) to develop educational programs and certifications for the skills needed to implement electrical vehicle charging for large vehicles. Additionally, we discussed opportunities to expand their offerings for bus operators and other Commercial Driver's License (CDL) needs. If any of your operations have a need for electrification skills or CDL drivers and would like to learn more about our partnership with CTE and CWI please let me know.
- As a Board member for the **Bus Coalition,** I participated in a meeting with the Director of the Joint Office of Energy and Transportation, Gabe Klein, where we discussed the challenges and opportunities of electrification. The office has developed a potential pilot project with the energy labs around the US (such as INL) and we will explore participating.
- **Management Contract:** Our management contractor, First Transit was acquired by Transdev. Although our management team didn't change, I met with them to ensure a smooth transition as new processes are implemented on their side.
- **Budget:** The FY2024 budget is on track to be heard by the full board in August
- **Email addresses:** Reminder, the Valley Regional Transit URL changed to rideVRT.org

For detailed information contact: Elaine Clegg, CEO, 208.258.2712, eclegg@rideVRT.org

TOPIC	Finance and Administration Activity Report
DATE	August 7, 2023
STAFF MEMBER	Jason Jedry

Summary

This memo provides an update on the accomplishments of the Finance Department.

Highlights

Budget/Finance

- Finance staff are working on closing the 3rd quarter of FY2023
- CFO is working with budget managers and CEO on finalizing the FY2024 budget
- Implementation of the Oracle Fusion enterprise resource planning (ERP) system began in June. We expect to go live with the new system in 7 to 10 months

Grant Management

- Grants and Compliance Administrator is working on the following:
  - FTA grant applications
  - Active grant revisions/amendments
  - Project funding form maintenance
  - Federal grant reconciling
  - Subrecipient reviews

Procurement

- Procurement and Contracts Specialist is working on:
  - Radio Media Placement
  - Janitorial services for MSS and HDTC
  - Bus Stop Sign Blades
  - Emerging Mobility Technology Services
  - Regional Radio Lease and Maintenance

For detailed information contact: Jason Jedry, Chief Financial Officer, 208-258-2709, jjedry@valleyregionaltransit.org

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TOPIC	Operations Department Staff Report
DATE	July 19, 2023
STAFF MEMBER	Leslie Pedrosa

Summary

This report provides a status update of activities related to contracted transportation services, Specialized Transportation services, compliance, customer service support and regional operations.

Regional Operations

- Proterra provided three additional chargers, at no cost to VRT, to try and resolve the on-going charging issues VRT has experienced. The chargers were installed and commissioned in March. VRT began using the chargers in April. There have been some challenges with the chargers operating properly and Proterra continues to determine a resolution.

- The original six battery electric bus chargers are working. The software update that Proterra expected to launch in the spring has been delayed to late summer, that should restore the original chargers back to dual dispensing. At the end of this project, VRT will have 18 charging stations.

  Currently, all four 40' and five of the seven 35' Proterra buses are in service. The remaining two 35' buses will remain out of service, until there are 12 operating chargers, as stated in the agreement with Proterra.

- VRT has defined a final service model for the Beyond ADA project. The service model was recommended for VRT Board of Directors approval by the Executive Board and Regional Advisory Council. Staff will continue to present the final service model to the current service providers and customers. VRT will also be presenting the new service model to additional human service groups in the area to ensure an understanding of the new service model. The first phase of the solution is planned to be implemented in January 2024.

- Eagle OnDemand launched on May 1. Currently the service is free to ride until September. VRT has ordered bike racks to install on the fleet, that are expected to be in place in August.

Highlights:

Contracted Transportation

Canyon County Highlights

- Np preventable accidents in June

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- Intercounty on-time performance 80% for June
- On-demand on-time performance 72% for June
- ACCESS on-time performance 92% for June

Ada County Highlights

- One preventable accident in June
- Fixed-route on-time performance 87% for June
- ACCESS on-time performance 98% for June

Specialized Transportation

- VRT continues to operate services for Eagle Senior Transportation and Eagle OnDemand
- VRT staff continues to meet with current service providers to discuss new Beyond ADA Project service model

Compliance

- New Compliance Analyst, Rob Lowe, continues to learn new job duties
- Will begin updating policies and procedures as needed

Customer Service Support

- Customer service handled 2,617 of 2,779 phone calls for information, with 161 calls abandoned. The average call time was 2 minutes, 46 seconds and the average hold time was 20 seconds in June.
- Reservationist handled 1,180 of 1,271 phone calls to change or schedule a ride on ACCESS, with 68 calls abandoned. The average call time was 4 minutes, and the average hold time was 14 seconds in June.
- On-demand services and Eagle Senior Transportation answered 1,387 of 1,516 phone calls to schedule a ride, with 128 calls abandoned. The average call time was 2 minutes, 10 seconds and the average hold time was 25 seconds in June.
- June City Go Pay mobile ticket sales totaled $11,510.50.

More Information

For detailed information contact: Leslie Pedrosa, Chief Operating Officer, 208.258.2713, lpedrosa@rideVRT.org

TOPIC	Development Department Monthly Report
DATE	July 19, 2023
STAFF MEMEBER	Stephen Hunt

Summary

Development Department activities for July 2023 report.

VRT Strategic Plan

Goal 1 - Demonstrate responsible stewardship of public resources

Performance Based Decision-making

- Transportation Development Plan (TDP)
  FY 2024-2028 TDP development has resumed preparing for the FY2024-2028 TDP even as FY2024 services changes and budget activities are finalized. Staff is re-evaluating the timing of the TDP development.

Funding Development

- Budget Development – The draft budget was presented at the June board meeting and staff continues to work with funding partners regarding FY2024 funding.
- Capital Improvement Plans – Staff refined FY2024 capital plan and included expenses in FY2024 budget.

Goal 2 – Increase Ridership and Revenue

- FY2024 Service Changes – VRT has completed the final network design for review and is preparing for the public engagement period from August through September, with public hearings. The service change is expected to be implemented June 1, 2024.
- Bus Stop Improvements – VRT awarded the bid to Idaho Correctional Industries to begin making the new sign blades.
- The Intercity Connections Study – VRT awarded the bid to Fehr & Peers and begin the study in late summer.
- Towne Square Mall Transit Center – Staff is working to update the contract with Dillard's to include and specific easement and the upgrades including bathrooms, and electric charging stations.

Goal 3 - Build institutional and regional capacity

Regional Capital Enhancements

- Orchard Facility Master Plan Implementation
  - Orchard pavement construction continues with the next pave date of August 17 for the west line.

- Happy Day Transit Center Upgrades (HDTC)

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HVAC replacement contractor is designing replacement system and is working through complications due to available HVAC system. Design engineer and architect are under contract for roof and awning replacement. Architect has started office redesign plans for 2023 construction and staff has provided comments on the future office layout.

- Main Street Station
  - Staff received concepts and is processing comments on plans to address security concerns at Main Street Station. Gate supplier is requesting quotes from manufacturers.
  - Staff has been working with a consultant to update the customer service area to add a vault room and separate VRT staff from the service provider. On-call contractor has been selected.
- Meridian Administration Building
  - Staff received concepts and is in the process of developing a building permit for tenant improvements through the City of Meridian.

Regional Corridor Planning/Corridor Capital Investments

- State Street Corridor Projects
  - Staff continues to work with consultants on preparing NEPA documents for the RAISE project elements and FTA review, anticipated FTA submission July 2023.
  - VRT staff continues work with ACHD on State and 18th Street design in preparation for construction FY2024. Acquisitions of Right of Way will occur in August 2023.
  - Staff continues to coordinate with ACHD on signal improvements for 18th, 23rd, and 27th Street requirements.
  - VRT staff is working with on-call consultant and City of Boise to develop a landscaping plan for RAISE improvements at State and 23rd.

- Bus Stop Improvements
  - Staff continues to work on the Main/Fairview CCDC project. St. Lukes is still in process of constructing the transit island at 27th and Fairview. Estimated delivery of shelter is now August– opening to follow shelter installation in August-October.
  - Staff is partnering with City of Boise Parks Department to install a transit node at Goddard and Milwaukee in cooperation with the linear park. An MOU is in process and construction is estimated to take place in July, pending ACHD planning review.
  - Staff continues responding to development applications requesting bus stop pads be poured as part of adjacent development on current and proposed fixed routes (primarily within the City of Boise, but also Meridian, Garden City, Eagle, and Nampa)
  - Staff has approached a consultant to initiate the Pioneer/River corridor stations review to improve vehicle conflicts around buses and poor pedestrian connectivity through the bus stops. The station would add a shelter/bench per CCDC funding request.

Mobility Integration

- Staff advertised an RFQ to continue a VRT/Ride-hailing first/last mile transportation solution with an expanded zone.
- Staff is meeting with Umo personnel on July 24 - 25 to review integrated mobility solutions. They will provide a presentation on various topics relating to our system as well as lessons learned from other transit agencies using Umo trip planning/payment/validation technologies.
- Staff is attending the 37th annual Association for Commuter Transportation (ACT) conference is Seattle July 30 - August 2, 2023. They will also participate in a panel discussion "Leading Through Listening" with Walker Consultants.
- Safe Routes to School
    - Staff is teaching another round of driver's education on 7/18, a full day, reaching nearly 200 students. (same amount as in June)
    - Lisa and Elaine went to the St. Luke's CHIF grant reception and both of them made presented. VRT is well thought of with Theresa McLeod and VRT will be applying for another round of CHIF in September.
    - Staff is researching sponsorships/grants with some good leads
- Staff is organizing Tireside Chat #6 on July 26 (A Neighbors United Resource Sharing)

<u>More Information</u>:

Stephen Hunt, Chief Development Officer, 208.258.2701, shunt@rideVRT.org
Duane Wakan, Mobility Integration Director, 208.258.2750, dwakan@rideVRT.org
Joe Guenther, Capital Projects Manager, 208.258.2705, jguenther@rideVRT.org
Kate Dahl, Principal Planner. 208.258.2715, kdahl@ridevrt.org
Alissa Taysom, Associate Planner, 208.258.2717, ataysom@rideVRT.org
Kyle Street, Programming Planner, 208.258.270, kstreet@rideVRT.org
Hailee Lenhart-Wees, Programs Manager, 208.608.6039, hlenhart-wees@rideVRT.org
Kathleen Godfrey, Accounts Manager, 208 407-2519, kgodfrey@rideVRT.org
Lisa Brady, Safe Routes to School Program Manager, 208-761-8507, lbrady@rideVRT.org

TOPIC	Information Technology Activity Report
DATE	August 07, 2023
STAFF MEMBER	Brad Alvaro

Summary

This memo provides an update on the accomplishments of the Information Technology Department and the status of IT related projects and services.

Highlights

Projects

- Enterprise Resource Planning (ERP) replacement - Oracle ERP
- Infotainment – Installed on eight buses and testing (customer information/digital advertising)
- Boise State University - Computer Aided Dispatch/Automatic Vehicle Locator (CAD/AVL) and fare payment implementation. (waiting on quotes)
- Beyond ADA- Specialized Transit consolidation
- Fixed-route fare collection - evaluating farebox upgrades/replacement
- Day Wireless Contract- Statement of Work in process, going out for Request for Bid (RFB) August-September timeframe
- Urban Transit Assessment (UTA) reporting- reporting analytics (RFB) (implementation phase)

Support Services

- Setup server for new UTA service
- Completed identifying and quoting Q3 & Q4 hardware updates
- Updated network firmware
- Investigated training tracking options through ICRMP
- Updated user accounts with delegated mailboxes to fix automapping issues
- Resolved 118 of 123 tickets received for June
- UTA awarded bid for SaaS (Software as a Service) reporting website
- Reporting review with Compliance Officer
- Updates to Selkirks Pend Oreille Transit (SPOT) software
- Updates to dashboard on website
- Install new programing for ADA county radios
- Bids for on-board cameras for Beyond ADA

For detailed information contact: Brad Alvaro, Information Technology Director, 208-258-2726, balvaro@rideVRT.org

TOPIC	Communications Update
DATE	August 7, 2023
STAFF MEMBER	Jason Rose

Summary

This memo provides updates on current and future communications, engagement, and marketing efforts, including those related to the Valley Regional Transit (VRT) Strategic Plan goals.

Highlights

Communications & Marketing

- Staff is gearing up for communications around the Better Bus initiative and the rail summit; we anticipate a lot of earned media traction in the next month. We also posted a CEO opinion piece on the VRT website about Boise's Modern Zoning Code.
- We continue to build website and social media content, and are working with our marketing partners on creating additional website tools for new content types; additionally, we are working toward updated templates, marketing/brand/content guidelines, and other tools to increase visibility; this summer, we have been focusing on updating the brand suite, brand book, and material inventory; we anticipate an updated brand suite in the next few weeks, and a rollout plan across all collateral items
- VRT has radio and TV broadcast ad partnerships; on the radio side, we submit content to three outlets for airtime on two-week cycles and align content with the Communications Strategy
- We are in the process of conducting additional market research for advertising rates, which will allow us to update our rate card with competitive costs and include incoming advertising opportunities, including the onboard infotainment screens
- As of May, we have sold $756,000 in fleet advertising

Engagement

- Staff is preparing for a robust outreach effort starting in August around the Better Bus initiative, specifically for the bus network redesign; we will host four public hearings, in addition to a variety of other outreach efforts
- The team continues to explore event participation opportunities and develop promotional and service plans around community activities

More Information

For detailed information contact: Jason Rose, Communications Director, 208-258-2739, jrose@valleyregionaltransit.org

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